

Vinney Green Secure Children's Home

Statement of Purpose

2021



Vinney Green Secure Children's Home is licensed for operation by Ofsted and it contracts with the Youth Custody Service (YCS) to provide placements for young people. It is subject to regular inspection by a range of Government and Local Authority approved officials, to ensure the highest standards are maintained at all times. The Secure Children's Home is managed by South Gloucestershire Council's Department for Children, Adults and Health. Ali Sykes is the Registered Manager of the Secure Children's Home.

Specific amendments made to the Statement of Purpose due to COVID 19 are highlighted in red.

Please Note: Numbering is in line with Regulation 16 Schedule 1 of The Children's Homes (England) Regulations 2015

Quality and Purpose of Care

1. The range of children that Vinney Green Secure Children's Home will provide care and accommodation for:

The Secure Children's Home is approved by Ofsted and registered with the Secretary of State to provide secure accommodation for up to 24 young people of both genders between the ages of 10 to 18 years. Our licence to provide secure accommodation for vulnerable young people expired on March 31st, 2021. In recognition that due to COVID an onsite building regulation inspection with Ofsted and the DfE's commissioned architects was not possible a licence extension until Dec 1st 2021 has been issued. This is displayed within the reception area of the Home.

All of the places available at the Secure Children's Home are commissioned on a contractual basis by the Youth Custody Service (YCS) and young people placed at the Secure Children's Home must meet one of the following legal criteria:

Young people remanded to Youth Detention Accommodation as specified in the powers set down within the Legal Aid, Sentencing and Punishment of Offenders Act 2012.

Young people sentenced to a Detention and Training Order (for periods of 4 to 24 months) as specified under Section 233 (formerly section 100) of the Powers of the Criminal Courts Act (Sentencing) 2000.

Young people subject to a recall for breach of Licence conditions, or further offending whilst serving the community part of a Detention and Training Order under Section 233 Paragraphs 2 and 3 of Schedule 12 and Paragraphs 7(4) – 7(8) of Schedule 12 respectively (formerly sections 104 or 105) of the Powers of the Criminal Courts (Sentencing) Act 2000.

Young people sentenced through the crown court for grave and serious crimes under Section 259 (formerly section 90) or section 250 (formerly section 91) of the Powers of the Criminal Courts Act (Sentencing) 2000.

Young people subject to overnight transfer arrangements under the relevant sections of the Police and Criminal Evidence Act (PACE) 1984.

The YCS may under certain circumstances permit Local Authority Children's Services to spot purchase a vacant bed at the Secure Children's Home to enable the Local Authority to place a young person on welfare grounds under Section 25 of the Children Act (1989) or Section 119 Social Services and Wellbeing (Wales) Act 2014. Local Authorities wishing to place a young person below the age of 13 must also seek permission from the Secretary of State at the DfE or Welsh Ministers prior to the placement.

The YCS commissioning process requires a no refusal policy from the Secure Children's Home. Therefore if there is a contracted place available at the Secure Children's Home the presumption is that a referral will be accepted unless there are clear indicators that this would not be in the child's best interests. Young people referred through the youth justice system may have a complex range of needs such as moderate to severe learning difficulties, emotional and mental health issues, serious behavioural issues which place themselves or others at risk or they may be victims of emotional, sexual or physical abuse and neglect, in all its forms e.g. CSE, County Lines, Radicalisation. The internal Secure Children's Home structures, staffing arrangements, programmes of work and externally commissioned services are designed to accommodate and meet the needs of this diverse group of young people.

The YCS referral process will identify the young person's needs at the point of referral and these will be highlighted within the information made available through AssetPlus and other referral documentation. If it is felt that the needs of the young person cannot be met from within the existing levels of provision, the Secure Children's Home will consider the possibility of commissioning additional services or resources and this will be discussed with the YCS or placing authority. This may require an agreement for additional funding. Under these circumstances the final decision on the suitability of the placement will be made by the Head of Secure and Emergency Services or another delegated Senior Manager.

2. Vinney Green's ethos, the outcomes we seek to achieve and our approach to achieving them.

The young people held within Vinney Green Secure Children's Home are likely to be amongst the most vulnerable and volatile in the country. Vinney Green Secure Children's Home operates within a strong value base that places the needs of young people at the centre of what it does.

Mission Statement

Vinney Green's Mission Statement is:-

"To create a safe and secure environment where young people can be cared for, educated and supported to become responsible members of the community".

Golden Rules

The Golden Rules that provide the foundation for the Mission Statement are:-

- We treat others the way we would like to be treated
- We try our best and learn by our mistakes
- We respect other people's property
- We celebrate diversity

Values

Acrostic - ASPIRE

- **A**chievement
- **S**afety
- **P**ositivity
- **I**mpact
- **R**espect
- **E**ffort

Vision (Education)

- "Our vision is for all young people to be immersed in an ambitious and holistic curriculum; inspired to be their best self".

