

AGENDA



SCHOOLS FORUM

Date : Thursday 18th October 2012

Time : 4.30pm

Place : Badminton Road Offices, Ground Floor, Room 0015

Distribution

Members of the Committee

Dave Baker	Mike Gregory
Nicola Berry	Geoff Howell
Steve Cook	Janet Hoyle
Mark Dee	Jeremy Hunt
Paul Duvall	Keith Lawrence (Chair)
Peggy Farrington	Jane Millicent
Steve Forecast	Steve Morris
Mark Freeman	Max Reed
Amanda Fry/Lisa Williams	David Turrell
Keith Geary	
John Goff	

Richard Badley (sub)

Ann Reed (sub)

Appropriate Officers

Therese Gillespie
Martin Dear

Councillors

Ian Blair
Sheila Cook
John Godwin
Gareth Manson

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AGENDA

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|---|---|---------|
| 1 | WELCOME AND INTRODUCTIONS | 5 mins |
| 2 | APOLOGIES FOR ABSENCE | 5 mins |
| 3 | EVACUATION PROCESS | 5 mins |
| 4 | ANY OTHER ITEMS THE CHAIR DECIDES ARE URGENT | 5 mins |
| 5 | MINUTES OF MEETING HELD ON 13 SEPTEMBER 2012 | 5 mins |
| 6 | SCHOOL FUNDING REFORM AND ARRANGEMENTS FOR 2013/14 | 30 mins |
| 7 | DATES OF FUTURE MEETINGS AND THE WORK PROGRAMME 2012/2013 | 5 mins |
| 8 | ANY OTHER BUSINESS | 5 mins |

Department for Children and Young People

Schools Forum

Thursday 13 September 2012
Badminton Road Offices

PRESENT:

Dave Baker	Headteacher, Bradley Stoke Community School
Malcolm Barton	Church of England, Bristol Diocese
Steve Cook	Headteacher, The Grange School and Sports College
Paul Duvall	Governor, Patchway Community College
Peggy Farrington	Headteacher, Hanham High School
Steve Forecast	Governor, The Crossways Schools Federation
Mark Freeman	Headteacher, St Michael's Primary School, Stoke Gifford
Keith Geary	Headteacher, Marlwood Secondary School
John Goff	Governor, The Park & Parkwall Primaries
Mike Gregory	School Business Manager (EOTAS/PRU/BST, New Horizons)
Geoff Howell;	Governor, Patchway Community College, Barley Close, Stoke Lodge Primary and Callicroft Schools
Janet Hoyle	Headteacher, Watermore Primary
Jane Millicent	Headteacher, Patchway Community College
Ann Reed	Governor, Kings Forest Primary School
Max Reed	Governor, Abbotswood Primary

Chair: Keith Lawrence Governor, Culverhill School

Officers: Martin Dear; Amanda Deeks (Item 6)

Other Attendees:

Tania Craig Headteacher, New Horizons Learning Centre

1. **WELCOME AND INTRODUCTIONS**

Attendees were welcomed by the Chair, Keith Lawrence.

2. **APOLOGIES FOR ABSENCE**

Nicola Berry, Ian Blair, Mark Dee, David Turrell; Therese Gillespie;

3. **EVACUATION PROCESS**

The Chair drew attention to the emergency evacuation procedure.

4. **ANY OTHER ITEMS THE CHAIR DECIDES ARE URGENT**

None

5. **MINUTES OF MEETINGS HELD ON 10TH MAY 2012**

The Minutes were agreed as a true record, subject to Geoff Howell no longer being a Governor at the PRU and was now a Governor at Callicroft.

6. **CONSULTATION ON THE PROPOSAL TO ESTABLISH A SINGLE DEPARTMENT FOR CHILDREN, ADULTS AND HEALTH (CAH)**

Amanda Deeks, Chief Executive joined the meeting to give an update on the consultation on the proposal to establish a single department for Children, Adults and Health (CAH).

AD explained this is a reorganisation of the Council and the formal proposal is to form a single department for CAH. The consultation was launched at the end of July and closes on 30th September. Key partners also being consulted are headteachers, governors, health, police and Trade Unions.

In October AD will write a consultation response which will go to Policy and Resources Committee on 5th November for a decision whether to move to a single department. AD will then write to everyone after 5th November.

AD said the reasons for the change is that the Council faces financial pressures and a merger will reduce back office costs to help reduce these pressures.

Potentially there will be 6 divisions as follows:

- Integrated Children's Services
- Adult social care
- Education, Learning and Skills
- Health and Wellbeing
- Commissioning, Partnership and Performance
- Business Support

AD said that responses could be sent to her collectively or individually.

