

# Payroll Service

## Independent Living Services

### What we can do for you

If you choose to employ staff to meet your care needs you may require a Payroll Service.

At PeoplePlus we have dedicated payroll staff in place to help take away the stress of employing a member of staff.

### The benefits of our Payroll Service

- Assurance that all HMRC and regulatory requirements are met including real time reporting
- Knowledgeable staff on hand who can provide information and advice on sickness benefits, maternity pay, pensions and annual leave entitlements
- Support around Pensions and Auto Enrolment

### Your Payroll Service will provide:

- Advice regarding payroll legislative requirements, procedures or queries
- Registration as an employer with HMRC
- Act as an agent liaising with HMRC on your behalf
- Processing of payslips monthly and issuing payslips to employers
- Production of P45s
- End of year tax returns
- The facility to access your payslips online.

### Charges for Monthly Pay Cycle

£156 per year including VAT. This is payable by a monthly direct debit of £13 per month.

Please talk to your advisor if you would like to use the service and if you need help to set up a direct debit.

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**Get in touch to find out  
how we can support you.**

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