South Gloucestershire Council

Early years training directory

for the Private, Voluntary and Independent sector

September 2016 to August 2017
Welcome

Welcome to the latest edition of the Early Years Training Directory.

This issue covers training for the whole of the academic year 2016/2017. We hope that this will help you when planning continuous professional development for yourself and your staff.

Please take a few moments to browse through the opening pages of this directory, where we explain how to book onto our courses through the training booking system, and also important information about our no-show policy for those who fail to attend or fail to cancel their place.

** The number of people booking onto our training but failing to turn up on the day has significantly increased this year and therefore we will be enforcing the no-show policy in future and passing on charges to settings who fail to cancel places.**

You will notice this symbol on some of the adverts in this publication. This means that the course advertised is a repeat of a course previously run. If you have previously attended a course with the same title you should not book onto it again as the course content will be the same.

This directory is available on the VLE in the ‘Early Years’ section under ‘Training’ and on the South Gloucestershire Council website at www.southglos.gov.uk/earlyyearstraining

Ref: EY-3-59-16

If you would like to give your views on our training programme, or this directory in particular, please email earlyyears@southglos.gov.uk or write to:

South Gloucestershire Council, Early Years Team,
P O Box 298, Civic Centre, High Street, Bristol, BS15 0DQ
### Contents

<table>
<thead>
<tr>
<th>Welcome</th>
<th>Page No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contents</td>
<td>2</td>
</tr>
<tr>
<td>Who’s Who in the Early Years Team?</td>
<td>3</td>
</tr>
<tr>
<td>What training can we offer you?</td>
<td>6</td>
</tr>
<tr>
<td>How to Book, How to Pay and ‘No-Show’ policy</td>
<td>8</td>
</tr>
<tr>
<td>The Early Years Training Room</td>
<td>9</td>
</tr>
<tr>
<td>The VLE</td>
<td>10</td>
</tr>
<tr>
<td>EYPP Network : Share ideas and experience and help your EYPP funding go further</td>
<td>11</td>
</tr>
<tr>
<td>Provider Network Meetings for practitioners working with two year olds</td>
<td>12</td>
</tr>
<tr>
<td>Early Years Surgeries</td>
<td>13</td>
</tr>
<tr>
<td>Early Years Consultation Meetings</td>
<td>14</td>
</tr>
<tr>
<td>Key Contacts</td>
<td>15</td>
</tr>
<tr>
<td>Welcome to the Bristol Standard</td>
<td>15</td>
</tr>
<tr>
<td>Conferences for 2016/2017</td>
<td>16</td>
</tr>
<tr>
<td>The Uniqueness of Two Year Olds - Ready, Steady, Grow! Friday 25th November 2016</td>
<td>18</td>
</tr>
<tr>
<td>Early Years Conference Saturday 4th March 2017</td>
<td>18</td>
</tr>
</tbody>
</table>

### Training provided by the Early Years Team

#### BRISTOL STANDARD: (Yellow pages)

| BRISTOL STANDARD Information Sessions                                | 19      |
| Bristol Standard Support Meetings                                    | 20      |
| Bristol Standard Training Session 1: Celebrating what we do          | 21      |
| Bristol Standard Training Session 2: Demonstrating the impact of what we do | 22      |

#### COMMUNICATION AND LANGUAGE: (Pink pages)

| Listening, Talking and Communicating in the Early Years overview     | 23      |
| Listening, Talking and Communicating in the Early Years – Part 1 of 6 | 24      |
| Listening, Talking and Communicating in the Early Years – Part 2 of 6 | 25      |
| Listening, Talking and Communicating in the Early Years – Part 3 of 6 | 26      |
| Listening, Talking and Communicating in the Early Years – Part 4 of 6 | 27      |
| Listening, Talking and Communicating in the Early Years – Part 5 of 6 | 28      |
| Listening, Talking and Communicating in the Early Years – Part 6 of 6 | 29      |

#### CURRICULUM: (Olive Green pages)

| Clap Your Hands and Wriggle Your Fingers                              | 30      |
| Fun with Phonics for Three and Four year olds                        | 31      |
| How Does It Work? Provoking the natural curiosity of children aged three and four | 32      |
| “I’m not sorry!”                                                     | 33      |
| Let’s Get Physical! Supporting children to develop healthy bodies for healthy lives | 34      |
| Observation for Beginners                                            | 35      |
| Thinking Together – Exploring Sustained Shared Thinking             | 36      |
| Zap! Pow! Boom! – Superhero and gun play in the early years          | 37      |

#### LEADERSHIP & MANAGEMENT: (Purple pages)

| Briefings for Childminders, Leaders and Managers                      | 38      |
| Effective Reflection and Evaluation                                  | 39      |
| Fundamental British Values – in practice                             | 40      |
| ‘Going for Good’ for Childminders                                    | 41      |
| Home Learning – Love my Family                                      | 42      |
| How to Use and Monitor Group Times                                  | 43      |
| Leading the Learning for Three and Four Year Olds                   | 44      |
| Leading the Learning for Two Year Olds                              | 45      |
## Contents

### LEADERSHIP & MANAGEMENT: (Purple pages) continued

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Listening to the Child’s Voice</td>
<td>46</td>
</tr>
<tr>
<td>Mind the Gap!</td>
<td>47</td>
</tr>
<tr>
<td>Reflective Documentation – for Early Years Practitioners</td>
<td>50</td>
</tr>
<tr>
<td>Reflective Documentation – for Leaders and Managers</td>
<td>51</td>
</tr>
<tr>
<td>Support Network for Newly Registered Childminders</td>
<td>52</td>
</tr>
</tbody>
</table>

### MAKATON: (Turquoise pages)

<table>
<thead>
<tr>
<th>Workshop</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Makaton Beginners 1 Workshop</td>
<td>53</td>
</tr>
<tr>
<td>Makaton Beginners 2 Workshop</td>
<td>54</td>
</tr>
<tr>
<td>Makaton Follow-Up Workshop Stages 5 - 8</td>
<td>55</td>
</tr>
<tr>
<td>Makaton Foundation Workshop</td>
<td>56</td>
</tr>
<tr>
<td>Makaton Network</td>
<td>57</td>
</tr>
<tr>
<td>Makaton Refresher</td>
<td>58</td>
</tr>
</tbody>
</table>

### OUTDOOR LEARNING: (Green pages)

<table>
<thead>
<tr>
<th>Award</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outdoor Skills Taster</td>
<td>59</td>
</tr>
<tr>
<td>Level 1 Award in Outdoor Learning (QCF) – 5 Credits</td>
<td>60</td>
</tr>
<tr>
<td>Level 2 Award in Outdoor Learning Practitioner (QCF) – 5 Credits</td>
<td>61</td>
</tr>
<tr>
<td>Level 3 Award in Co-ordinating an Outdoor Curriculum (QCF) – 13 Credits</td>
<td>62</td>
</tr>
<tr>
<td>Level 2 Award in Assisting Forest School (QCF) – 8 Credits</td>
<td>63</td>
</tr>
<tr>
<td>Level 3 Certificate in Leading Forest School (QCF) – Top Up</td>
<td>64</td>
</tr>
<tr>
<td>Level 3 Certificate in Leading Forest School (QCF) – 14 Credits</td>
<td>65</td>
</tr>
</tbody>
</table>

### SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND): (Brown pages)

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bigger than Bluster</td>
<td>66</td>
</tr>
<tr>
<td>Early Intervention Cluster Evenings</td>
<td>67</td>
</tr>
<tr>
<td>Practical Inspiring Resources and Strategies to Support ALL Children</td>
<td>68</td>
</tr>
<tr>
<td>Promoting a Whole Team Approach to Special Educational Needs and Disabilities in Early Years</td>
<td>69</td>
</tr>
<tr>
<td>SMART Targets and SCRUFFY Outcomes!</td>
<td>70</td>
</tr>
<tr>
<td>Understanding and Supporting Children with Social Communication Difficulties or Autism</td>
<td>71</td>
</tr>
<tr>
<td>Using the Graduated Approach to Support a Request for a Single Education, Health and Care Plan (EHCP) Assessment for Children with Complex Needs</td>
<td>72</td>
</tr>
</tbody>
</table>

### VLE – E-LEARNING: (Orange pages)

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bilingualism</td>
<td>73</td>
</tr>
<tr>
<td>Celebrating Cultural Diversity</td>
<td>73</td>
</tr>
<tr>
<td>Characteristics of Effective Learning</td>
<td>74</td>
</tr>
<tr>
<td>Creating Patterns in Play</td>
<td>74</td>
</tr>
<tr>
<td>English as an Additional Language</td>
<td>75</td>
</tr>
<tr>
<td>Exploring Mirrors and Light</td>
<td>75</td>
</tr>
<tr>
<td>Extending Sand and Water Play</td>
<td>76</td>
</tr>
<tr>
<td>Home Visiting</td>
<td>76</td>
</tr>
<tr>
<td>Infection Control</td>
<td>77</td>
</tr>
<tr>
<td>Leading on Bilingualism and EAL in the EYFS for Lead Practitioners</td>
<td>77</td>
</tr>
<tr>
<td>Leading on Understanding and Meeting the Needs of Black and Minority Ethnic Children in the EYFS for Lead Practitioners</td>
<td>78</td>
</tr>
<tr>
<td>Letters and Sounds</td>
<td>78</td>
</tr>
<tr>
<td>Look at Me! See what I am learning</td>
<td>79</td>
</tr>
<tr>
<td>Maths - Let’s see how far we can go</td>
<td>79</td>
</tr>
<tr>
<td>Mix Up and Munch</td>
<td>80</td>
</tr>
<tr>
<td>Positive Relationships – Working with parents from different cultural and linguistic backgrounds</td>
<td>80</td>
</tr>
<tr>
<td>Practical Strategies to Support Behaviour in the Early Years Environment</td>
<td>81</td>
</tr>
</tbody>
</table>
## Contents

### VLE – E-LEARNING: (Orange pages) continued

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Race and Racism in the EYFS</td>
<td>81</td>
</tr>
<tr>
<td>Road Safety</td>
<td>82</td>
</tr>
<tr>
<td>Sand and Water Play</td>
<td>82</td>
</tr>
<tr>
<td>Secret Hiding Places</td>
<td>83</td>
</tr>
<tr>
<td>The Two Year Old Progress Check</td>
<td>83</td>
</tr>
<tr>
<td>Treasure Baskets and Heuristic Play</td>
<td>84</td>
</tr>
<tr>
<td>Understanding the Needs of Children of African Caribbean Heritage in the EYFS</td>
<td>84</td>
</tr>
<tr>
<td>Writing SEN Support Plans and Target Setting</td>
<td>85</td>
</tr>
</tbody>
</table>

### Training provided by other teams within South Gloucestershire Council

#### SAFEGUARDING:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awareness of Child Abuse and Neglect e-module</td>
<td>86</td>
</tr>
<tr>
<td>Awareness of Domestic Violence and Abuse including the Impact on Children, Young People and Adults at Risk e-module</td>
<td>87</td>
</tr>
<tr>
<td>Inter-Agency Child Protection</td>
<td>88</td>
</tr>
<tr>
<td>Advanced Inter-Agency Child Protection</td>
<td>89</td>
</tr>
<tr>
<td>Child Protection Update</td>
<td>90</td>
</tr>
<tr>
<td>Integrated Working e-learning</td>
<td>91</td>
</tr>
<tr>
<td>Introduction to FGM, Forced Marriage, Spirit Possession and Honour-based Violence e-learning</td>
<td>92</td>
</tr>
<tr>
<td>Single Assessment for Early Help (SAFeH)</td>
<td>93</td>
</tr>
<tr>
<td>Other Safeguarding courses available</td>
<td>94</td>
</tr>
</tbody>
</table>

#### PUBLIC HEALTH:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Injury Prevention</td>
<td>95</td>
</tr>
<tr>
<td>Raising the Issue of Weight</td>
<td>96</td>
</tr>
</tbody>
</table>

#### EMTAS

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Culture, Ethnicity and Racism: Fostering the development of positive identities for all children</td>
<td>97</td>
</tr>
<tr>
<td>How to Help Children New to Learning English Understand and Enjoy Stories</td>
<td>98</td>
</tr>
<tr>
<td>Learning English Through Play: Supporting children who speak languages other than English</td>
<td>99</td>
</tr>
<tr>
<td>Supporting Children Learning English as an Additional Language (EAL) in the Early Years</td>
<td>100</td>
</tr>
<tr>
<td>Name</td>
<td>Title and Contact Information</td>
</tr>
<tr>
<td>---------------------</td>
<td>-------------------------------------------------------------------------</td>
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</tr>
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</tr>
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<td></td>
<td>(Alaine recently married and her email address will soon change to</td>
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<tr>
<td></td>
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</tr>
</tbody>
</table>
# Who’s Who in the Early Years Team

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Contact Information</th>
</tr>
</thead>
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What training can we offer you?

