

# Minutes of Patchway Library Users' Group Meeting – Wednesday 21<sup>st</sup> June 2017

## 1. Public Session: None

**Present:** Marilyn Goodman, Kathy Hemmings (Chair), Stephen Wightman, John Abraham (Operations Manager), Clare Fletcher (Librarian)

## 2. Apologies: Elaine Tayler (Vice chair), Robert Sharp,

## 3. Correspondence: none

## 4. Matters arising from minutes of April meeting

Patchway Town Council has agreed to fund 9.5 hours per week to keep the current opening hours – no update yet.

The delayed strategy document for English Library authorities for 2016-2021 the Library Ambition Report was published by DCMS December 2016. South Gloucestershire Library Service will look at implementing the 7 objectives from autumn 2017.

Karen Bradley, is the current Secretary of State for Culture, Media and Sport. The “Libraries Minister” Rob Wilson, served as Parliamentary Under Secretary of State at the Department for Culture, Media and Sport from July 2016 until June 2017 when he lost his seat for Reading East in the general election. John Glenn, MP for Salisbury is the new minister.

Issues with timing of email notifications to customers who have reserved books – the public library website continues to be developed and improved, please inform staff of any issues.

## 5. Library Service Review update

Staff consultation on the HR aspects of the Library Service Review ended on in the middle of May and hundreds of comments were received. This all now goes forward in preparation of the Director's decision report due later this month. If all goes to plan the next stage is interviewing for the managers' posts and then fitting in all the library assistants to the posts available in the new structure.

**Open Access:** Libraries will be closed to install Open Access – dates will be confirmed shortly.

To use Open Access library members need to undertake a short induction session, which details services available, emergency procedures and how to report faults. Once a member of public has had an Open Access induction in one branch we recommend they have the inductions in other branches they wish to use so that they are aware of local procedures and emergency exits.

**Replacement of the mobile** our first community library collection has now started at Marshfield Community Centre running in tandem with the mobile library and has a collection of 400 volumes that will be refreshed regularly. Local volunteers have received training in data protection and use of mobile circulation software to issue, return and renew books and all is going well.

Meanwhile, several councillors have shown an interest in buying into a fortnightly morning mobile service from North Somerset.

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**Chipping Sodbury Library** a service level agreement is being drawn up to take up the proposal to run the library with volunteers led by a local management board.

### 6. Future of Library User Groups:

With the changes to staffing and the library service in October 2017 there is a need to examine the format, frequency and purpose of the Library User Group meetings. All library user groups will be consulted and ideas summarised. As libraries will be arranged in four geographic clusters each led by a librarian:

- Bradley Stoke Library, Filton Library, Patchway Library
- Thornbury Library, Winterbourne Library, Yate Library
- Downend Library, Emersons Green Library, Staple Hill Library
- Cadbury Heath Library, Hanham Library, Kingswood Library

There needs to be some discussion around format and frequency to make the best use of staff time and to increase participation and raise profile of the service  
Discussion points:

How many meetings per cluster each year?

- Suggestion to rotate meetings between branches in a cluster.

**7. Librarian's report and Summer Reading Game:** Lots of activities and events have been held at Patchway Library, staff are looking forward to the Summer Reading Challenge: Animal Agents.

**8. Any other business:** South West Region for Readers is a project to engage people in shared reading and an exciting opportunity has arisen to become Volunteer Reader Leader at Patchway, Staple Hill or Cadbury Heath Library as part of a project between The Reader, 6 South West Library Services and Literature Works.

Meetings to find out more about the project and to volunteer to be a Reader Leader:

Patchway Library – Tuesday 27 June 10.30am – 12noon

Staple Hill Library – Tuesday 27 June 2 – 3.30pm

For more information contact:

Samantha Weaver - [samanthaweaver@thereader.org.uk](mailto:samanthaweaver@thereader.org.uk) / 07812 238 532

The proposals from Bristol have been published regarding their library savings. See link for information on the consultation which is open for 12 weeks, closing on Tuesday 5 September 2017:

<https://www.bristol.gov.uk/council-spending-performance/your-neighbourhood-consultation-2017>

**9. Date of next meeting:** Meet at Patchway Library at 6.45 pm to start at 7pm  
Pencilled in for now, Annual General Meeting Wednesday 18<sup>th</sup> October 2016.