

# Annual Report – Special Responsibilities

(Under the South Gloucestershire Scheme of Members' Allowances, certain councillors who perform significant responsibilities over and above those of other councillors, are entitled to receive additional allowances to recognise those extra responsibilities. The Scheme requires councillors in receipt of such allowances to report on their actions. This report is published on the Council's website).

**Report for period: 2013 - 2014** .....

**Name: Gareth Manson**.....

**Position held: Lead member Children and Young People** .....

## A general outline of the special responsibilities you perform

I attend lead members' briefings with senior CYP officers. At these meetings I am informed of issues and developments with CYP and help ensure that the CYP committee and therefore CYP officers focus on these issues and developments.

I attend agenda setting meetings where I help ensure that the CYP committee agenda is appropriate and that the supporting paperwork adequately facilitates the work of the CYP committee.

I take a lead on CYP for the Labour group of councillors. I closely collaborate with other Labour councillors who serve on the CYP committee. I ensure that all Labour councillors are aware of the work of the CYP committee and, when appropriate, are given the opportunity to comment and contribute to this work.

When appropriate I work with other CYP lead members.

## Key Milestones/Achievements during the reporting Period

Significant items covered by the CYP committee in which I made a contribution include:

Developing a plan for a new autistic spectrum disorder unit, considering the implications of the OFSTED inspection of The Grange School and Sports College, re-established a Children's Trust Board, considering and acting on the final report of the South Glos Education Commission and agreeing various fees and charges,

The CYP committee has also scrutinised the performance of services for CYP, reviewed policies and strategies, received reports, commented on publications and monitored budgets.

**What “added value” to the local community have you been able to achieve through your special responsibilities?**

I have added value to the local community and every community within South Glos by helping to ensure that the council works effectively. In particular I have helped, as much as possible, to ensure that the CYP committee works effectively and that services for CYP are both fit for purpose and provide value for money.

**How have your special responsibilities enabled the Council to be more effective?**

I make a full contribution to discussion at lead members’ meetings and agenda setting meetings.

I take a lead on CYP for the Labour group of councillors. When appropriate I work with other CYP lead members. I closely collaborate with other Labour councillors who serve on the CYP committee. I ensure that all Labour councillors are aware of the work of the CYP committee and, when appropriate, are given the opportunity to comment and contribute to this work.

All of this has helped the council to be more effective.

**In what ways has the exercise of your special responsibilities supported the core objectives of the Council?**

The core objective of the council is to serve the residents of South Glos. I have supported this objective by helping, as much as is possible, to ensure the CYP committee works effectively and that services for CYP are both fit for purpose and provide value for money.