ACTION: It was agreed that a collective response will be sent on behalf of schools via the Schools Forum.

7. SCHOOL FUNDING REFORM AND ARRANGEMENTS FOR 2013/2014

MD said that letters were sent out to schools earlier this month informing them on the latest proposals the DfE intend to take over the next few years to reform the school funding system.

From 2013/2014 the Dedicated Schools Grant (DSG) will be split into new funding blocks. These are:

- Early Years Block
- High Needs Block
- Schools Block

The majority of schools funding will come from the Schools Block and will use new factors. Some old formula funding will in future form part of the Early Years Block i.e. Nursery Class provision; and some will move to the High Needs Block i.e. Resource Base and Statemented Support allocations.

The introduction of a new schools funding mechanism from 2013/2014 using different criteria will inevitably cause variations in schools funding. In order to limit turbulence, where current funding is based on formula factors that are the same or similar to those in the new funding model, these allocations have been mapped into the new factors. For example Key Stage Funding has been mapped into Basic Entitlement, as this is the per pupil allocation; free school meals based allocations into free schools meals factors in the Deprivation allocation.

There was then a discussion around the funding, i.e. small schools and large schools, SEN, Resources Bases. Comments were also made that the funding does not recognise young carers.

MD asked if the Forum wanted to promote English as an Additional Language (EAL).

MD asked if the Forum wanted to promote Looked After Children (LAC).

MD said he would be meeting with Special Headteachers on 11th October regarding their funding formula.

Action: It was agreed that the Schools Forum would respond to the consultation after receiving a report of the responses from schools.

8. DFE: CONSULTATION ON EXTENDING FREE EARLY EDUCATION TO MORE TWO YEAR OLDS

Members of the Forum were requested to determine their response to this consultation.

It was decided that as the proposals were eminently sensible and due to pressure of time a response to the DfE would not be made in this instance.

9. CHANGES TO THE SCHOOLS FORUM REGULATIONS 2012

MD said we already comply with the Schools Forum Regulations 2012 with regard to voting rights for schools and academies on the funding formula and also for the Lead Member and Director to participate in the meetings.

The main change being that the EFA can also attend the Schools Forum if they wish.

It was decided to agree the proposed changes and that these changes now be reflected in the Schools Forum Constitution.

MD said there are some vacancies on the Schools Forum; one Primary Headteacher, one Secondary School and two Primary School Governors. There is also a vacancy for an Academies Governor and a Catholic Diocese representative.

Action: Ann Reed to bring this to the attention of Governors and to ask for representatives. MD to write to the Primary Headteacher Executive, the Ridings Federation and the Catholic Diocese.

10. OUTTURN REPORT – REVENUE AND CAPITAL 2011/12 INCLUDING SCHOOL BALANCES AS AT 31 MARCH 2012

The outturn report shows a slight underspend on the DSG of £14,000. School Balances have increased by £137,000 and now amount to £9,370,000. Progress on Capital Schemes is predominantly as expected.

The new CYP decision making committee has made a request for the Schools Forum to undertake an examination of the issues in respect of schools balances and report back to the CYP Committee.

A discussion took place as to the time and effort the Schools Forum had already undertaken in this area, with no action then being taken.

KL said we need to come up with criteria, again, regarding school balances, time, amount and trend.

It was agreed that the Schools Forum would write to the Elected Members for them to write to schools.

Action: A working group to be formed to discuss a simple formula which will be reported back at the next meeting, prior to deciding the exact response to the CYP Committee.

11. FIRST MONITOR REPORT: REVENUE AND CAPITAL 2012/13

MD said the DSG was on target and on budget.

The report was noted and agreed.

12. WORK PROGRAMME

The dates of the Work Programme for 2012/2013 were agreed.

13. ANY OTHER BUSINESS

Malcolm Barton resigned from the Schools Forum as he has been appointed by the Diocese to another area. The Chair thanked him for his support and contribution and wished him good luck for the future.

Action: MD to write to the Church of England Diocese for a new appointment.

Meeting closed at 18.35

SCHOOL FUNDING REFORM AND ARRANGEMENTS FOR 2013/2014

During the past six months the Department for Education (DfE) have been setting out what steps they intend to take over the next few years to reform the school funding system so that it is fairer, simpler, more consistent and transparent.

The DfE will introduce a national funding formula in the next Spending Review period which will ensure that schools in similar circumstances and with similar intakes receive similar levels of funding. To assist in this journey, the way that local authorities fund schools will be simplified from 2013/2014. There is a significant reduction in the number of factors that local authorities can use in their formulae for allocating funding to schools. The allowable factors are weighted towards pupil characteristics rather than school organisation or premises characteristics. There is also a presumption that the budgets for services provided by the local authority are delegated to schools and are then either traded or the schools forum agree that the funding should remain centrally.