Vinney Green has the following aims:

- To ensure that each young person is legally and appropriately detained in Vinney Green.
- To ensure young people are safe from harm and neglect.

- To achieve a detailed assessment of the young person including health, education, substance misuse, neurodevelopment, offending behaviour and emotional wellbeing.
- To employ a well trained and experienced staff group who will demonstrate pro-social behaviour with the young people.
- To actively pursue the development, personal growth and maturity of each young person by encouraging self- confidence, self-esteem and independence.
- To work with young people to reduce or eradicate offending behaviour.
- To work with young people to enhance their ability to maintain self-control and resilience.
- To ensure that for each young person there is a clear plan which includes the individual's contribution to preparing and developing the plan.
- To work with young people in promoting anti-racist and anti-discriminatory attitudes and to ensure that all young people from minority ethnic groups have their personal and cultural needs identified and met.
- To build a positive working relationship with young people, with the intention of successful reintegration into their communities, and prepare them to behave in a socially responsible manner.
- To discharge the legal requirements and duties set down in law, contract and statutory guidance in the conduct of the Secure Children's Home's business.

The long-term objective of the Secure Children's Home is to work with young people to change their problematic behaviours to allow them to become a responsible member of their community. Full preparation for leaving will be undertaken with particular focus on individual need and circumstances, as well as training, education, and employment opportunities.

3. Accommodation

- a. Vinney Green Secure Children's Home was designed and purpose built to exacting specification and standards. The main centre, which includes the educational facility, has accommodation for 16 young people. A separate building has facilities for up to a further 8 young people. The main Secure Children's Home was opened in February 1995 and the 8 bedded building opened in 1996. The Secure Children's Home has been designed to a very high standard and is structured to provide physical containment in an environment which is comfortable, attractive and offers a wide range of educational and recreational facilities. From 2019 onwards, further building work has taken place to enhance the living facilities, **however due to the COVID 19, these have stalled and not made the degree of progress that they would have if there had not been a pandemic. It is hoped that in the second half of 2021 works can be completed and new grants can commence to further upgrade the building; this is dependent on the country's roadmap out of restrictions.**
- b. Vinney Green is licenced to hold 24 young people of either gender between the ages of 10 to 18 years of age.
- c. The Secure Children's Home is set within attractive landscaped grounds and offers a comfortable living and working environment in which young people are encouraged to invest pride and a sense of ownership. The educational and sporting facilities (which include a gym, fitness centre, all weather playing field and tennis court) are resourced to a very high level. Additionally, the living accommodation is comfortable, colourful and carpeted. Each young person has his/her own bedroom, with en-suite facilities and access to television and music systems. They are encouraged to personalise their rooms with appropriate photographs, posters and other personal items. Under no circumstances will young people share bedrooms.

The smaller building at the Secure Children's Home is entirely self-contained with its own kitchen and social/dining area. It is situated in close proximity to the main building. The young people are included in the full group for education and leisure activities to maximise opportunity for development. Both buildings are surrounded by a range of grassed and courtyard areas which offer scope for outdoor interests

4. Location of Vinney Green



Vinney Green Secure Children's Home is situated in South Gloucestershire, located to the north east of the city of Bristol (South Gloucestershire) in an area called Emersons Green. Since 1995 the housing and community facilities in the area have grown significantly and continue to do so. However there have been no changes which impact on the location of the Home and the area is a low crime area. The address is Vinney Green Secure Children's Home, Emersons Green Lane, Emersons Green, Bristol BS16 7AA. (If inputting the post code to GPS please use BS16 9AU.). Telephone Number 0117 9702286.

5. Cultural, linguistic and religious needs

Vinney Green promotes the cultural needs of young people placed at the Secure Children's Home. This involves language, food and religion. Vinney Green is able to translate written materials into different languages for young people and parents. There is also access to translators when required. young people's linguistic needs will be assessed on induction and throughout their stay by the Speech and Language Therapist.

Young people are encouraged to follow and participate in their chosen religious practice as much as possible. Representatives from religious groups are encouraged to visit the Secure Children's Home. A multi-faith room is provided for prayer and other religious activities. As part of mobility, visits to a local church or religious establishment would be considered as part of an ongoing mobility programme.