We have put together a wide range of courses in our training programme for this year and we are sure you will find some of these courses right for you. A few suggestions are given below on which courses might particularly appeal to you, but please take some time to read through all of the courses planned for the coming year.

I am an experienced Manager/Leader – what is on offer for me?
You will be interested in the regular Briefing for Childminders, Leaders and Managers arranged throughout the year where you will receive the latest national and local information and updates. Check out Reflective Documentation for Leaders and Managers and How to Use and Monitor Group Times. If you are qualified at level 5 or above you may also like to get involved in our new action research group Mind the Gap!

I am new to early years – what courses would be right for me?
Observation for Beginners will help to develop your observational skills. If you are interested in knowing more about children’s physical development why not take a look at Let’s Get Physical! If music inspires you, check out Clap your Hands and Wriggle your Fingers.

I am a Level 2 practitioner
You might be interested in our Fun with Phonics courses to understand how phonics supports children’s language and communication skills. Take a look at Clap your Hands and Wriggle your Fingers or consider trying our Outdoor Skills Taster session.

I am a Room Leader
You might find Leading the Learning for Two Year Olds or Leading the Learning for Three and Four Year Olds useful if this is the age group you are caring for. And why not check out some Forest School training.

I am an experienced childminder
Whatever your level of experience we recommend that all childminders attend the Briefings for Childminders, Leaders and Managers as this will be where you pick up the latest information and updates. Other courses that might be of interest include Fundamental British Values or perhaps “I’m not sorry!”

I am a newly registered childminder
As well as the Briefings for Childminders, Leaders and Managers, you might consider our Support Network for Newly Registered Childminders. Check out the whole training programme to help you to decide which area of learning you would like to know more about.

I am the SENCo
The Early Intervention Cluster Evenings are run specifically with SENCos in mind. Promoting a Whole Team Approach to SEND will also suit you, as would SMART Targets and SCRUFFY Outcomes! Or why not sign up to Bigger than Bluster. This year we are again offering a four-part course focusing on Understanding and Supporting Children with Social Communication Difficulties or Autism.

What about me?
Some subjects have been planned with everyone in mind regardless of their qualification level or experience. These include Forest School training and Makaton. We have also developed a six-part course on Listening, Talking and Communicating in the Early Years which may also interest you. Our 2016/17 training programme is vast, so be sure to make time to read through it all and share it with your staff.
How to Book

Information on how to book onto any of the courses contained in this booklet is clearly displayed within the individual course adverts. For South Gloucestershire delegates the majority of our courses can now be booked through our online training booking system. You no longer need to email the Early Years team to request a place. You, or your manager, can simply log onto the online training booking system and request your place. (A link is provided at the bottom of each relevant advert in this booklet.) Once your booking is processed you (and your manager) will received an automated email confirming your place. If a course is full you will receive an automated email confirming that you have been placed on a waiting list.

Managers set up as designated “CPD Lead” for their setting can book any of their staff onto our training and can authorise individual requests, so they are always aware of what training their staff are booked onto. Individuals can log on and check their individual training records at any time.

Please note, to ensure that you have maximum control of your bookings, the Early Years Team can no longer book staff onto courses for you.

If your setting is not yet set up on the new training system email earlyyears@southglos.gov.uk and request a data sheet for the new online training booking system. Once the data sheet is completed, returned to us and uploaded, you will receive your login details.

For non-South Gloucestershire delegates you should email your request to earlyyears@southglos.gov.uk

How to Pay

A small number of our courses have a cost, which is clearly displayed within the advert. You can pay online through the South Gloucestershire Council website. Click on PAY and scroll down to Other/general invoices and select Other Payments. You will then see an option to choose Early Years Training. Select the course you wish to pay for from the drop down list and follow the instructions for payment.

Alternatively, you can post a cheque, made payable to South Gloucestershire Council, to our Civic Centre address (see page 2).

For non-South Gloucestershire delegates the Early Years team will provide information on how to pay when you email your training request.

‘No-Show’ Policy

Some courses within this publication have been identified as having a “no-show” policy. This is clearly notified in the advert.

If delegates fail to attend a course, or fail to cancel prior to the start of the course, there will be a charge. This charge will be **£30 for a half-day course** (up to and including 3 hours), **£60 for a full day course** (over 3 hours) for South Gloucestershire delegates.

If a course has a cost attached, this cost is non-refundable unless the course does not take place.

The designated CPD Lead for your setting will be able to cancel staff places through the self-serve training system and the delegate and CPD Lead will receive an email confirmation. Alternatively they should email earlyyears@southglos.gov.uk prior to the start of the course, requesting that we cancel the place for them. When actioned we will send an email confirmation. There is no charge for substitution of another delegate when a setting finds that a named delegate is no longer able to attend.

By booking on to any course directly run by the Early Years team there is an assumption that you accept the terms and conditions of the no-show policy.
The Early Years Training Room

We are pleased to report that we continue to have a designated Early Years Training Room located within Bradley Stoke Community School (Primary Phase). The majority of our training will be delivered at this venue which is situated close to Bradley Stoke Leisure Centre. Within this booklet the venue is shown as Bradley Stoke Community School (Primary Phase).

The Early Years Training Room also includes access to a local woodland area, enabling the Early Years Team to continue to grow and develop the range of outdoor learning courses provided. This will bring together our training in one central point.

In creating this exciting space we aim to enrich practitioner experiences through providing

- access to a broad range of resources
- stimulating displays of Early Years practice
- access to the Early Years Lending Library to borrow books to support learning in your setting

We are creating a space where practitioners can

- reflect upon their practice
- challenge their thinking
- explore new learning, both inside the classroom and outside in the forest
- engage in professional discussions with practitioners passionate about Early Years
- feel inspired to try out something new

This will be a space where all learners are valued and early years practice is celebrated. The Early Years Team look forward to welcoming you to this venue and to our continued partnership with you all.

The address of this venue is Bradley Stoke Community School (Primary Phase), Fiddlers Wood Lane, Bradley Stoke, South Gloucestershire, BS32 9BS. There is ample parking available at Bradley Stoke Community School located next to the Primary Phase, in the overflow car park area which is clearly signposted.
Have you logged onto the VLE lately? To avoid inundating you with a constant stream of emails this is now our main way of communicating with our early years settings, so it is important that you visit the site regularly to keep up to date with new information, updates and e-learning.

The vast majority of our readers will now be familiar with the VLE. This secure, online resource centre is available to private, voluntary and independent early years settings, including childminders. It is also available to all South Gloucestershire schools (including academies) that have Reception/Year 1 staff.

In the ‘Early Years’ and ‘EYFS’ spaces we have uploaded documents that we think you will find useful and continue to add new documents as they become available.

Did you know there is a Search facility on the VLE? On the Home page click on the Tools button in the top right hand corner and select File Search. Then put in a few key words to help you find the document you are looking for. Other features include:

**The Blog**
Every time we upload new information onto the VLE we will include a message on the blog, so make a point of viewing it every week to keep yourself up to date with anything new.

**E-Learning**
We offer a large selection of easy to access e-learning courses. New courses are being written and added regularly and full details can be found within this directory in the E-Learning section. 96% of users said our courses were easy to follow, with 86% rating them ‘Good’ or ‘Excellent’. To access any of our e-learning courses email your request to earlyyears@southglos.gov.uk

**Learning Spaces**
Some schools and settings will already have access to a Learning Space if they are part of a Research project. In some cases we will open up a Learning Space when you attend a face to face training session – your tutor will tell you if your course will have a learning space. Learning spaces store additional information only available to those who have attended the course or are part of the Research project.

**My Files**
Access a personal area where you can create and securely store your own documents. This can include photographs and videos as well as Word documents. Great for creating and storing observations! Storing such information on the VLE means you don’t have to worry if your computer dies and you haven’t backed up your files.

**Still nervous about using the VLE?**
We recommend that you view our tutorial “Making the Most of the VLE” which can be found under Courses. Once you have viewed this, if you still need help with finding your way around the VLE contact the Early Years team and we will try to help you further. We may even be able to come out to your setting to guide you through it.

If you haven’t already signed up to the VLE, or have mislaid your log in details, email: earlyyears@southglos.gov.uk
Settings with a high number of children eligible for Early Years Pupil Premium have been invited to be part of the Early Years Pupil Premium (EYPP) network cluster.

Our aim is to find out how to help the early years sector make the best possible use of the EYPP, and to demonstrate the impact it can have.

The main focus of the cluster sessions will be the effective spending of the EYPP funding, how you might record this and evidence the impact. Participating settings will work in partnership with others, to share ideas and experiences and to support and evaluate strategies for implementing the Early Years Pupil Premium.

Ofsted has the responsibility for judging whether the EYPP funding has been spent wisely and with maximum impact. The cluster will allow you to explore this with other settings.

“It is going to be important to be able to justify the choices you have made as to how you have spent the EYPP money. The focus needs to be on 'closing the gap' and for this cohort of children to be making more rapid progress if there is an identified delay, or risk of delay, in their development. Remember that you will already have strategies in place for supporting these children and their families. This funding will enable you to refine and focus what you already do, as well as introduce further strategies.”

Early Education, EYPP Project, Learning Together about Learning

If you have not received an invitation and feel that it would benefit your setting please contact: earlyyears@southglos.gov.uk for further information
These network meetings are open to all early years settings and will be jointly facilitated by the Early Years and Children’s Centre teams.

It is hoped that we will continue to build on this network and work together to effectively support all funded two year olds and vulnerable families in South Gloucestershire.

There will be three sessions across the year and they will take place at each of the Children’s Centres. Each session will have a focus but there will be opportunities for you to network and discuss any issues/challenges you may be experiencing.

All sessions will take place 6.00 – 8.00pm.

**Autumn dates: Session 1**
- Tuesday 27th September 2016
- Tuesday 4th October 2016
- Thursday 13th October 2016
- Thursday 13th October 2016
- Wednesday 19th October 2016
- Thursday 20th October 2016

**Spring dates: Session 2**
- Thursday 2nd March 2017
- Thursday 9th March 2017
- Thursday 16th March 2017
- Tuesday 21st March 2017
- Wednesday 22nd March 2017
- Wednesday 29th March 2017

**Summer dates: Session 3**
- Thursday 8th June 2017
- Thursday 8th June 2017
- Wednesday 14th June 2017
- Thursday 15th June 2017
- Wednesday 21st June 2017
- Thursday 22nd June 2017

Contact your nearest Children’s Centre to book your place
Early Years Surgeries

Surgeries will continue to be offered to any early years setting during 2017 – 2017. Please contact your allocated Setting Support Officer who will arrange any surgery support you require.

What is a surgery?
Surgeries provide Early Years Practitioners with an opportunity to meet with their Setting Support Officer to discuss any aspect of practice they are seeking to develop or are unsure about. Surgeries are the main way in which settings can access support from the Early Years Team.

What can I discuss at a surgery?
• Safeguarding and Welfare
• SEND
• Leadership and Management
• Observation, Assessment and Planning
• Any additional enquiries

Detailed information of the surgery offer is available in the Surgery Support Leaflet which can be found in the Early Years area on the VLE. You can access the VLE here.

If you are unsure who your Setting Support Officer is, please contact the Early Years Team who will be able to tell you. Email earlyyears@southglos.gov.uk or telephone 01454 863355.

Early Years Consultation Meetings

These meetings will provide Early Years Practitioners with an opportunity to meet with an Early Intervention Officer (EIO) and an Educational Psychologist to discuss children who are presenting with more complex and challenging additional needs and who are already subject to an SEN support plan. You may also be currently working with an EIO or Early Support Worker (ESW).

Through joint discussion, settings will access more strategies and advice to implement in supporting the child through a Plan, Do and Review process. The meetings are in addition to the programme of surgeries available. There will be consultation meetings each term which are locality based in Kingswood, Yate and Patchway.

