

## Garden waste subscription form

The annual subscription cost for the garden waste service costs £36. Once you have subscribed your address will be added to the database which will be sent to our waste collection crews in each vehicle. Your bin will then be collected every fortnight.

Subscription name:	
Subscription address:	
	Postcode:
Contact phone number:	
Email:	
How many subscriptions (green bins) would you like?	
Do you require additional green bins to be delivered? (If you only need one bin please continue to use your existing green bin for your garden waste)	
I want to start a new subscription. Please set up a Direct Debit as soon as possible. (We will write to you to confirm the date of the Direct Debit payment .This may take up to four weeks to process from receipt of your request)	<input type="checkbox"/>
By completing this form you are agreeing to our terms and conditions for the garden waste service. Please tick the box to accept these terms. <a href="http://www.southglos.gov.uk/gardenwastetc">http://www.southglos.gov.uk/gardenwastetc</a>	<input type="checkbox"/>
Payer's address (if different)	
	Postcode:
Signed:	Date:

Please fill in and send this form along with your completed Direct Debit mandate to:  
Chief Executive and Corporate Resources Department, Exchequer Services, PO Box 300, Civic Centre, High Street, Kingswood, Bristol, BS15 0DS

<b>For office use only</b>	
Date processed by ES:	Date of first DD payment:
Completed subscription date::	

# South Gloucestershire Council



## Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the form with a **BLACK** ball point pen and send it to:

CE & CR Department  
PO Box 300  
Income Section  
Civic Centre  
High Street  
Bristol  
BS15 ODS

Name(s) of Account Holder(s)


Bank/Building Society account number

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Branch Sort Code

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Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Originator's Identification Number

7	6	0	0	1	8
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Your name and address

Name .....
Address .....
.....
Postcode .....
Telephone number .....

**Instruction to your Bank or Building Society**

Please pay South Gloucestershire Council Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with South Gloucestershire Council and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

### GARDEN WASTE SERVICE

Reference Number  
(For Office use only)

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Banks and Building Societies may not accept Direct Debit Instructions from some types of account  
This guarantee should be detached and retained by the Payer.

### The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit South Gloucestershire Council will notify you **10** working days in advance of your account being debited or as otherwise agreed. If you request South Gloucestershire Council to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit by South Gloucestershire Council or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when South Gloucestershire Council asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.