6. Complaints

Young people accommodated at the Secure Children's Home have access to the complaints, comments and compliments procedure, which will be explained to them on admission as part of their induction process. All young people have an opportunity to express their opinion about food, clothing and other services and routines which affect their lives via this procedure. Young people can also express their opinions during young person's representative meetings, during one-to-one sessions with their health link worker, interventions worker, care mentor discussions with their tutor or Case Manager and via the Coram Voice and/or Independent Regulation 44 visitor. **During COVID 19 the young people are able to access Coram VOICE and the Independent visitor via telephone, zoom and the Resettlement Officer. Since Stage 3 of the Countries COVID Roadmap (May 17th) visitors have been able to resume as long as a negative Lateral Flow Test is confirmed.**

All young people have telephones in their room and have free access to Coram VOICE, Childline, Samaritans, FRANK (drugs advice), NHS Quit Smoking, Homophobia Bullying helpline, the Children's Commissioner for England and for Wales as well as their YOT and Social Workers and Solicitor (if applicable).

If you have reason to complain you may ask to speak to the Head of Secure & Emergency Services, Alison Sykes, or you may write directly to Ofsted at Piccadilly Gate, Store Street, Manchester, M1 2WD, e-mail enquiries@ofsted.gov.uk or telephone 0300 123 4666

7. How to obtain a copy of the Secure Children's Home's Safeguarding or Behaviour Management Policy

Vinney Green is part of South Gloucestershire's Department for Children, Adults and Health. It's safeguarding policies and procedures encompass specific and general guidance in respect of how allegations, complaints or suspicions of abuse, actual or possible, will be responded to within the Secure Children's Home. Vinney Green's safeguarding policies have been agreed by the local Children's Partnership Board.

A copy of the Secure Children's Home's child protection (Safeguarding) policy can be obtained from the Secure Children's Home if required.

Vinney Green believes that wherever possible, control is maintained by positive and meaningful relationships between staff and young people. A feature of many of the young people admitted to the Secure Children's Home is that they will have a history of poor behaviour. It is inevitable, therefore, that staff will be confronted by difficult behaviour patterns at times. The primary basis for control is the relationship between staff and the young people,

supported by a number of rules and regulations. The Secure Children's Home operates a Rewards and Incentives system, emphasising the benefit of positive behaviour and the consequences of unacceptable behaviour. A copy of the Secure Children's Home's Behaviour Management Policy and Relationship Policy can be obtained from the Secure Children's Home if required.

Views, Wishes and Feelings

8. Vinney Green's approach to consulting children

Young people are consulted on various issues that could affect them during their stay at the Secure Children's Home. There is also an opportunity at the monthly meeting between Senior Managers, Health and Education and young people's representatives for any issues to be shared and discussed.

Young people can also raise issues about the quality of their care during one-to-one sessions with their health link worker, interventions worker, care mentor or discussions with their tutor. There are also two letter boxes where young people can post complaints, comments and compliments. These post boxes are opened and read by the Head of Secure and Emergency Services or a delegated Senior Manager in their absence.

Young People have monthly meetings with their Case Managers, their family and professionals involved with them are invited to the meeting. The young people are able to raise any concerns, make requests and express their opinion at these meetings.

Every 6 months the young people complete a questionnaire on their care that is taken into consideration when planning areas of development as part of the Regulation 45 Report.

During COVID 19 professional and family visits are taking place with high levels of restriction; visitors are not entering the building via reception. Visitors have the choice of accessing a sheltered area where they can see the young person through the window and communicate via telecom or entering a Covid-secure room via the courtyard that has been divided by a screen. The young person access the other side of the screen via the Home, therefore maintaining security and preventing contamination. This is still an option however since Stage 3 of the Countries COVID Roadmap (May 17th) visitors have also been able to resume inside as long as a negative Lateral Flow Test is confirmed.

9. Policy & approach in relation to anti-discriminatory practice and children's rights

- a. Vinney Green is part of South Gloucestershire Council which is committed to achieving an environment that does not tolerate discriminatory practices with regards to both staff, young people and their families.

As a rolling programme Vinney Green promotes Diversity and Equality for both staff and young people through training, themed programmes of work and pro social modelling group work for young people. The Home has a manager to lead on raising awareness of each protected characteristic.

- b. All young people have telephones in their room and have free access to Coram VOICE, Childline, Samaritans, FRANK (drugs advice), NHS Quit Smoking, Homophobia Bullying helpline, the Children's Commissioner for England and for Wales as well as their YOT and Social Workers and Solicitor (if applicable).

They also have access to an independent representative. Coram Voice is a registered charity which provides an independent representative who make themselves known to the young people at the Secure Children's Home and who will safeguard the rights and welfare of each individual. This representative visits weekly and is available to meet with the young people and advice them on matters which may be of concern.

Education

During COVID 19 Education could be disrupted due to young people and staff illness. If this happens it will be reviewed daily throughout the pandemic and will return to normal at the earliest opportunity.