Dates and other information are on the VLE.
• A setting can book a date convenient for them and do not have to go to their nearest locality.
• You can book a half hour session to discuss one child or up to an hour session for several children.
• There are processes such as parent permission and evidence which you will need to bring with you.

Please look at the information booklet on the VLE. You can find it in the EYFS space within folder 5.SEND, in file 13 EY Consultation Meetings.

Contact the Early Years Team on 01454 863355 to book an appointment.
Welcome to the Bristol Standard
Putting children at the centre of everything we do

What is it?
The Bristol Standard is a quality improvement framework that supports professionals working with children from birth to 5 to reflect on their practice. First developed in Bristol in 1996 on the philosophy of ‘improving on your previous best’, it involves early years schools and settings in an on-going cycle of continuous quality improvement.

The framework includes ten dimensions of quality from the Effective Early Learning Project and is underpinned by the National Children’s Bureau’s Quality Improvement Principles. The Bristol Standard Development Group reviews the Bristol Standard as part of a regular cycle, ensuring that it is informed by current research and practice.

Who is it for?
The Bristol Standard is for any early years school or setting, working with children from birth to the end of reception. This includes childminders, pre-schools and EYFS classes in maintained and non-maintained schools.

How can it support settings?
The Bristol Standard can help you and your team to link your quality improvement to the EYFS, write action plans, and to inform and evidence your Ofsted SEF. It is also a powerful resource for supporting ongoing professional development for early years teams.

How can I find out more about the Bristol Standard?
To find out more you can come to one of our Bristol Standard Information Sessions help in the Early years Training Room at Bradley Stoke Community School (Primary Phase). See the Bristol Standard section of this directory for dates/times. You can book an Early Years surgery to talk to a member of the Early Years team about the Bristol Standard folder and process. Your Setting Support Officer is also able to answer questions about this for you.

What have people said about the Bristol Standard?

“We have been involved with the Bristol Standard for the last three years. The ten dimensions provided a structured framework from which to discuss present provision, self-evaluation and then make new targets. Our practice and the provision for the children has been significantly improved as a result.”

Reception teacher

“The Bristol Standard has helped me to focus on specific areas of improvement across all areas of my work.”

Childminder
Welcome to the Bristol Standard
Putting children at the centre of everything we do

What are the costs for settings new to the Bristol Standard?
Charges have been divided equally over a three year period and you will be invited to sign up as you come to the end of each year.

**Year 1 - £32.50**, for one copy of the Bristol Standard Folder.
In order to support you through this process you will also need to plan for the following costs:

**Year 1 (Full Submission) - £211.50 to include:**
- 1 Mentor led introductory meeting in your setting and visit note
- 1 Mentor led first Bristol Standard Dimension meeting and visit note
- 1 Mentor supported meeting, feedback and visit note
- 1 Validation (including letter and certificate)

**Year 2 (Interim Submission) – £244.00 to include:**
- 1 mentor visit and visit note
- 1 validation (including letter and certificate)

**Year 3 (Interim Submission) - £244.00 to include:**
- 1 mentor visit and visit note
- 1 validation (including letter and certificate)

*Please note that there will be an additional charge of £110.00 if you are required to re-submit during any of the three years.*

In addition to your core offer for the Bristol Standard you will also be able to access:

- Information about the Bristol Standard on the VLE, for example case studies and success stories.
- Clear links to the Bristol Standard in the wider South Gloucestershire Early Years Training programme, helping you to plan professional development for your team.
- Bespoke Bristol Standard training focusing on skills to support you with your self-evaluation, for example how to write evaluatively, evidencing your practice and demonstrating impact.
- Support meetings in which you can share your folder with peers and Bristol Standard mentors and access feedback about questions relating to your self-evaluation.
- Membership to online and face to face networking to support your reflective practice, including information from peers in other groups about their Bristol Standard journey.

What have people said about the Bristol Standard?

“If any one thing has stood out for us as a setting during our Bristol Standard journey it has been the way that using the materials provided has helped us to remain focused on our journey and how it has provided us with a cohesive plan for development of our setting.”

Pre-school leader
### Key Contacts

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<tr>
<th>Concerns about a child</th>
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<tr>
<td>If you have any concerns about possible abuse it MUST be reported. To report possible abuse or neglect or for general advice:</td>
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<tr>
<td>☏ 01454 866000</td>
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<tr>
<td>If a child or young person is in immediate danger then please dial:</td>
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<td>☏ 999</td>
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<th>Ofsted</th>
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<td>☏ 0300 123 1231 Mon-Fri 8.00-6.45pm</td>
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<td><a href="mailto:enquiries@ofsted.gov.uk">enquiries@ofsted.gov.uk</a></td>
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<tr>
<td>☏ 01454 868009</td>
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<tr>
<td>@southglos.gov.uk</td>
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<th>South Gloucestershire Safeguarding Children Board</th>
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<td>☏ 01454 863253</td>
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<td><a href="mailto:angela.king@southglos.gov.uk">angela.king@southglos.gov.uk</a></td>
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<th>Children &amp; Young People Information Service</th>
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<td>☏ 01454 868008</td>
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<td><a href="mailto:earlyyears@southglos.gov.uk">earlyyears@southglos.gov.uk</a></td>
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# Conferences for 2016/2017

## The Uniqueness of Two Year Olds!

**Ready, Steady, Grow!**

This conference, for practitioners working with two year olds, will take place at BAWA on

**Friday 25\textsuperscript{th} November 2016**

Keynote speaker will be Sharon Drew, with workshops provided by Sharon Drew, James White and Tim Vosper, Jane Gulliver and Karen Norton.

A flyer with further details and the programme for the day is available on the VLE.

The cost for this conference is **£35.00 per delegate** for those in the South Gloucestershire early years workforce (£70 for non-South Gloucestershire delegates). South Gloucestershire delegates can take advantage of an **Early Bird rate of £30.00** if you book and pay before 1\textsuperscript{st} September 2016. See page 9 for how to pay.

**To book:** Log into our new self-serve training booking system [here](#)

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## Early Years Conference 2017

We are pleased to announce that our annual

**Early Years Conference**

will take place at the University of the West of England on

**Saturday 4\textsuperscript{th} March 2017**

A flyer with full details will be available on the VLE in October

**To book:** Places will be available to book from October 2016
Bristol Standard Information Sessions

Target Audience:
This course is suitable for anyone wanting information about the Bristol Standard Quality Improvement Framework.

Aims and Objectives:
- To access an overview of the Bristol Standard Quality Improvement Framework.
- To find out how to participate in the Bristol Standard in South Gloucestershire.
- To understand how the Bristol Standard can inform quality improvement in settings and schools.

Course Description:
Participants will be given an overview of the Bristol Standard Quality Improvement Framework. This will include how it can be used by schools and settings to reflect on their practice, prioritise areas for development, action plan and measure impact from changes made. Information about how to participate in this to enhance self-evaluation will be shared.

Links to Bristol Standard dimensions:
This meeting is specific to the Bristol Standard.

Cost:
No charge for South Gloucestershire delegates.
Not available to non-South Gloucestershire delegates.

Facilitators:
Penny Nowson, Education Adviser (Early Years), Sinead McBride and Helen Poole, Setting Support Officers

Date: Wednesday 12th October 2016
Time: 4.00pm – 6.00pm
Venue: Bradley Stoke Community School (Primary Phase)

Date: Wednesday 22nd February 2017
Time: 4.00pm – 6.00pm
Venue: Bradley Stoke Community School (Primary Phase)

Level: 3+

Please note that if you are already enrolled in the Bristol Standard you should not attend this meeting.

“The Bristol Standard has helped me to focus on specific areas of improvement across all areas of my work.”

Childminder

To book: Log into our self-serve training booking system here

www.southglos.gov.uk
Bristol Standard Support Meetings

Target Audience:
These support meetings are suitable for staff in reception classes and early years settings enrolled in the Bristol Standard in South Gloucestershire.

Aims and Objectives:
- To access peer to peer support as part of the Bristol Standard journey.
- To strengthen skills in self-evaluation.
- To have improved confidence about completing a Bristol Standard submission.

Course Description:
Are you using the Bristol Standard to reflect on practice in your school or setting? If so, bring your submission folder to this informal meeting and share it with peers from other groups who are also using the framework to reflect on practice. There will be time to share experiences, ask questions and access feedback from a Bristol Standard mentor.

You should bring your Bristol Standard folder and your submission folder with you to the meeting.

Although this is an informal session all participants must book on before attending.

Links to Bristol Standard dimensions:
These meetings are specific to the Bristol Standard.

Cost:
No charge for South Gloucestershire delegates enrolled on Bristol Standard.
Not available to non-South Gloucestershire delegates.

Facilitators:
Penny Nowson, Education Adviser (Early Years)
Sinead McBride and Helen Poole, Setting Support Officers

To book: Log into our self-serve training booking system here
Bristol Standard Training
Session 1: Celebrating what we do

Target Audience:
This training session is suitable for staff in reception classes and early years settings enrolled in the Bristol Standard in South Gloucestershire

Aims and Objectives:
- To have improved confidence completing a submission for the Bristol Standard Quality Improvement Framework.
- To reflect on ways of using evaluative language to describe strengths linked to early years practice.
- To consider how to evidence strengths effectively for a Bristol Standard submission.

Course Description:
Participants will explore ways of describing their strengths as part of the self-evaluation process. This will support them to complete their reflections for a Bristol Standard submission. Consideration will be given to the ways in which we identify what we do well, how to describe this critically and strategies for building an evidence base that can be shared with others.

Links to Bristol Standard dimensions:
This course is specific to the Bristol Standard.

Cost:
No charge for South Gloucestershire delegates enrolled on Bristol Standard. This course has a ‘no-show’ policy – see page 9 for details. Not available to non-South Gloucestershire delegates.

Facilitators:
Sinead McBride and Helen Poole, Setting Support Officers

Date: Wednesday 18th January 2017
Time: 4.00pm – 6.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
Bristol Standard Training
Session 2: Demonstrating the impact of what you do

Target Audience:
This training session is suitable for staff in reception classes and early years settings enrolled in the Bristol Standard in South Gloucestershire.

Aims and Objectives:
- To have improved skills in describing impact as part of the self-evaluation process.
- To feel confident writing benefits for children as part of a full submission in the Bristol Standard.
- To feel confident writing benefits for children as part of an interim submission in the Bristol Standard.

Course Description:
Participants will reflect on effective ways of identifying and describing impact from developments they have planned or made in their setting or school. This will include describing anticipatory and actual benefits for children, as part of Bristol Standard full and interim submissions. The session will support those attending to put children at the centre of quality improvement in their setting.

Links to Bristol Standard dimensions:
This course is specific to the Bristol Standard.

Cost:
No charge for South Gloucestershire delegates enrolled on Bristol Standard. This course has a 'no-show' policy – see page 9 for details. Not available to non-South Gloucestershire delegates.

Facilitators:
Sinead McBride and Helen Poole, Setting Support Officers

Date: Tuesday 16th May 2017
Time: 7.00pm – 9.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
In response to increasing national and local needs in communication development for young children, and the impact this has on their overall learning, we have devised a new course. Each session will focus on a specific area of communication development and will include practical ideas for practitioners to support them in narrowing the gap for all young children.

This is a six-part course running throughout the year.

There will be three cohorts so, when you book, please make a note of the dates for **all six sessions** and **remain within the same cohort**. For example if you book the date for Cohort 1 for the first session you will need to attend the remainder of the courses on the Cohort 1 dates. You cannot swap between cohorts.

The sessions will be delivered by members of the Early Years team and there may be reading and practical gap tasks to help you apply the learning in your setting.

We will set up a learning community for each cohort on the VLE so those attending will be able to share information, ask questions and develop their learning.
COMMUNICATION AND LANGUAGE
Listening, Talking and Communicating in the Early Years
How to identify and assess children’s language development and how to provide appropriate intervention.
PLEASE NOTE: THIS COURSE IS THE 1ST OF 6 SESSIONS. DELEGATES ARE EXPECTED TO ATTEND ALL 6 SESSIONS ACROSS THE YEAR IN THE SAME COHORT.

Target Audience:
This course is suitable for any childminder and for pre-school/nursery practitioners working at level 3 and above.

Aims and Objectives:
• To understand language and communication development and the barriers to children’s progress.
• To develop a deeper understanding of how to support the reluctant communicator.
• To explore the different programmes that are available to support children’s communication development.

