

Taxi Liaison Group (TLG) meeting minutes
Thursday 8th October 2015, 10:30hrs

Ridgewood Community Association (Room 3), 244 Station Road, Yate, South Gloucestershire, BS37 4AF

Chair: Councillor Keith Cranney (KC)

Councillors: Councillor Tony Davis (TD), Councillor Shirley Potts (SP)

SGC Licensing: Kevin Barley (KB)

Hackney Carriage & Private Hire Service: Sharon Shaw (SS), Paul Venn (PV), Dave Blake (DB), Bill Davidge (BD), Kevin Goss (KG), Angela Marsh (AM), Patryk Owczarzy (PO), Mike Worley (MW), Steve Hayward (SH), Paul Hayward (PH), Remy Domek (RD), William Sanzo (WS), Roy Jeffries (RJ)

Apologies: Mark Pullin (MP), Tony Lidbury (TL), James Smith (JS)

Item			Action
1	Welcome	(KC) welcomed everyone to the meeting at 10:35hrs	
2	Previous minutes and matters arising	Matters arising from previous minutes and subsequent actions were discussed. All agreed minutes and were signed off as a true and accurate reflection. Broad Lane Garage - A question was raised about making extra appointments available, (KB) to raise with the garage. (KB) confirmed from previous minutes that insulin medication dependent diabetes at Group 2 standard requires a yearly medical. A further debate followed with all contributing thoughts on this matter; is this insulin, tablet or both affected by this? (KB) to clarify with DVLA.	KB KB
3	Six monthly review of Hackney Carriage Table of Tariffs and Fares commencing 1 st October 2015 – update from Regulatory Committee meeting on 17 th September	(KB) stated that the Committee had agreed ‘no change’ for the Table of Tariffs and Fares, with the report based upon fuel prices for the past six months. The Table of Tariffs and Fares took effect on 1 st October.	
4	Taxi Policy review (2015-20) – WAV feasibility study (questionnaire)	(KB) stated that Equalities Impact Assessment questionnaires had been sent out, with website links. The responses will be presented back to the Regulatory Committee as the Equalities Impact Assessment and	

	currently taking place as Equality Act 2010 guidelines	Analysis. Some persons present had submitted paper copies when responding, (KB) not aware of these and to check with the Consultation Team.	KB
5	Deregulation Act 2015 – changes brought about by the Hackney Carriage & Private Hire clauses, effective from 1 st October 2015	The Deregulation Act 2015 requires LA's to make one year and five year Private Hire Operators Licences available to service users. (KB) stated the licence fee for the five year licence is yet to be agreed by the Regulatory Committee. (KB) also asked everyone if it was a preference for 1, 3 or 5 year licences, but there was no real preference from the group.	
6	Community Transport – clarification on current legal requirements from Integrated Transport Unit	<p>A number of group members made reference to Community Transport and continued concerns about daily operations and the requirements under traffic law. (KB) re-iterated that he had met with Community Transport providers in 2010 to discuss, confirm and followed up in writing, the legislative requirements they operate under. This group had also previously been advised to report any concerns to the Council Integrated Transport Unit who oversee community transport, as this is not a licensing function. A meeting between all parties was then suggested. (TD) stated that an initial meeting should be held first by Council Officers with the Community Transport operators and then maybe all parties at a later date. (KC) agreed that a meeting should be arranged but just for representatives of all parties to attend. A four week timescale was agreed to hold the meeting, maybe at the Jubilee Centre, Bradley Stoke.</p> <p>It was then discussed and agreed that (SS) would attend the Full Council meeting on the 13th October to voice the concerns of the group members in relation to Community Transport.</p> <p>Questions were also raised; how many vehicles for each operator, how many wheelchair accessible vehicles were available, and how many were over 8 seats.</p>	SS
7	South Gloucestershire Bus Lanes – commencement of enforcement at Highwood Road, Patchway	<p>(KB) stated that enforcement had commenced at Highwood Road, Patchway (Private Hire Vehicles are not permitted to use the bus lane as previously advised). Enforcement has also commenced at New Road/Brierly Furlong, Stoke Gifford where both Hackney Carriage and Private Hire Vehicles are not permitted to use the bus lane. Penalty Charge Notices are being issued for non-compliance.</p> <p>Questions were raised why the Traffic Regulation Orders are set like that for Highwood Road and New Road. When did TRO's get approved and is it minuted?</p>	

		(TD) suggested also bringing to the attention of Full Council and it was agreed that (SS) would address Council on the 13 th October to voice the concerns of the group members in relation to all SGC licensed vehicles being permitted to use all bus lanes.	
8	Taxi licensing enforcement update – compliance checks at schools and colleges alongside ITU Officers	(KB) stated that compliance checks are taking place at schools and colleges alongside ITU Officers, some issues with vehicles licensed in other local authority areas, very few with SGC licensed vehicles. Other intelligence led inspections continue to take place, fully documented as service requests.	
9	Safeguarding (children and vulnerable adults) training for all SGC licensed drivers	(KB) advised all group members that it is the intention of this Licensing Authority to provide training to all current and new licensed drivers in relation to child sexual exploitation (CSE). Discussions have already taken place alongside Bristol City Council and Barnardo's will be the initial training provider. Training sessions will be organised in due course and made aware to drivers. Some members of the group had already attended CSE training sessions in neighbouring local authorities such as BANES.	
10	DVLA Driving Licence expiry date and entitlements	(KB) stated that there have been a few instances of some drivers allowing their DVLA photocard to expire. All drivers are reminded that it is a legal requirement that the photocard must be renewed before the expiry date on the front of the card. If this is not renewed then you do not have a valid licence and can be fined up to £1000 if stopped by the Police. You can renew at https://www.gov.uk/renew-driving-licence The dates for (category) entitlements are stated on the back of the card and again any restrictions will be stated.	
11	Any other business	Lidl stores parking – 10 minutes permitted (KB) stated that (TL) raised this as an item as made aware of parking tickets for vehicles parked in car park for longer than 10 minutes, who had not shopped in store. Parkway Station – the AMPR system is on railway land, vehicles are going in one site access point and picking up at the other site access.	
12	Date and venue of next meeting	Agreed for Thursday 14 th January 2016 at Ridgewood Community Association. Re-scheduled for Thursday 4 th February at 10am to coincide with the Regulatory Committee	

		meeting at 1pm.	
--	--	-----------------	--

Next Meeting: 10:00hrs, Thursday 4th February 2016 @ Royal British Legion
Staple Hill & District Branch (Conference room), Kendall Road, Staple Hill,
BS16 4NB