10. Special educational needs

Vinney Green Secure Children's Home is required by contract with the YCS to provide Education for the young people in our care. All young people will have an individual learning plan which is based on assessment and fully integrated with the young person's sentence planning process. Where needed, young people will receive additional learning support to enable them to achieve their learning goals. For those young people who have a special educational need, the DfE SEND Code of Practice will be followed.

11. Curriculum

All young people are expected and encouraged to participate in an individual educational programme relevant to their specific needs following their induction assessment. The Secure Children's Home's educational programme operates for fifty weeks of the year.

At Vinney Green Secure Children's Home we **ASPIRE** to ensure that our shared values are centrally embedded in the work we do with young people. In line with our statement of purpose, we believe that these values '***create a safe and secure environment where young people can be cared for, educated and supported to become responsible members of the community***'.

A broad and balanced curriculum is provided, and young people are allocated an Education Mentor; 'soft skills' are as important as academic achievements.

Core subjects

English At VGSCCH we intend for each young person in English to develop and extend reading and writing skills through exploration of a range of fiction and non-fiction texts, to enable young people to express their ideas and opinions and listen to others respectfully, and to achieve a range of English qualifications to support future learning and employment opportunities.

Maths At VGSCCH we intend for each young person to develop understanding and practical use of maths across everyday life. To be able to use maths in a functional way and to work towards a range of maths qualifications to support future employment.

Science At VGSCCH we intend for every young person to pursue and apply knowledge of themselves, the world and their place in it, to develop their understanding of environmental and scientific concepts to increase scientific literacy

PSHE At VGSCCH we intend for every young person to explore concepts related to Personal, Social and Health Education and develop the knowledge, skills and attributes they need to support them to make positive choices and lead healthier lives. They will gain an understanding of how to become independent and responsible members of a society, whilst preparing them for life in the wider world

Foundation subjects

Food Technology At VGSCCH we intend for every young person to learn basic cooking skills safely and creatively, whilst instilling a love of food and encouraging them to make healthy, affordable and nutritious choices in the future

Motor Vehicle Maintenance/Metal work At VGSCCH we intend for every young person to learn and or understand some basic engineering/ mechanical skills in a safe and friendly workshop environment. Whilst also possibly being able to gain access or certification in a verity of trades associated with the subject in motor vehicle/light engineering

Design Technology (inc wood work and DIY) At VGSCCH we intend for every young person to enjoy learning essential 'DIY' skills in a safe, nurturing workshop environment whilst gaining certification and 'hands on' experience in Design & Technology

Digital Technology At VGSCCH we intend for every young person to build an understanding in how to use and operate a variety of hardware and software-based technologies, to develop functional knowledge relevant for future careers, to become able to apply this theory with practical skills that can solve design-problems and realise their ideas with imagination and creativity.

Hair and Beauty At VGSCCH we intend for every young person to have an introduction to hair and beauty with a view to increasing their skill set in their own personal care and achieving college or job ready accreditations/qualifications in the field of hair and beauty

Horticulture At VGSCCH we intend for every young person to have an introduction to horticulture to raise awareness of the environment and the importance of a healthy diet through growing their own fruits and vegetables. This will also give them the opportunity to understand what a career in this industry might entail.

Contemporary Studies At VGSCCH we intend for every young person to safely express themselves and learn by engaging with a range of media devices such as, poetry, books, spoken word. Embedding their knowledge of the English Language, alongside spelling, punctuation and grammar

Health and Social Care At VGSCCH we intend for every young person to gain knowledge, understanding and behaviours in relation to key concepts in Health and social care and to develop the confidence to meet the challenges of adulthood in an ever changing world

PSD and Employability (individually planned) At VGSCCH we intend for every young person to work towards bespoke, individualised modules in PSD and Employability to support the development of their personal and social skills and in preparation for further study and employment. This will include helping them to explore career options and practice essential skills such as CV writing and interview techniques.

Music At VGSCCH we intend for every young person to engage with a wide range of musical instruments and styles, to develop an understanding of the practical, theoretical and cultural aspects of music, so that they become capable of safely and creatively expressing themselves as individuals, as well as modelling exceptional behaviour when making music in collaboration with others.

Art At VGSCCH we intend for every young person to develop their artistic abilities and maximise their creative potential, to improve critical thinking and boost their confidence, so that they become more capable to generate and express their ideas innovatively and competently with a variety of materials

PE At VGSCCH we intend for every young person to engage in sports and fitness, to develop knowledge, skills, and behaviours necessary to ensure a healthy lifestyle.