Course Description:
Children are pre-wired to communicate but some children can experience difficulties with different aspects of speech and language development. This course will give you the knowledge of how to assess children’s communication development and how to use a programmed approach, for instance Language Steps, Talking Tunes, 1st Phase Letters & Sounds, Narrative Therapy.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 3 – Supporting Play, Learning and Development
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
Not available to non-South Gloucestershire delegates

Facilitators:
Jayne Evans, Early Intervention Officer, Helen Poole and Claire Lugg, Setting Support Officers

Date: Monday 26th September 2016 (COHORT 1)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Friday 7th October 2016 (COHORT 2)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Friday 14th October 2016 (COHORT 3)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

www.southglos.gov.uk

“I Can
“Talking, understanding others and knowing what to say are really important skills. They help children make friends, learn and enjoy life to the full. Adults response is to acknowledge the child’s attempts to communicate and provide a stimulating learning environment.”

Please bring a packed lunch as lunches will not be provided.
COMMUNICATION AND LANGUAGE
Listening, Talking and Communicating in the Early Years
How to identify and assess children’s language development and how to provide an appropriate communication environment.
PLEASE NOTE: THIS COURSE IS THE 2ND OF 6 SESSIONS. DELEGATES ARE EXPECTED TO ATTEND ALL 6 SESSIONS ACROSS THE YEAR IN THE SAME COHORT.

Target Audience:
This course is suitable for any childminder and for pre-school/nursery practitioners working at level 3 and above.

Aims and Objectives:
- To understand the crucial role of the environment in supporting effective communication for all.
- To develop a deeper understanding of how to provide an appropriately stimulating environment for all children, including children with different communication styles.
- To explore the role of the adult in supporting children in a language rich environment.

Course Description:
It is acknowledged that the environment is the third educator. This course will focus on how to provide a quality environment which will support language development for all children, including different types of communicators. We will be looking at how to provide a language rich environment for 2s and under in the morning and 3 – 4s in the afternoon.

Links to Bristol Standard dimensions:
Dimension 1 – Values and Aims
Dimension 2 – Relationships and Interactions
Dimension 3 – Supporting Play, Learning and Development
Dimension 4 – The Physical Environment
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.

Not available to non-South Gloucestershire delegates

Facilitators:
Debby Hyde, Early Intervention Officer, Simone Barnes and Linda Harvey, Setting Support Officers.

Date: Monday 7th November 2016 (COHORT 1)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)
OR

Date: Monday 14th November 2016 (COHORT 2)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)
OR

Date: Monday 28th November 2016 (COHORT 3)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

Level: 3, 4+

“I think it’s essential to tune into the environment from the learner’s perspective.”
Elizabeth Jarman

Please bring a packed lunch as lunches will not be provided.

To book: Log into our self-serve training booking system [here]
COMMUNICATION AND LANGUAGE
Listening, Talking and Communicating in the Early Years
Practical strategies to support children’s speech and language development.
PLEASE NOTE: THIS COURSE IS THE 3RD OF 6 SESSIONS. DELEGATES ARE EXPECTED TO ATTEND ALL 6 SESSIONS ACROSS THE YEAR IN THE SAME COHORT.

Target Audience:
This course is suitable for any childminder and for pre-school/nursery practitioners working at level 3 and above.

Aims and Objectives:
- To understand that children use different methods to communicate effectively.
- To explore a range of strategies and practical resources to support children’s talking, listening and communication within an inclusive setting.
- To create resources specific to individual children’s communication needs.

Course Description:
This practical session is designed to share ideas, resources and visual aids to support children’s speech, language and communication development. There will be an opportunity to discuss and evaluate current awareness and knowledge of different communication strategies; to review and refresh frequently used Makaton signs; to consider children’s individual communication needs and create practical resources to support within your setting.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 3 – Supporting Play, Learning and Development
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
Not available to non-South Gloucestershire delegates

Facilitators:
Karen Norton, Setting Support Officer, Emma Dando, Vicky Piper, Claire Lugg, Early Support Workers

Date: Monday 9th January 2017  (COHORT 1)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Monday 16th January 2017  (COHORT 2)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Tuesday 17th January 2017  (COHORT 3)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

www.southglos.gov.uk
Target Audience:
This course is suitable for any childminder and for pre-school/nursery practitioners working at level 3 and above.

Aims and Objectives:
- To explore opportunities to promote language development through the specific areas of learning.
- To develop an understanding of how to assess the cognitive development of children who are non-verbal.
- To consider how home learning opportunities can support learning and language development.

Course Description:
Through the specific areas of learning we will focus on: Vocabulary; Understanding of concepts; Cognitive development; Home learning.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates. Subject to ‘no show’ policy. See page 9 for details.
Not available to non-South Gloucestershire delegates

Facilitators:
Debby Hyde, Early Intervention Officer, Helen Poole, Julie Marks and Jacqui Lewis, Setting Support Officers

Date: Monday 6th March 2017 (COHORT 1)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Thursday 9th March 2017 (COHORT 2)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Monday 13th March 2017 (COHORT 3)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system [here](#)
Target Audience:
This course is suitable for any childminder and for pre-school/nursery practitioners working at level 3 and above.

Aims and Objectives:
- To understand the importance of using songs, rhymes and stories to support the development of social interaction skills for young children.
- To understand the importance of the adults’ role in supporting positive and successful interactions and relationships with young children.
- To gain practical ideas to support social experiences for all children.

Course Description:
This course will look at the importance of social interactions through a child’s early years. It will explore the benefits of social experiences and the nurturing role of the adult to support the child in developing positive and rewarding social relationships with their peers.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 3 – Supporting Play, Learning and Development
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
Not available to non-South Gloucestershire delegates

Facilitators:
Jayne Evans, Early Intervention Officer, Emma Dando, Early Support Worker, Simone Barnes and Jane Gulliver, Setting Support Officers

Date: Monday 8th May 2017 (COHORT 1)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase) OR
Date: Friday 12th May 2017 (COHORT 2)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase) OR
Date: Monday 15th May 2017 (COHORT 3)
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase) OR

To book: Log into our self-serve training booking system here

“When early friendships are successful, young children get the chance to master sophisticated social and emotional skills, even more than they do with a parent.”
Laurie Kramer
COMMUNICATION AND LANGUAGE
Listening, Talking and Communicating in the Early Years
Celebrating the child’s voice and supporting transitions.
PLEASE NOTE: THIS COURSE IS THE 6TH OF 6 SESSIONS. DELEGATES ARE EXPECTED TO ATTEND ALL 6 SESSIONS ACROSS THE YEAR IN THE SAME COHORT.

Target Audience:
This course is suitable for any childminder and for pre-school/nursery practitioners working at level 3 and above.

Aims and Objectives:
- To understand the importance of tuning into the child’s voice and how this impacts on the development of their wellbeing and self-esteem.
- To look at ways to capture and celebrate a child’s voice.
- To explore ways of ensuring children experience positive transitions.

Course Description:
In this final session of the six-part course the child’s voice will be celebrated through practitioners’ understanding the importance of talking, listening and communicating with children in their setting.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
Not available to non-South Gloucestershire delegates

Facilitators:
Jayne Evans and Debby Hyde, Early Intervention Officers, Karen Norton, Helen Poole and Jane Gulliver, Setting Support Officers

Date: Monday 12th June 2017 (COHORT 1)
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)
OR
Date: Thursday 15th June 2017 (COHORT 2)
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)
OR
Date: Monday 19th June 2017 (COHORT 3)
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

“Children have equal rights to be listened to and valued and should be given opportunities to make choices and be involved in decisions that affect their daily lives.”

NCB
CURRICULUM

Clap Your Hands and Wriggle Your Fingers
An introduction to the importance of music and movement for young children

Target Audience:
This course is suitable for childminders and pre-school/nursery practitioners working at all levels.

Aims and Objectives:
- To understand how music and movement supports children’s brain development.
- To explore why music has emotional benefits for children.
- To explore practical ideas for using different forms of music and movement.

Course Description:
This course will explore why we use music and movement with young children and how this supports other areas of their learning. We will share ideas for providing a rich environment that promotes music and movement.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 3 – Supporting Play, Learning and Development
Dimension 4 – The Physical Environment

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9.
£50 for non-South Gloucestershire delegates.

Facilitators:
Helen Poole and Karen Norton, Setting Support Officers

Date: Wednesday 12th July 2017
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
## CURRICULUM

### Fun with Phonics for Three and Four year olds

### Target Audience:
This course is suitable for practitioners working with 3 and 4 year olds.

### Aims and Objectives:
- To understand how phonics supports children’s language and communication skills through the use of Letters and Sounds Phase 1.
- To explore ways to enhance communication and language through fun and practical phonics activities.
- To explore how to support and increase parental engagement with their child’s emerging reading skills.

### Course Description:
This course will explore the importance of phonics in supporting young children’s language and communication skills and in enhancing emerging reading skills through the Letters and Sounds programme. We will be exploring the key features of a language rich environment and the role of the adult in supporting all children to enjoy a lifelong love of books. This is of particular relevance in this, South Gloucestershire’s Year of Reading.

### Links to Bristol Standard dimensions:
- Dimension 3 – Supporting Play, Learning and Development
- Dimension 5 – Play and Learning Experiences
- Dimension 9 – Partnerships with Parents and the Local Community

### Cost:
- No charge for South Gloucestershire delegates.
- Subject to ‘no show’ policy. See page 9 for details.
- £50 to non-South Gloucestershire delegates

### Facilitators:
Sinead McBride and Jacqui Lewis, Setting Support Officers

### Date:
- Thursday 26th January 2017
- Time: 6.30pm – 9.00pm
- Venue: Bradley Stoke Community School (Primary Phase)

**OR**

### Date:
- Monday 5th June 2017
- Time: 9.15am – 12.15pm
- Venue: Bradley Stoke Community School (Primary Phase)

### To book:
Log into our self-serve training booking system here
Target Audience:
This course is suitable for childminders and pre-school/nursery practitioners working at level 3.

Aims and Objectives:
• To provoke children’s curiosity through a range of practical scientific investigations.
• To understand the importance of Sustained Shared Thinking to promote children’s learning and development.
• To explore the different ways in which children learn.

Course Description:
Children have a natural curiosity that needs to be nurtured to support their individual creativity. This course will explore different areas of scientific investigations that you can provide to provoke that curiosity and challenge in a FUN way. We will explore both the outdoor and indoor environments.

Dress for the weather – we will be outside.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 5 – Play and Learning Experiences

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£50 for non-South Gloucestershire delegates.

Facilitators:
Helen Poole and Sinead McBride, Setting Support Officers

Date: Friday 24th March 2017
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

“Given me lots of ideas. Made me think about how I interact with the children and encourage their curiosity.”
Previous participant

“Fantastic ideas to encourage curiosity. Very easy to prepare too as time is always an issue. Links in very well with CEL.”
Previous participant
CURRICULUM
“I’m not sorry!”

Target Audience:
This course is suitable for childminders and pre-school/nursery practitioners working at levels 2 or 3.

Aims and Objectives:
- To consider different ways of expressing and dealing with feelings with children when they are faced with wrongdoings.
- To support children in dealing with misdemeanours in the setting promoting a positive caring environment.
- To encourage using different ways to apologise through natural consequences to promote an empathetic environment that fosters lifelong skills.

Course Description:
What does sorry really mean and what does it teach our children? Young children often don’t understand why they have to apologise, and forcing it can delay the child’s natural acceptance of apologising. In this course we aim to arm you with the tools you need to support empathy and collaboration within your setting without ever having to say “I’m sorry!”

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 3 – Supporting Play, Learning and Development
Dimension 5 – Play and Learning Experiences

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£50 for non-South Gloucestershire delegates.

Facilitators:
Jane Gulliver and Jacqui Lewis, Setting Support Officers

Date: Thursday 16th March 2017
Time: 6.00pm – 9.00pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Thursday 4th May 2017
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
CURRICULUM

Let’s Get Physical!
Supporting children to develop healthy bodies for healthy lives

Target Audience:
This course is suitable for childminders and pre-school/nursery practitioners working at all levels.

Aims and Objectives:
- To explore the benefits of physical activity for young children and establishing a positive pattern to lead active and healthy lives.
- To consider your current provision and how to develop a whole setting approach to physical activity.
- To look at practical ideas and strategies for physical activities for all stages of development.