Letters addressed to the Headteachers and Chair of Governors of Mainstream/Special Schools detailing the new School Funding arrangements for 2013/14 were sent out on 10th September 2012. A response to the proposals was required by 10th October 2012.

Schools responses will be collated and presented at this meeting.

From the responses received by the date of dispatch of these papers, Forum members should consider the following proposals:

(a) The following formula factors and notional amounts for the allocation of the Schools Block

Factor	Criteria	Amount Allocated £000s
1. Basic per-pupil entitlement	Rates for Primary Key Stage 3 and Key Stage 4	100,844
2. Deprivation	Pupils entitled for free school meals according to the Autumn census	1,659

Factor	Criteria	Amount Allocated £000s
3. Looked After Children	Not to be used	0
4. Low Cost, High Incidence Special Educational Needs	Primary Sector – Early Years Foundation Stage Profile all pupils who do not achieve 78 points: Secondary Sector all pupils who do not achieve Level 4 or above in both English and Maths at Key Stage 2	9,336
5. English as an Additional Language (EAL)	Pupils with EAL and who have entered compulsory education within the last 3 years in England.	429
6. Lump Sum	A single rate for all schools (£154,000)	16,170
7. Spilt Sites	Applicable for one primary school	60
8. Rates	Based on actual cost	2,758
9. Private Finance Initiative	Not applicable	0
7. London Fringe area Supplement	Not applicable	0
11. Post 16	Not to be used. Funded from another funding stream	0
12. Pupil Mobility	Not to be used	0
13. Exceptional circumstances	Allocation of rent funding on actual basis for three primary schools	10

14. Restrict school gains to 1.5% in order to fund the minimum funding guarantee in 2013-2014.

(b) The following formula factors for the allocation of the High Needs Block.

15. Statemented support

- Allocate £1.5m through low cost high incidence SEN factor in the formula
- Allocate a lump sum based on £6,000 per statement for those schools where the number of statements compared to the total number of pupils on roll is in excess of 1.25% The allocation excludes the first 1.25%
- Allocate a sum where pupils have statements in excess of 105 units based on £33.33 per unit for the first 105 matrix units and £100 per unit for matrix units over 105.

16. Special school

- Allocate £10,000 per planned place
- Allocate an additional amount up to the place category rate when a pupil is placed in the special school
- Allocate a lump sum to special schools that have a split site and newly built schools which are subject to new floor area occupation rates

17. Resource bases

- Allocate £10,000 per planned place
- Allocate an additional amount up to the place category rate when a pupil is placed in the resource base

18. Alternative provision

- Allocate £8,000 per planned place
- Allocate an additional amount up to the place category rate when a pupil is placed in alternative provision

19. Hospital provision

- Allocate the amount received from the DfE for this purpose

(c) To receive further reports on:

1. the allocation of the Dedicated Schools Grant for 2013/2014
2. the further delegations to schools from 2013/2014
3. the planned places for the 2013/2014 academic year for special schools and resource bases in mainstream schools
4. the allocation to be used for distributing the Early Years Block funding to the early years providers

The Children and Young People Committee is meeting on 24th October 2012 in order to determine the formula for the allocation of funding to schools for 2013/14 and future years.

RECOMMENDATION

Members of the Forum are requested to make their views known in order that they can be presented to the meeting of the Children and Young People Committee on 24 October 2012.

DATES OF FUTURE MEETINGS AND THE WORK PROGRAMME 2012/13

All meetings at 4.30pm at Badminton Road, Yate

6th December 2012 Room 1009 First Floor
<ul style="list-style-type: none"> • Deployment of the DSG 2013/14 • 2nd Budget Monitor 2012/13

31st January 2013 Room 0012 Ground Floor	7th March 2013 Room 1009 First Floor
<ul style="list-style-type: none"> • Earmarked Capital Programme 2013/2014 • Council Budget 2013/14 	<ul style="list-style-type: none"> • Hold for possible 2013/2014 Budget Implications

9th May 2013 Room 0012 Ground Floor	4th July 2013 Room 0012 Ground Floor
<ul style="list-style-type: none"> • Trading Arrangements 	<ul style="list-style-type: none"> • Preparing for 2014/15 (if known) • Provision Outturn 2012/13

12th September 2013 Room 0012 Ground Floor
<ul style="list-style-type: none"> • 1st Budget Monitor 2013/14

ANY OTHER BUSINESS