Forest school At VGSCCH we intend for every young person to learn some basic yet vital survival skills whilst engaging positively with their natural environment. In a controlled and safe environment they will develop the knowledge, skills and behaviours necessary to stay safe, survive and fend for themselves in forest school

Additional opportunities:

Humanities subjects At VGSCCH we intend for those young people who express an interest, to be able to explore humanities subjects in a bid to increase their knowledge and understanding of the world around them as well as providing an opportunity to gain certification as appropriate.

Languages including English, German and French At VGSCCH we intend for every young person to experience learning a foreign language to develop their knowledge and awareness of their own and other cultures as part of a multi-cultural society and to further extend listening, speaking, reading and writing skills.

Food Hygiene At VGSCCH we intend for every young person to complete at least one food hygiene qualification so that they have an understanding of how to store and prepare food safely in order to help them live independently and safely.

DofE award At VGSCCH we intend for young people to engage with an enjoyable, challenging and rewarding programme or personal and team development designed to build confidence, self-esteem and independence.

Gym Leadership training At VGSCCH we intend for each young person to participate in gym leadership training, enhancing their skills in leadership, developing knowledge of health & safety, and having a positive impact on themselves and others.

Restorative Approaches training At VGSCCH we intend to embed restorative approaches. Restorative Approaches includes the day-to-day skills involved in pre-empting conflicts and harm. It builds and maintains relationships. Engages and develops positive relationships whilst building resilient young people. The aim of this approach is to also reduce harm, and de-escalate conflict quickly by problem solving effectively. This is done in a nurtured and safe environment.

Drama At VGSCCH we intend for every young person to develop confidence in themselves, respect for others and ability to relate to the world around them. To develop an awareness of their physical, verbal and emotional expressions, improving their ability to communicate with people in all aspects of their lives, using performance and roleplay to be express themselves with others in a safe, creative and playful way.

Business studies At VGSCCH we intend for those young people who express an interest to be able to explore key concepts related to sustainable and profitable business management

12. Vinney Green is a Secure Children's Home registered with the Department for Education to provide an Education provision to the young people cared for.

13. Enjoyment and Achievement

Vinney Green's sporting facilities includes the following - playing field (Astro), Tennis courts, sports hall with climbing wall, Gym and outdoor exercise equipment. These areas are used both during the school day as part of education, as well as in the evenings and weekends.

Each young person participates in enriched activities as per the YCS specification in addition to non-enriched supervised activities. Enriched activities would include all forms of sporting activities, arts and crafts, cooking, health and beauty, board games with an emphasis on numeracy and literacy skills and music.

During COVID 19 it may be necessary for activities that would normally take place in a group setting to take place in the young person's room to ensure appropriate isolation as advised by Public Health England. Staff to young people ratio has changed from 4:1 to 2:1 to enable social distancing, this may mean on occasions young people have a reduced amount of time out of their rooms.

14. Health

a. The health services at Vinney Green are commissioned by NHS England. They are responsible for medical governance and the professional qualifications of staff providing healthcare or therapy. Contracts have been commissioned by NHS England with Avon and Wiltshire Mental Health Partnership (AWP) on a 5 year contract, starting in 2018.

b. Each young person will be given a medical examination within 1 – 2 hours of admission when possible. This is to ensure that the young person is in good health or that any medical problems are treated, and any necessary medication is prescribed. There is a nurse who attends the Secure Children's Home daily Monday – Friday and are on call system weekday evenings. The nurse advises young people and staff caring for them about health related matters.

All young people are temporary registered at the local health centre where there is a doctor on call for emergencies, and who attends Vinney Green Secure Children's Home on a weekly basis.

The Mental Health needs of the young person's care are addressed by a multi-disciplinary team which includes psychiatry, psychology, mental health nurses, a learning disability nurse, an occupational therapist and substance misuse worker. Their work is focused upon the mental and emotional wellbeing of the young people residing in the home. The team use appropriate standardised assessment tools in order to support case management and assessment of intervention outcomes within the home within the concept of SECURE STAIRS. There are regular meetings with NHS England Managers and lead professionals to assess the effectiveness of the Health Care provision.

Vinney Green Secure Children's Home follow all measures as advised by Public Health England and NHS England to reduce the risk of a Covid-19 outbreak in the Home.

The isolation of young people who show symptoms of Covid 19, as described by NHS will be necessary. This will involve the separation of young people into their own rooms, wherever possible this will be by negotiation with the young person, however the grounds of harm to others are met if single separation is required.

The risks of keeping a young person in their room for a prolonged period will place them at increased risk of deteriorating mental wellbeing therefore consideration will be given to the young person having the full range of TV channels, educational equipment and activity-based items, which will only be limited on risk. Phone calls to approve contacts can be accessed from the young person's room.

Information will also be shared with YOS, SW and families at the earliest opportunity.