Course Description:
There is a rapidly growing awareness of the benefits of physical activity for younger children for their general health, wellbeing and motor skills development. We will look at how this can be encouraged through different types of play, involving the children and their families, to encourage lifelong patterns.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 4 – The Physical Environment
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£50 for non-South Gloucestershire delegates.

Facilitators:
Helen Poole and Jacqui Lewis, Setting Support Officers, and Paula Young, Early Years Education Adviser

Date: Wednesday 5th April 2017
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

“Children of pre-school age who are capable of walking unaided should be physically active for at least 180 minutes (3 hours) spread throughout the day.”
British Heart Foundation

“Lack of activity destroys the good condition of every human being, while movement and methodical physical exercise save it and preserve it.”
Plato
Observation for Beginners

Target Audience:
This course is suitable for inexperienced early years practitioners new to childcare.

Aims and Objectives:
- To consider the importance of good quality observations and the link to EYFS assessment requirements.
- To provide an opportunity to practice observations.
- To consider how to involve parents and carers in undertaking observations.

Course Description:
The course will provide staff new to observation with an opportunity to understand the importance of quality observations and how these could be used to support children’s learning and development. Attendees will have the opportunity to practise observational skills.

Links to Bristol Standard dimensions:
Dimension 6 – Observation, Assessment and Planning

Cost:
No charge for South Gloucestershire delegates. 
Subject to ‘no show’ policy. See page 9 for details. 
£50 for non-South Gloucestershire delegates.

Facilitators:
Linda Harvey and Simone Barnes, Setting Support officers

Date: Tuesday 22nd November 2016
Time: 6.00pm – 9.00pm
Venue: Bradley Stoke Community School (Primary Phase)

Date: Wednesday 10th May 2017
Time: 1.00pm – 4.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
Thinking Together – Exploring Sustained Shared Thinking

Target Audience:
This course is suitable for any childminders and for pre-school/nursery practitioners working at level 3 and above.

Aims and Objectives:
- To understand the concept of Sustained Shared Thinking.
- To empower practitioners in supporting children’s thinking by working together during their play to increase high cognitive outcomes.
- To consider how the adults support and extend learning within the setting to stimulate an environment rich in open-ended questions and invitations to solve problems and explore ideas.

Course Description:
This course is tailor made to enhance the practitioner’s confidence to provide a ‘working together’ environment that will boost children’s learning potentials. Sustained shared thinking will promote children’s intrinsically motivated minds to explore, be inquisitive and take on challenges. If you are intrigued then this course is for you!

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 3 – Supporting Play, Learning and Development
Dimension 5 – Play and Learning Experiences

Cost:
No charge for South Gloucestershire delegates. Subject to ‘no show’ policy. See page 9 for details. £50 for non-South Gloucestershire delegates.

Facilitators:
Linda Harvey and Julie Marks, Setting Support Officers

Date: Monday 10th October 2016
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

“The mind is not a vessel to be filled, but a fire to be kindled.”
Plutarch

“How did you....?”

“Why does this....?”

“What happens next?”

“What did you think?”
Target Audience:
This course is suitable for any childminders and pre-school/nursery practitioners working at level 3 and above.

Aims and Objectives:
- To discuss and debate thoughts and feelings about superhero and gun play in our early years settings and reflect upon your whole team’s ethos with regards to this type of play.
- To explore the benefits and challenges of superhero and gun play upon young children’s learning, development and wellbeing.
- To consider how to develop and extend children’s superhero and gun play.

Course Description:
This subject invites a variety of perceptions and can evoke a varied response within the early years. This course will enable all participants’ voices to be heard and respected through discussion, and aims to develop knowledge and understanding about this potentially controversial subject. We will explore how this play can become a safe and valued part of children’s play experiences.

Links to Bristol Standard dimensions:
Dimension 1 – Values and Aims
Dimension 3 – Supporting Play, Learning and Development
Dimension 5 – Play and Learning Experiences

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£50 for non-South Gloucestershire delegates.

Facilitators:
Jacqui Lewis and Sinead McBride, Setting Support Officers

Date: Wednesday 28th June 2017
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
LEADERSHIP & MANAGEMENT

Briefings for Childminders, Leaders and Managers

Target Audience:
This briefing is relevant to all childminders, setting leaders and managers

Aims and Objectives:
- To disseminate information and updates that impact on practice
- To provide an opportunity to receive details of latest national and local information.
- To provide an opportunity for childminders, leaders and managers to network and discuss information received.

Course Description:
In response to requests from Leaders and Managers these briefings have been developed to provide a forum for professional dialogue. They will provide childminders, leaders and managers with an opportunity to receive national and local information in an environment that facilitates professional discussion and dialogue. Subjects discussed will reflect national and local strategic policies, consultations or imminent changes. Topics for discussion will be posted on the VLE prior to the first meeting date of each cycle.

Links to Bristol Standard dimensions:
Dimension 7 - Staffing, Leadership and Management
Dimension 10 - Monitoring and Evaluation

Cost:
No charge for South Gloucestershire delegates.
Not available to non-South Gloucestershire delegates.

Facilitators:
Setting Support Officers

Level 3, 4+

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<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Venue</th>
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<tbody>
<tr>
<td>Fri 14th October 2016</td>
<td>9.30am – 11.30am</td>
<td>Greenfield Centre</td>
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<tr>
<td>Wed 19th October 2016</td>
<td>1.00pm – 3.00pm</td>
<td>Jubilee Centre, Bradley Stoke</td>
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<tr>
<td>Tues 8th November 2016</td>
<td>7.00pm – 9.00pm</td>
<td>Park Centre, Kingswood</td>
</tr>
<tr>
<td>Wed 25th January 2017</td>
<td>9.30am – 11.30am</td>
<td>Jubilee Centre, Bradley Stoke</td>
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<tr>
<td>Mon 30th January 2017</td>
<td>1.00pm – 3.00pm</td>
<td>Longwell Green Community Centre</td>
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<tr>
<td>Thurs 9th February 2017</td>
<td>7.00pm – 9.00pm</td>
<td>Badminton Rd, Yate</td>
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<tr>
<td>Thurs 11th May 2017</td>
<td>9.30am – 11.30am</td>
<td>Longwell Green Community Centre</td>
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<tr>
<td>Wed 17th May 2017</td>
<td>7.00pm – 9.00pm</td>
<td>Bailey’s Court Activity Centre, Bradley Stoke</td>
</tr>
<tr>
<td>Mon 22nd May 2017</td>
<td>1.00pm – 3.00pm</td>
<td>Greenfield Centre</td>
</tr>
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To book: Log into our self-serve training booking system here

www.southglos.gov.uk
LEADERSHIP & MANAGEMENT

Effective Reflection and Evaluation

Target Audience:
This course is suitable for childminders, leaders and managers.

Aims and Objectives:
- To gain an understanding of the key principles of self-evaluation.
- To further develop skills in reflection and self-evaluation and to use them in your setting.
- To understand how to promote a whole team approach to self-evaluation as a continuous improvement tool.

Course Description:
This course will examine the key principles of self-evaluation and why they are important. There will be opportunities to practise the skills needed for reflection and learn how to promote a whole teach approach to self-evaluation as a continuous improvement tool in your setting.

Links to Bristol Standard dimensions:
Dimension 1 – Values and Aims
Dimension 2 – Relationships and Interactions
Dimension 7 – Staffing, Leadership and Management

Cost:
No charge for South Gloucestershire delegates.
Subject to 'no show' policy. See page 9 for details.
£50 to non-South Gloucestershire delegates

Facilitators:
Sinead McBride and Claire Lugg, Setting Support Officers

Date: Thursday 27th April 2017
Time: 6.00pm – 9.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
Target Audience:
This course is suitable for childminders, leaders and managers.

Aims and Objectives:
- To gain a deeper understanding of British Values and what is meant by them.
- To consider how British Values can be promoted in all areas of learning.
- To explore British Values using practical examples.

Course Description:
This course will enhance the practitioner’s understanding and confidence to promote British Values within the setting and support children’s self-confidence and self-awareness. Through practical activities the course will explore how this works in practice.

Links to Bristol Standard dimensions:
Dimension 1 – Values and Aims
Dimension 2 – Relationships and Interactions
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates. Subject to ‘no show’ policy. See page 9 for details.
£50 to non-South Gloucestershire delegates.

Facilitators:
Linda Harvey and Julie Marks, Setting Support Officers

Date: Monday 17th October 2016
Time: 9.15am – 11.45am
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Wednesday 30th November 2016
Time: 6.30pm – 9.00pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Thursday 8th December 2016
Time: 1.00pm – 3.30pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
‘Going for Good’ for Childminders

Target Audience:
This three part course is suitable for newly registered childminders and also for childminders wishing to improve their practice.

Aims and Objectives:
- Explore practitioners’ understanding of the statutory requirements of the EYFS including the SEND Code of Practice.
- To understand the judgements for how well provision meets the needs of the range of children who attend.
- To identify areas for improvement in your setting and how this will inform your Self-Evaluation Form (SEF).

Course Description:
This three session course will support childminders to further enhance their knowledge of EYFS requirements and the implementation of these in practice. The EYFS statutory framework sections on Safeguarding and Welfare, Learning and Development as well as the Ofsted Early Years Inspection Handbook will form the basis for exploration and discussion.

Links to Bristol Standard dimensions:
Dimension 7 – Staffing, Leadership and Management

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£100 to non-South Gloucestershire delegates.

Facilitators:
Sinead McBride, Helen Poole, Linda Harvey and Julie Marks, Setting Support Officers

Date:       Wednesday 5th October 2016 AND
            Wednesday 8th February 2017 AND
            Wednesday 14th June 2017
Time:       7.00pm – 9.00pm
Venue:      Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
**Home Learning – Love my Family**

**Target Audience:**
This course is suitable for any childminder and also for preschool/nursery practitioners working at level 3.

**Aims and Objectives:**
- To develop an understanding of the importance of home learning and the benefits of a collaborative approach for children and families.
- To understand and consider what a child-centred approach really looks like in practice.
- To share practical strategies to engage parents and strengthen opportunities for home learning.

**Course Description:**
Do you feel like you are doing all you can in your attempts to engage families within your setting? This course will inspire you to reflect on the ways in which you work in partnership with your children and families, placing the child at the centre of your approach.

**Links to Bristol Standard dimensions:**
Dimension 1 – Values and Aims
Dimension 9 – Partnerships with Parents and the Local Community

**Cost:**
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£50 to non-South Gloucestershire delegates.

**Facilitators:**
Claire Lugg and Simone Barnes, Setting Support Officers

**Date:** Monday 12th September 2016
**Time:** 9.15am – 12.15pm
**Venue:** Bradley Stoke Community School (Primary Phase)

**To book:** Log into our self-serve training booking system [here](#)
LEADERSHIP & MANAGEMENT

How to Use and Monitor Group Times

Target Audience:
This course is suitable for any childminder and also for pre-school/nursery practitioners working at level 3 or above.

Aims and Objectives:
• To consider how children’s learning, development and emotional wellbeing can be promoted through the use of effective group times.
• To reflect on how incidental group times can be effective in supporting sustained shared thinking and how these can be recorded.
• To explore a range of practical ideas for enhancing group times and look at the use of action research to explore the effects on vulnerable children.

Course Description:
Reflecting on your own setting’s practice, are your group times as effective as they could be? This course will explore a range of practical ideas on how to promote children’s learning and development through group times. It will provide information on using action research to monitor the effectiveness of your group times. Please bring your own lunch as lunches will not be provided.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 5 – Play and Learning Experiences
Dimension 7 – Staffing, Leadership and Management
Dimension 10 – Monitoring and Evaluation

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£100 to non-South Gloucestershire delegates.

Facilitators:
Karen Norton, Simone Barnes and Helen Poole, Setting Support Officers

Date: Friday 17th February 2017
Time: 9.15am – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

Children are powerful learners from birth. Younger children need guidance from adults to support them to develop skills with group situations. Do you ask yourself these questions when running your group times:

“When are the best times for coming together in a group?”

“What works for this group of children?”

“What are the children getting from this group time, does it hold meaning to them?”
LEADERSHIP & MANAGEMENT

Leading the Learning for Three and Four Year Olds:
What is it like for a child in your setting?

Target Audience:
This course is suitable for all childminders and for pre-school/nursery practitioners working at level 3 and above.

Aims and Objectives:
• To consider and reflect how your physical environment supports the learning for all children.
• To consider how your learning environment provides challenge and extends play and learning opportunities for all children.
• To explore ways to support effective transitions for your children’s next steps on their learning journey.

Course Description:
This course will provide opportunities to reflect on your environment and to consider ways of enhancing provision to provide challenge, develop innovative thinking and explore ways of achieving successful transitions in the children’s learning journey. If you are interested in learning more about children’s learning styles and sustained shared thinking then this is the course for you.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 7 – Staffing, Leadership and Management

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£50 for non-South Gloucestershire delegates

Facilitators:
Helen Poole and Linda Harvey, Setting Support Officers

Date: Monday 21st November 2016
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

www.southglos.gov.uk
LEADERSHIP & MANAGEMENT

Leading the Learning for Two Year Olds

Target Audience:
This course is suitable for lead practitioners, room leaders and childminders working with two year olds in early years settings.

Aims and Objectives:
- To explore how to co-ordinate the learning environment to meet the needs of two year olds.
- To consider different ways to support home learning.
- To consider and reflect upon good strategies to support transitions.

Course Description:
This course will cover aspects for leading the learning with two year olds, including co-ordinating the learning environment to meet the myriad needs of two year olds, how you work with parents and carers to support home learning for two year olds, and supporting transitions.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 3 – Supporting Play, Learning and Development
Dimension 9 – Partnerships with Parents and the Local Community

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£50 for non-South Gloucestershire delegates

Facilitators:
Jane Gulliver and Julie Marks, Setting Support Officers

Date: Friday 9th September 2016
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

“Successful leaders create an environment with a culture of ongoing learning, are creative, open to innovation, inspire, challenge and empower others.”
Bruce 2012

If you are interested in learning more about the Two Year Old Progress Check please contact the Early Years Team to access the e-learning course on the VLE.
LEADERSHIP & MANAGEMENT

Listening to the Child’s Voice

Target Audience:
This course is suitable for any childminder and for pre-school/nursery practitioners working at Level 3.

Aims and Objectives:
- To explore what it means to listen to the child’s voice.
- To evaluate effective ways of listening to children in practice.
- To consider the benefits of listening to the children.

Course Description:
When a child speaks you can hear their voice but what does it mean to truly listen? When children are genuinely listened to by responsive adults there are multiple benefits to their development and well-being. This course will explore the concept of listening to the child’s voice, considering why it is important and how the adults working with them can listen most effectively.

Links to Bristol Standard dimensions:
Dimension 1 – Values and Aims
Dimension 2 – Relationships and Interactions

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£50 for non-South Gloucestershire delegates

Facilitators:
Simone Barnes and Claire Lugg, Setting Support Officers

Date: Monday 27th February 2017
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

“A child’s voice, however honest and true, is meaningless to those who don’t know how to listen.”

Every child, whatever their age or ability, is capable of self-expression. Children’s imaginations, ideas, opinions, feelings, needs and worries can be expressed in so many different ways. Those working with them must embrace, hear, listen to and understand.”
LEADERSHIP & MANAGEMENT

Mind the Gap!
Exploring, planning and responding to the needs of vulnerable groups of children through action research

We are delighted to give our level 5+ practitioners an opportunity to be involved in an action research group which focuses upon supporting vulnerable groups of children within your setting. You may have identified children within your setting who are exposed to possible vulnerabilities, such as

- Children with special educational needs (SEND)
- English as an additional language (EAL)
- Summer born children
- Children in care / looked after children
- Children receiving support through Single Assessment for Early Help (SAFeh)
- Children known to social care

Children and young people from vulnerable groups are more likely to experience inequality of outcomes and have less positive opportunities. Proportionately more children from vulnerable groups have lower levels of educational attainment and are likely to do less well. We are looking to facilitate and support practitioners to both identify potential disadvantage and improve outcomes for children.

The aim of this course, starting in September 2016, is to empower practitioners to lead significant change for children within their settings.

We are pleased that this group will be supported by EMTAS, who provide support for removing barriers and inequalities in attainment and achievement.

Please book on to the information session in September to learn more about this exciting opportunity.

To book: See the following pages for dates and how to book
**LEADERSHIP & MANAGEMENT**

**An Introduction to Mind the Gap!**
Exploring, planning and responding to the needs of vulnerable groups of children through action research

**Target Audience:**
This course is specifically aimed at practitioners who hold a level 5+ qualification within early years, regardless of role.

**Aims and Objectives:**
- To consider the process of action research
- To raise awareness of how an action research project can support provision for vulnerable groups
- To discuss possible areas of focus for individual research projects

**Course Description:**
This pre-course introductory meeting will provide information on the process of the action research project ‘Mind the Gap!’

**Links to Bristol Standard dimensions:**
Dimension 1 – Values and Aims
Dimension 8 – Equality, Diversity and Inclusion

**Cost:**
No charge for South Gloucestershire delegates.
Not available to others.

**Facilitators:**
Simone Barnes and Jacqui Lewis, Setting Support Officers

**Date:**
Tuesday 13th September 2016

**Time:**
6.30 – 8.30pm

**Venue:**
Badminton Road Council Offices, Yate

“To book: Log into our self-serve training booking system [here](#)
LEADERSHIP & MANAGEMENT

Mind the Gap!
Exploring, planning and responding to the needs of vulnerable groups of children through action research

Target Audience:
This five-part course is specifically aimed at practitioners who hold a level 5+ qualification within early years, regardless of role.

Aims and Objectives:
- To support practitioners with using research as an effective tool for developing practice and leading change in their settings.
- To support practitioners to improve their knowledge and understanding of vulnerable groups of children within their setting and their role in ‘narrowing the gap’.
- To support practitioners to identify, support and measure the impact of change with regards to vulnerable groups of children within your setting.

Course Description:
Children and young people from vulnerable groups are more likely to experience inequality of outcomes and have less positive opportunities. Proportionately more children from vulnerable groups have lower levels of educational attainment and are likely to do less well. This course will explore these issues facilitating and supporting practitioners to both identify potential disadvantages and improve outcomes for children using a research based approach.

Links to Bristol Standard dimensions:
Dimension 1 – Values and Aims
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
Not available to others

Facilitators:
Simone Barnes and Jacqui Lewis, Setting Support Officers

Date:
Thursday 6th October AND Tuesday 18th October AND Wednesday 9th November AND Thursday 24th November AND Tuesday 13th December 2016

Time:
6.30 – 8.30pm

Venue:
Badminton Road Council Offices, Yate

To book: Log into our self-serve training booking system here
LEADERSHIP & MANAGEMENT

Reflective Documentation – for Early Years Practitioners

Target Audience:
This two-part course is suitable for any childminders and for preschool/nursery practitioners working at level 3.

Aims and Objectives:
- To promote understanding about the importance of reflective documentation in early years.
- To consider how different documentation styles support children’s learning.
- To develop reflective documentation skills.

Course Description:
Reflective documentation supports practitioners in understanding how children learn best and how to support their learning. This course will develop practitioners’ knowledge of what it means to document reflectively and how to develop these skills in practice.

Delegates are requested to *bring a packed lunch* as lunch will not be provided.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 6 – Observation, Assessment and Planning

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£100 to non-South Gloucestershire delegates.

Facilitators:
Claire Lugg and Simone Barnes, Setting Support Officers

Date: Monday 6th February 2017
Time: 9.15am – 4.00pm
Venue: Bradley Stoke Community School (Primary Phase)
AND
Date: Monday 20th March 2017
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system [here](#)
LEADERSHIP & MANAGEMENT

Reflective Documentation – For Leaders and Managers

Target Audience:
This course is suitable for leaders and managers working at level 4 and above.

Aims and Objectives:
• To develop an in-depth understanding of the concept and importance of reflective documentation in early years.
• To evaluate how different styles of documentation support understanding and development of children’s learning.
• To provide practical ideas for developing reflective documentation in your setting.

Course Description:
Documentation is a requirement in all settings and can be fundamental in supporting and celebrating children’s learning when completed reflectively. So what is reflective documentation? This course will offer an in-depth exploration into this concept and provide leaders and managers with further knowledge and ideas for how reflective documentation can be implemented effectively.

Delegates are requested to bring a packed lunch on the first day as lunch will not be provided.

Links to Bristol Standard dimensions:
Dimension 6 – Observation, Assessment and Planning

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
£100 for non-South Gloucestershire delegates.

Facilitators:
Claire Lugg and Simone Barnes, Setting Support Officers

Date: Tuesday 29th November 2016
Time: 9.15am – 4.00pm
Venue: Bradley Stoke Community School (Primary Phase)

AND

Date: Thursday 26th January 2017
Time: 9.15am – 12.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

“Documentation makes visible. Documentation is for children, teachers, parents... Documentation can give an image of the child... Documentation is a way of entering the dark zone; of understanding how we learn... Documentation is this process, which is dialectic, based on affective bonds and also poetic; it not only accompanies the knowledge-building process but in a certain sense impregnates.”

Reggio Emilia

www.southglos.gov.uk
LEADERSHIP & MANAGEMENT

Support Network for Newly Registered Childminders

Target Audience:
This network is for newly registered childminders and for childminders wishing to improve their practice.

Aims and Objectives:
- To share good practice with other newly registered childminders.
- To share questions and concerns with other newly registered childminders and opportunity for discussion.
- To develop a peer support network with newly registered childminders.

Course Description:
The aim of these sessions will be to support newly registered childminders and to provide an opportunity for professional discussion and dialogue. These sessions will be an opportunity to network with other childminders and share good practice as well as a chance to share any questions or concerns you may have.

Cost:
No charge for South Gloucestershire delegates. Subject to ‘no show’ policy. See page 9 for details.

Facilitators:
Sinead McBride, Helen Poole, Linda Harvey and Julie Marks, Setting Support Officers

Date: Wednesday 7th December 2016
Time: 7.00pm – 9.00pm
Venue: Bradley Stoke Community School (Primary Phase)

Date: Wednesday 5th April 2017
Time: 7.00pm – 9.00pm
Venue: Bradley Stoke Community School (Primary Phase)

Date: Wednesday 12th July 2017
Time: 7.00pm – 9.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

“Ofsted and inspectorates of independent schools have regard to the Early Years Foundation Stage (EYFS) in carrying out inspections and report on the quality and standards of provision.”
Statutory Framework of the Early Years Foundation Stage 2014

www.southglos.gov.uk
Makaton Beginners 1 Workshop

Target Audience:
This course is suitable for parents/carers and anyone with an interest in learning Makaton.

Aims and Objectives:
- To develop an understanding through a practical introduction to the Makaton language programme.
- To learn signs and symbols from Stages 1 & 2 from the core vocabulary and the additional signs.
- To discuss and develop ways to use Makaton within everyday situations at home or work.

Course Description:
The Makaton Beginners 1 workshop consists of two modules. This course is aimed at people who have an interest in communication, who would like to know about Makaton and learn the signs and symbols for Stages 1 and 2. You will receive a workshop manual, which includes the signs and symbols that you have learned. You will also be given a Certificate of Attendance. Please remember to keep your certificate in case you want to attend further Makaton training.

No previous experience of Makaton is required to attend this course. Participants are requested to bring a packed lunch as lunch will not be provided.

If you have previously attended Makaton Beginners Modules 1 and 2 you should not attend this course.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
£45.00 – See page 9 for information on how to pay. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place.

This course is also available to non-South Gloucestershire delegates.

Facilitators:
Karen Norton, Setting Support Officer and Makaton Tutor

Date: Friday 9th June 2017
Time: 9.15am – 3.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
SEE PAGE 9 FOR HOW TO PAY
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
Makaton Beginners 2 Workshop

Target Audience:
This two part course is suitable for parents/carers and anyone with an interest in learning Makaton.

Aims and Objectives:
- To develop an understanding through a practical introduction to the Makaton language programme.
- To learn signs and symbols from Stages 3 & 4 from the core vocabulary and the additional signs.
- To discuss and develop ways to use Makaton within everyday situations at home or work.

Course Description:
The Makaton Beginners 2 workshop consists of two modules. **You must have completed Makaton Beginners 1 workshop to progress to Makaton Beginners 2 workshop.**

You **must** bring your Certificate of Attendance with you. You will receive a workshop manual, which includes the signs and symbols that you have learned, and a Certificate of Attendance.

Participants are requested to **bring a packed lunch** as lunch will not be provided.

If you have previously attended Makaton Beginners Modules 3 and 4 you should **not** attend this course.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
**£45.00** - See page 9 for information on **how to pay**. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place.