Positive Relationships

15. Promoting Contact

Frequent contact with parents and other significant people in the lives of the young people is actively encouraged by Vinney Green Secure Children's Home. Regular visits are considered to be in the best interests of the young person and can be agreed with 24 hours' notice. As far as possible, visits should not interfere with the daily routine of education and other activities.

All young people have access to telephones in their rooms and are encouraged to contact family and friends by telephone and letter.

For parents and carers who have parental responsibility for a child serving a Detention and Training Order/Section or 259/250 (formerly 90/91 sentence) the Youth Custody Service will help with the cost for them and the young person's siblings to visit them. Vinney Green runs an assisted visit scheme whereby families can book train travel or can be reimbursed for fuel used if driving.

FOR SECURITY PURPOSES ALL VISITORS TO THE SECURE CHILDREN'S HOME WILL BE REQUIRED TO PRODUCE FORMAL IDENTIFICATION AND WILL BE PHOTOGRAPHED ON THEIR FIRST VISIT.

During the COVID 19 pandemic, young people have been given unlimited phone credit to ensure that contact with their family is maintained and zoom calls have also been introduced. Family visits are reviewed in line with Government guidance.

Protection of children

16. Surveillance & monitoring of children

The Secure Children's Home has many technical security features to ensure its safe operation for both staff and young people, but wherever possible these have been designed in an unobtrusive and discreet manner. CCTV surveillance is used in all communal and outside areas. These include visitor rooms, corridors, conference facilities, activity rooms and classrooms. Vinney Green is GDPR compliant.

Group sizes are small and young people are always supervised unless they are in the toilet or their bedroom. When in their bedroom they are checked at least every 15 minutes.

17. Behaviour Support

a. In order to prevent self-harm or injury to others, restrictive physical intervention may at times be necessary. However, this is always used as a last resort. All staff are trained and regularly refreshed in the use of restrictive physical intervention techniques. The Secure Children's Home regularly reviews its Restraint Minimisation Strategy.

Young people can only be restrained for the purpose of:-

- a) Preventing injury to any person (including the child who is being restrained)
- b) Preventing serious damage to the property of any person (including the child who is being restrained)
- c) Preventing the child from absconding

b. Staff are trained, refreshed and assessed by certified General Service's Tutors, who have passed as competent to train staff. All staff are trained in MVA (Managing Violence and Aggression) and/or Team Teach and care staff are trained in AMBIT, a therapeutic model that supports staff to work with vulnerable young people and their presenting behaviours.

18. Leadership and management

Names and addresses

- a. The registered provider is South Gloucestershire Council's Department for Children, Adults and Health.
- b. The responsible individual is Jo Cross, Head of Integrated Children's Services.

Postal address –Council Offices, Badminton Rd, Yate, Bristol BS37 5AF

- c. The Registered Manager is **Alison Sykes**.

E-mail Alison.Sykes@southglos.gov.uk

Vinney Green Secure Secure Children's Home

Emersons Green Lane

Emersons Green

South Gloucestershire

BS16 7AA

Tel 0117 9702286

E-mail Vinneygreensecureunit@southglos.gov.uk

19. Experience and Qualifications of Staff

The Vinney Green care staff group is made up of experienced practitioners, all of whom are either qualified or working towards a nationally recognised award. Within 2 years of working at Vinney Green Secure Children's Home all care staff will have achieved the Level 3 equivalent in Residential Childcare. We strive for staff to be representative of the gender and ethnicity of the young people to whom they provide a service. There are approximately 70 members of care staff and 20 education staff, supplemented on occasion by Vinney Green's own casual bank of staff. In addition to this, there are 30 support staff. Vinney Green does not use agency staff, and all employees are subject to the same rigorous recruitment checks, regardless of type of role, or length of contract. Vinney Green's organisational structure is attached.

20. Staff Structure and Supervision of Staff

All staff receive monthly supervision, with new employees receiving this fortnightly. Employees also receive annual Personal Development and Performance Review appraisals, and are given full support for attending training courses, or gaining further knowledge and qualifications. The Secure Children's Home has its own Workforce Development strategy. All staff receive mandatory training in Restrictive Physical Intervention, Safeguarding, Managing Violence and Aggression and/or Team Teach, Health and Safety, Legislation, Fire and Security procedures and Diversity and Equality. At any one time, 80% of Vinney Green Secure Children's Home care staff have at least 12 months' experience.

The care staff group has a wide range of expertise in working with vulnerable young people. All young people, on admission, will be allocated a Case Manager, Intervention Worker, Care Mentor, Education Mentor and Health Link in order to ensure that the process of induction and assessment begins immediately. Well established procedures are in place to ensure that the young people, their families and carers are supported, reassured and helped to settle. Professional liaison with Social Workers, Youth Offending practitioners and other specialists, are commenced immediately and an initial placement review will take place within ten working days depending on their admission route.