This course is also available to non-South Gloucestershire delegates.

Facilitators:
Karen Norton, Setting Support Officer and Makaton Tutor

Date:  
Friday 16th June 2017

Time:  
9.15am – 3.15pm

Venue:  
Bradley Stoke Community School (Primary Phase)

If you wish to develop your Makaton skills further after attending this course, this is the possible pathway or next steps for you:

Makaton Follow up workshop

Makaton Local Tutor Training

To book: Log into our self-serve training booking system **here**

SEE PAGE 9 FOR HOW TO PAY

(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
Makaton Follow-Up Workshop
Stages 5 - 8

Target Audience:
This course is suitable for parents/carers and anyone interested in learning Makaton.

Aims and Objectives:
- To learn signs and symbols for core vocabulary Stages 5 – 8 to help in practical situations.
- To discuss and develop ways in which to use Makaton within everyday situations at home or work.
- To embed signs and symbols from Stages 1 – 4.

Course Description:
The Makaton Follow-up workshop helps you to improve and develop your signing and symbol skills and how to use them effectively every day. You will revise the signs and symbols you learned during the Beginners workshops and learn the signs and symbols for Stages 5 – 8 of the core vocabulary. On full day sessions participants are requested to bring a packed lunch as lunch will not be provided.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
£90.00 - See page 9 for information on how to pay. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place. This course is also available to non-South Gloucestershire delegates.

Facilitators:
Karen Norton, Setting Support Officer and Makaton Tutor

Date: Tuesdays 15th AND Tuesday 22nd November 2016
Time: 9.15am – 3.15pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Fridays 13th, 20th AND 27th January AND 3rd February 2017
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
SEE PAGE 9 FOR HOW TO PAY
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
MAKATON

Makaton Foundation Workshop

Target Audience:
This two-day course is suitable for any outside agencies or professionals, such as early years practitioners, wanting to gain an understanding of Makaton.

Aims and Objectives:
• To develop an understanding through a practical introduction to the Makaton language programme.
• To learn signs and symbols from Stages 1 – 4 from the core vocabulary and the additional signs.
• To discuss and develop ways to use Makaton within everyday situations at home or work.

Course Description:
The Foundation workshop provides a detailed introduction to Makaton and combines a practical approach with theory, technical information and research. The Foundation workshop consists of four modules. You will learn the signs and symbols for Stages 1 – 4 and Additional of the Core Vocabulary.

No previous experience of Makaton is required to attend this course. Participants are requested to bring a packed lunch as lunch will not be provided.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
£90.00 - See page 9 for information on how to pay. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place.

This course is also available to non-South Gloucestershire delegates.

Facilitators:
Karen Norton, Setting Support Officer and Makaton Tutor

Date: 
Monday 5th AND 12th December 2016
Time: 9.15am – 3.15pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Wednesday 31st May AND Thursday 1st June 2017
Time: 9.15am – 3.15pm
Venue: Bradley Stoke Community School (Primary Phase)

Level: All

You will receive four workshop manuals, Pocket Book of Signs 1 and Pocket Book of Symbols 1, and a Certificate of Attendance. Please remember to keep your certificate in case you want to attend further Makaton training.

If you wish to develop your Makaton skills further after attending this course, this is the possible pathway or next steps for you:

Makaton Enhanced Workshop

Makaton Regional Tutor

To book: Log into our self-serve training booking system here
SEE PAGE 9 FOR HOW TO PAY
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
MAKATON

Makaton Network

Target Audience:
This network is open to practitioners who have already completed the Makaton Beginners or Foundation workshops.

Aims and Objectives:
- To reflect on your personal signing and your setting’s Makaton practice.
- To learn some new Makaton signs and discuss practical ways to use signs and symbols in everyday situations.
- To share good practice with other settings.

Course Description:
We will refresh and recap signs from stages 1 – 4 and discuss practical ways to use signs and symbols in everyday situations. We will go through themes to support and develop your Makaton practice over the three sessions, such as festivals, songs, animals, colours etc.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
£50 per session to non-South Gloucestershire delegates.

Facilitators:
Karen Norton, Setting Support Officer and Makaton Tutor

Date: Wednesday 16th November 2016
Time: 6.00pm – 8.00pm
Venue: Bradley Stoke Community School (Primary Phase)

Date: Tuesday 7th February 2017
Time: 6.00pm – 8.00pm
Venue: Bradley Stoke Community School (Primary Phase)

Date: Wednesday 7th June 2017
Time: 6.00pm – 8.00pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
MAKATON Refresher

Target Audience:
This course is open to participants who have previously completed a Makaton Beginners or Foundation workshop.

Aims and Objectives:
- To review Makaton signs from Beginners or Foundation workshops.
- To reflect on Makaton practice individually and in the setting.
- To feel more confident in using Makaton signs and symbols.

Course Description:
This workshop is for participants who have previously completed Makaton Beginners or Foundation workshop and would like to refresh their signs and symbols.

We will revise Makaton signs and symbols and develop confidence in using them and discuss practical ways to embed them in everyday situations.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
**£25.00** - See page 9 for information on how to pay. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place.

This course is also available to non-South Gloucestershire delegates.

Facilitators:
Karen Norton, Setting Support Officer and Makaton Tutor

Date: Wednesday 2nd November 2016
Time: 1.00pm – 3.30pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system [here](#). See page 9 for how to pay.

(Non-South Glos delegates please email your request to [earlyyears@southglos.gov.uk](mailto:earlyyears@southglos.gov.uk))
OUTDOOR LEARNING

Outdoor Skills Taster

Target Audience:
This course is suitable for anyone wishing to learn more about outdoor learning.

Aims and Objectives:
- To feel more confident to lead children outdoors.
- To take part in a range of experiences outdoors.
- To explore the benefits of outdoor learning and Forest School.

Course Description:
This is a practical taster session for practitioners wanting to find out a little bit more about working outdoors and in woodlands with children. We will be exploring the environment, sharing experiences and developing your own confidence. We will be looking at a range of activities and experiences to take back to your setting.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 4 – The Physical Environment
Dimension 5 – Play and Learning Experiences

Cost:
No charge for South Gloucestershire delegates.
This course has a ‘no-show’ policy – see page 9 for details.
£50 to non-South Gloucestershire delegates.

Facilitators:
Karen Norton and Jane Gulliver, Setting Support Officers and Forest School Leaders

Date: Friday 24th February 2017
Time: 9.30am – 11.30am
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Friday 24th February 2017
Time: 1.00pm – 3.00pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Tuesday 23rd May 2017
Time: 6.00pm – 8.00pm
Venue: Bradley Stoke Community School (Primary Phase)

Level: All

Please note this does not qualify you to run Forest School sessions.

We will be outside for the entire session whatever the weather. Waterproofs, stout walking boots/welly boots and warm clothing are advised.

To book: Log into our self-serve training booking system here
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
OUTDOOR LEARNING

Level 1 Award in Outdoor Learning (QCF) – 5 Credits

Target Audience:
This two and a half day course is suitable for anyone wanting to develop Outdoor Learning and Forest School knowledge and practice.

Aims and Objectives:
- To introduce outdoor learning and its benefits to child development.
- To learn and develop practical skills in an outdoor environment.
- To develop safe practices for outdoor work and the knowledge of how to deal with incidents.

Course Description:
This course is aimed at practitioners who would like to start their outdoor journey, building knowledge and confidence. We will look at different types of play and learning to support child development. We will introduce basic woodland skills, using tools, identifying risks, hazards and benefits to help you to start developing your own practice in the natural environment. This is a QCF accredited course through Cambium. You will have a work book to hand in in order to complete the course. Delegates are requested to bring a packed lunch each day as lunches will not be provided.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 4 – The Physical Environment
Dimension 5 – Play and Learning Experiences

Cost:
£225.00 – See page 9 for information on how to pay. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place.

This course is also available to non-South Gloucestershire delegates.

Facilitators:
Karen Norton and Jane Gulliver, Setting Support Officers and Forest Leaders

Date/Time: Monday 27th March AND Tuesday 28th March
9.30am – 4.30pm AND Wednesday 29th March 2017
9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)
OR
Date/Time: Tuesday 25th July AND Tuesday 1st August
9.30am – 4.30pm AND Tuesday 8th August 2017
9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
SEE PAGE 9 FOR HOW TO PAY
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk )
OUTDOOR LEARNING

Level 2 Award in Outdoor Learning Practitioner (QCF) – 5 Credits

Target Audience:
This two and a half day course is suitable for anyone with an educational background wanting to develop the curriculum outdoors.

Aims and Objectives:
- To identify the learning opportunities outside and plan a programme of outdoor learning sessions.
- To develop a risk/benefit analysis for outdoor learning.
- To understand ecology and the sustainable use of natural resources in the outdoor environment.

Course Description:
The Outdoor Learning Practitioner training course fits the needs of educational professionals in the EYFS and National Curriculum. It focuses on developing practical hands-on skills and a bank of activities, building confidence and ability in using the outdoor environments and learning how to manage and improve these for teaching and learning. It is designed to be as practical, accessible and supportive as possible in helping you to make a success in implementing a programme of Outdoor Learning.

Delegates are requested to bring a packed lunch each day as lunches will not be provided.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 4 – The Physical Environment
Dimension 5 – Play and Learning Experiences

Cost:
£250.00 - See page 9 for information on how to pay. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place.

This course is also open to non-South Gloucestershire delegates.

Facilitators:
Karen Norton and Jane Gulliver, Setting Support Officers and Forest School Leaders

Date/Time:
Wednesday 1st March AND Thursday 2nd March 9.30am – 4.00pm AND Friday 3rd March 2017 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date/Time:
Tuesdays 9th May AND Tuesday 16th May 9.30am – 4.00pm AND Tuesday 23rd May 2017 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

Level: 3, 4+

This is a QCF accredited course through Cambium. You will have a workbook to submit in order to complete the course.

What next? Once this course is completed, if you would like to develop your knowledge and work towards embedding outdoor learning as a whole school strategy, you can top up and book onto the Level 3 Award in Co-ordinating an Outdoor Curriculum.

To book: Log into our self-serve training booking system here
SEE PAGE 9 FOR HOW TO PAY
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
Target Audience:
This one and a half day course is suitable for anyone with an educational background wanting to develop outdoor teaching.

Aims and Objectives:
- To understand how to implement sustainable use of natural learning resources.
- To develop a bank of practical hands-on skills and activities in order to plan a year round Outdoor Learning programme and cascade to others.
- To audit and reflect on existing provision and practice, creating procedures and best practice guidelines for co-ordinating provision as a whole school educational strategy.

Course Description:
**You must have completed the Level 2 Outdoor Learning Practitioner award prior to becoming a Level 3 Co-ordinator in the Outdoor Curriculum.**

This Level 3 Award fits the needs of educational professionals and the EYFS and national curriculum. It focuses on developing practical hands-on skills and a range of activities and experiences to use outdoors, building confidence to successfully cascade information and embed outdoor learning in their setting as a whole strategic approach to use outdoor environments for education and learning.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 4 – The Physical Environment
Dimension 7 – Staffing, Leadership and Management

Cost:
£200.00 - See page 9 for information on how to pay. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place.

This course is also open to non-South Gloucestershire delegates.

Facilitators:
Karen Norton and Jane Gulliver, Setting Support Officers and Forest School Leaders

Dates:
Dates for this course have not yet been set. If you would like to apply, please email your expression of interest to earlyyears@southglos.gov.uk

To book: Log into our self-serve training booking system here
SEE PAGE 9 FOR HOW TO PAY
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
OUTDOOR LEARNING

Level 2 Award in Assisting Forest School (QCF) – 8 Credits

Target Audience:
This four-day course is suitable for early years practitioners wanting to develop their Forest School knowledge and practice.

Aims and Objectives:
- To explore the theoretical side of planning for learning and play at Forest School.
- To have an opportunity to learn and further develop a range of outdoor practical tasks in a natural environment.
- To understand how to use the woodland as a sustainable natural resource and understand the ecology.

Course Description:
This course will enable you to assist at Forest School sessions alongside a Level 3 Forest School Leader. The course offers plenty of opportunities to develop your own skills at Forest School, enable you to plan, risk assess and assist delivery of Forest School sessions. This is a QCF accredited course through Cambium. You will have a work book to submit in order to complete the course. Please note this course enables you to assist at Forest Schools and does not qualify you to run Forest School sessions. Delegates are requested to bring a packed lunch each day as lunches will not be provided.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 4 – The Physical Environment
Dimension 5 – Play and Learning Experiences

Cost:
£350.00 - See page 9 for information on how to pay. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place.