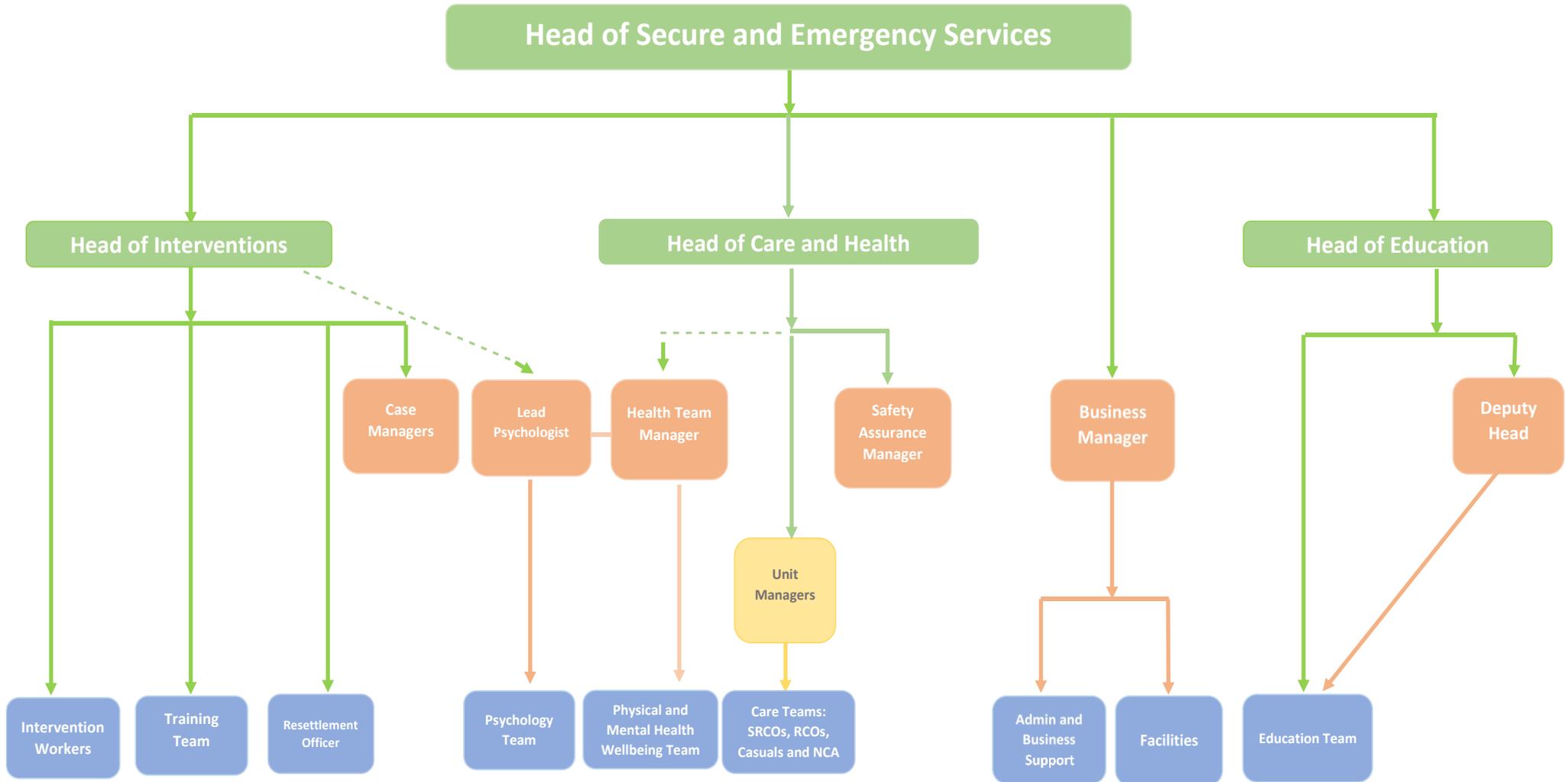
Young people are currently isolating due to COVID restrictions for a maximum of 10 days on admission, they may have two lateral flow tests 5 days apart, if both tests are negative they may come out of isolation earlier than the 10 days. This does not prevent the allocation of staff to the young person. Although the young person remains in their room (accept when having fresh air) staff wearing PPE interact with the young person throughout the day and activities are provided to ensure physical and mental well-being.

The Education team comprises of a mix of qualified Teachers, Instructors and Classroom Assistants and each young person will receive a full balanced curriculum. On admission, all young people will be placed in the Induction group whose purpose is to make a full assessment of their educational needs and draw up a comprehensive educational plan to assist the young person to achieve their full potential.

Health care staff are commissioned by NHS England who are responsible for clinical governance at the Secure Children's Home. Staff are suitably qualified to carry out their functions and to complete the CHAT (Comprehensive Health Assessment Tool)

An up to date list is kept at the Secure Children's Home of all staff, their experience and relevant qualifications.

Vinney Green Secure Children's Home Structure



Key:
 Green – Senior Leadership Team
 Green and Orange – Wider Leadership Team
 Green, Orange, and Yellow – Management Team
 Green, Orange, Yellow and Blue – Full Staff Team

All Staffing figures equate to the permissible minimum (based on 24 young people being resident)

Daytime arrangements

- ★ Number of Care Staff from 7.30am – 2.00pm = 15
- ★ Number of Care Staff from 2.00pm – 10.00pm = 15
- ★ There will be a Duty Manager from 7.30am – 10.00pm
- ★ Resettlement Officer (Monday to Friday)

Night time arrangements

- ★ Between 10.00pm – 7.30am = 4/5 Night Care officers + 1 Senior Care Staff sleeping in

Educational Staff

- ★ Educational staff will operate for 50 weeks per annum from 8.30am – 4pm and 8.30 – 5pm (Monday - Friday)

Support Staff

- ★ Resources Team – 6 members of staff between 8.00am – 5.00pm and 1 member of staff between 5.00pm to 5.30pm (Monday - Friday), 1 member of staff 10.15am – 3.15pm (Saturday and Sunday)
- ★ Catering Staff = 2 members of staff between 8.00am – 6.00pm
- ★ Housekeeping Staff = 2 members of staff between 8.30am – 8.00pm (Monday - Friday)
- ★ Maintenance staff = at least 1 member of staff between 8.30am – 4.30pm (Monday - Friday)

Health Care Staff

Available between 8 -8 Monday to Friday

- ★ Team Leader
- ★ Lead Psychologist
- ★ Senior Clinical psychologist
- ★ Mental Health Practitioner

- ★ Occupational Therapist
- ★ Substance Misuse Worker
- ★ Speech and Language Therapist
- ★ Physical Health Nurse
- ★ Doctor
- ★ Supporting Admin

Emergency Staff

- ★ 24 hour on call Head of Secure & Emergency Services or Senior Care Manager
- ★ 24 hour on call health response
- ★ 24 hour on call engineer
- ★ 24hour on call contract

21. Role Models

Care is taken to provide a representative ethnic and gender balance within the staff group; critical to ensuring all young people feel safe.

Care Planning

22. Criteria for Admission

All of the places available at the Secure Children's Home are commissioned on a contractual basis by the Youth Custody Service (YCS) and young people placed at the Secure Children's Home must meet one of the following legal criteria:

Young people remanded to Youth Detention Accommodation as specified in the powers set down within the Legal Aid, Sentencing and Punishment of Offenders Act 2012.

Young people sentenced to a Detention and Training Order (for periods of 4 to 24 months) as specified under Section 233 (formerly section 100) of the Powers of the Criminal Courts Act (Sentencing) 2000.

Young people subject to a recall for breach of Licence conditions, or further offending whilst serving the community part of a Detention and Training Order under Section 233 Paragraphs 2 and 3 of Schedule 12 and Paragraphs 7(4) – 7(8) of Schedule 12 respectively (formerly sections 104 or 105) of the Powers of the Criminal Courts (Sentencing) Act 2000.

Young people sentenced through the crown court for grave and serious crimes under Section 259 (formerly section 90) or section 250 (formerly section 91) of the Powers of the Criminal Courts Act (Sentencing) 2000.

Young people subject to overnight transfer arrangements under the relevant sections of the Police and Criminal Evidence Act (PACE) 1984. **These have been restricted to reduce admissions into the Home and therefore reduce the opportunities for the virus to come into the Home.**

The YCS may under certain circumstances permit Local Authority Children's Services to spot purchase a vacant bed at the Secure Children's Home to enable the Local Authority to place a young person on welfare grounds under Section 25 of the Children Act (1989) or Section 119 Social Services and Well-being (Wales) Act 2014. Local Authorities wishing to place a young person below the age of 13 must also seek permission from the Secretary of State at the DfE or Welsh Ministers prior to the placement. **These have also been restricted to reduce admissions into the Home and therefore reduce the opportunities for the virus to come into the Home.**

Who makes the referral?

Referral and placement of young people is managed under operational arrangements with the Youth Custody Service placement team. When a young person is admitted under a Welfare Order the referral is made via the Secure Welfare Co-ordination Unit.

Emergency Admissions

The Secure Children's Home is able to admit children and young people at any time of the day or night.