This course is also available to non-South Gloucestershire delegates.

Facilitators:
Karen Norton and Jane Gulliver, Setting Support Officers and Forest School Leaders

Dates/Time:
- Wednesday 28th, Thursday 29th, Friday 30th September AND Monday 3rd October 2016 9.30am – 4.30pm
- Wednesday 19th, Thursday 20th, Friday 21st April AND Monday 24th April 2017 9.30am – 4.30pm

Venue:
Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
SEE PAGE 9 FOR HOW TO PAY
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
OUTDOOR LEARNING

Level 3 Certificate in Leading Forest School (QCF) – Top Up

Target Audience:
This three-day course is suitable for anyone who has completed the Level 2 Award in Assisting Forest School wanting to further develop Forest School knowledge and practice.

Aims and Objectives:
- To understand the development of Forest School.
- To understand the co-ordination required for the Forest School Programme.
- To be able to deliver Forest School sessions and reflect on practice.

Course Description:
This course is designed for those who would like to top up from Assisting at Forest School to becoming a Forest School Leader. This will enable leadership of Forest School Programmes and will enable you to deepen your knowledge and understanding looking at the philosophy and the ethos behind the Forest School approach.

Delegates are requested to bring a packed lunch each day as lunches will not be provided.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 4 – The Physical Environment
Dimension 7 – Staffing, Leadership and Management

Cost:
£450.00 - See page 9 for information on how to pay. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place.

This course is also available to non-South Gloucestershire delegates.

Facilitators:
Karen Norton and Jane Gulliver, Setting Support Officers and Forest School Leaders

Dates/Time:
- Tuesday 4th October AND Thursday 10th November AND Friday 11th November 2016 9.30am – 4.30pm
- Tuesday 25th April AND Thursday 25th May AND Friday 26th May 2017 9.30am – 4.30pm

Venue:
Bradley Stoke Community School (Primary Phase)
OR
Bradley Stoke Community School (Primary Phase)

Level: 3, 4+

All delegates must be over 19 years old, have a current DBS check and appropriate First Aid qualification.

You will:
- attend all training days which consist of both theory and practical tasks
- run a Forest School Programme in your chosen setting
- have a work-based assessment
- complete a portfolio for assessment
- need to source and attend appropriate two-day First Aid training (not included in course cost)

Please contact us for more information.

To book: Log into our self-serve training booking system here
SEE PAGE 9 FOR HOW TO PAY
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
OUTDOOR LEARNING
Level 3 Certificate in Leading Forest School (QCF) – 14 Credits

Target Audience:
This seven day course is suitable for anyone wanting to develop Forest School knowledge and practice.

Aims and Objectives:
- To understand the development of Forest School.
- To understand the co-ordination required for the Forest School Programme.
- To be able to deliver Forest School sessions and reflect on practice.

Course Description:
This course is designed for those who would like to develop, set up and deliver Forest School programmes. It will enable leadership of Forest School Programmes linked to child development. Through a combination of practical outdoor learning and indoor teaching, we will explore the benefits for children as child led learners for lifelong skills. This will enable you to deepen your knowledge and understanding looking at the philosophy and the ethos behind the Forest School approach. Delegates are requested to bring a packed lunch each day as lunches will not be provided.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 4 – The Physical Environment
Dimension 7 – Staffing, Leadership and Management

Cost:
£800.00 - See page 9 for information on how to pay. Places are not confirmed until payment is received. Payment is non-refundable unless the course does not take place.

All delegates must be over 19 years old, have a current DBS check and appropriate First Aid qualification.

You will:
- attend all training days which consist of both theory and practical tasks
- run a Forest School Programme in your chosen setting
- have a work-based assessment
- complete a portfolio for assessment

Facilitators:
Karen Norton and Jane Gulliver, Setting Support Officers and Forest School Leaders

Dates/Time:  
Wednesday 28th AND Thursday 29th AND Friday 30th September AND Monday 3rd AND Tuesday 4th October AND Monday 10th AND Tuesday 11th November 2016 9.30am – 4.30pm

Venue:  
Bradley Stoke Community School (Primary Phase)

OR

Dates/Time:  
Wednesday 19th AND Thursday 20th AND Friday 21st AND Monday 24th AND Tuesday 25th AND Thursday 25th AND Friday 26th May 2017, 9.30am – 4.30pm

Venue:  
Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
SEE PAGE 9 FOR HOW TO PAY
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
Target Audience:
This two-part course is suitable for any childminder and for preschool/nursery practitioners working at level 3 or above.

Aims and Objectives:
- To identify factors affecting children’s behaviour.
- To explore how adult interactions and responses can affect behaviour.
- To extend knowledge of how to support challenging behaviour through practical strategies.

Course Description:
Interpreting children’s challenging behaviour – is it anger or anxiety? Delegates will discuss and identify factors affecting children’s behaviour. Do you react or respond? A practical course using role play, examples and practical tasks that practitioners can apply to their own settings.

Links to Bristol Standard dimensions:
Dimension 2 – Relationships and Interactions
Dimension 3 – Supporting Play, Learning and Development

Cost:
No charge for South Gloucestershire delegates.
This course has a ‘no-show’ policy – see page 9 for details.
Not available to non-South Gloucestershire delegates.

Facilitators:
Emma Dando, Vicky Piper and Claire Lugg, Early Intervention Workers

Date: Wednesday 1st February 2017
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)
AND
Date: Wednesday 8th March 2017
Time: 9.15am – 12.15pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here

“When our little people are overwhelmed by big emotions, it’s our job to share our calm, not join their chaos.”
L R Knost
SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND)

Early Intervention Cluster Evenings

Target Audience:
These events are suitable for the SENCo in your setting.

Aims and Objectives:
• To support SENCos with their current SEND practice.

Course Description:
Each evening’s training session will have a current SEND focus which will support the role of the SENCo in the Early Years setting. There will be one focus in September/October, another focus in February and another in April/May. The focus of these evenings will be posted on the VLE one month prior to the dates published.

Links to Bristol Standard dimensions:
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
Not available to non-South Gloucestershire delegates.

Facilitators:
Debby Hyde and Jayne Evans, Early Intervention Officers

Date/Time: Wednesday 28th September 2016, 6.00pm – 8.00pm
Venue: Longwell Green Community Centre

Date/Time: Thursday 29th September 2016, 6.00pm – 8.00pm
Venue: Badminton Road Council Offices, Yate

Date/Time: Wednesday 5th October 2016, 6.00pm – 8.00pm
Venue: Bailey’s Court Activity Centre, Bradley Stoke

Date/Time: Wednesday 1st February 2017, 6.00pm – 8.00pm
Venue: Longwell Green Community Centre

Date/Time: Thursday 2nd February 2017, 6.00pm – 8.00pm
Venue: Badminton Road Council Offices, Yate

Date/Time: Wednesday 8th February 2017, 6.00pm – 8.00pm
Venue: Bailey’s Court Activity Centre, Bradley Stoke

Date/Time: Monday 24th April 2017, 6.00pm – 8.00pm
Venue: Jubilee Centre, Bradley Stoke

Date/Time: Wednesday 3rd May 2017, 6.00pm – 8.00pm
Venue: Longwell Green Community Centre

Date/Time: Thursday 4th May 2017, 6.00pm – 8.00pm
Venue: Badminton Road Council Offices, Yate

Level: All

“It’s given me ideas and support from tried and tested experiences.”
Previous participant

“Lots of ideas to help support SEN children.”
Previous participant

“Fresh ideas and information.”
Previous participant

To book: Log into our self-serve training booking system here

www.southglos.gov.uk
SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND)
Practical Inspiring Resources and Strategies to Support ALL Children

Target Audience:
This course is suitable for any childminder and for pre-school/nursery practitioners.

Aims and Objectives:
- A practical hands-on session for practitioners to create resources to support specific individual needs of children in their setting.
- To develop an awareness and understanding of sensory needs.
- To gain practical ideas to support specific behaviour needs of children.

Course Description:
This is a practical session designed to share ideas and resources to support children’s creative, physical and sensory development. Practitioners will be given the opportunity to make their own resources and share ideas to support good practice. Resources will be available to explore and reflect how to implement within your setting.

Delegates to bring along resources to use during session (junk, beads, material etc). Please bring your own lunch as lunches will not be provided.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
This course has a ‘no-show’ policy – see page 9 for details.
£50 to non-South Gloucestershire delegates.

Facilitators:
Vicky Piper, Emma Dando and Claire Lugg, Early Support Workers

Date: Tuesday 18th October 2016
Time: 9.15am – 2.45pm
Venue: Bradley Stoke Community School (Primary Phase)
OR
Date: Monday 3rd April 2017
Time: 9.15am – 2.45pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND)  
Promoting a Whole Team Approach to Special Educational Needs and Disability (SEND) in Early Years

Target Audience:
This course is suitable for those practitioners fulfilling the role of Key Person and the setting SENCo.

Aims and Objectives:
• To have a clear understanding of the roles and responsibilities of the SENCo and staff regarding the SEND Code of Practice.
• To understand the whole team approach to supporting children under the SEND Code of Practice.
• To have knowledge of support materials and when and how to seek support from other agencies.

Course Description:
This course will look at how the SEND Code of Practice impacts on the role of the SENCo and key person approach to supporting children with SEND in your setting. It will focus on practices and processes to effectively support children through the Graduated approach. Please bring your own lunch as lunches will not be provided.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 7 – Staffing, Leadership and Management
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
This course has a ‘no-show’ policy – see page 9 for details.
£50 to non-South Gloucestershire delegates.

Facilitators:
Jayne Evans and Debby Hyde, Early Intervention Officers, Julie Marks and Karen Norton, Setting Support Officers

Date: Thursday 20th October 2016
Time: 9.15am – 2.45pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Monday 23rd January 2017
Time: 9.15am – 2.45pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here (Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)

水平: 3, 4+

This course is primarily for newly appointed SENCos and key workers working with children with additional needs.

“It has given me an understanding of steps we can take to support children with SEND.”
Previous delegate

“Helped me to understand some terminology. Helped me to feel confident on help and paperwork.”
Previous delegate

South Gloucestershire Council
Target Audience:
This course is suitable for SENCos and those fulfilling the Key Person role.

Aims and Objectives:
- To be able to identify what is a target and what is an outcome.
- To be able to write SMART targets and SCRUFFY outcomes.
- To effectively use targets and outcomes when planning for children with SEND.

Course Description:
With the SEND Code of Practice focusing on outcomes, this course will use case studies and videos to look at identifying next steps. We will focus on writing meaningful targets and outcomes and producing SEN support plans for children with SEND to support their progress as part of the Graduated approach.

Links to Bristol Standard dimensions:
Dimension 3 – Supporting Play, Learning and Development
Dimension 6 – Observation, Assessment and Planning
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
This course has a ‘no-show’ policy – see page 9 for details.
£50 to non-South Gloucestershire delegates.

Facilitators:
Jayne Evans and Debby Hyde, Early Intervention Officers

Date: Thursday 15th September 2016
Time: 1.00pm – 3.30pm
Venue: Bradley Stoke Community School (Primary Phase)

To book: Log into our self-serve training booking system here
(Non-South Glos delegates please email your request to earlyyears@southglos.gov.uk)
Target Audience:
This four-part course is suitable for any childminders or pre-school/nursery practitioners currently working with children with these needs.

Aims and Objectives:
- To have an understanding of children with social communication difficulties or Autism.
- To use the knowledge gained to underpin practice and to be able to disseminate strategies and practices to colleagues both during and after the course.
- To feel more confident with planning, communicating and working with children with Autism and social communication difficulties.

Course Description:
An in depth look at supporting children with social communication difficulties, this four-part course, with gap tasks for practitioners currently working with identified children, will focus on ‘Understanding Autism’, ‘Language and Communication’, ‘Behaviour’ and ‘Practical Strategies for Supporting Children with Social Communication Difficulties in an Early Years Setting’.

Links to Bristol Standard dimensions:
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
This course has a ‘no-show’ policy – see page 9 for details.

Facilitators:
Jayne Evans and Debby Hyde, Early Intervention Officers
Karen Norton, Setting Support Officer

Dates: Thursdays 22nd September AND 13th October AND 3rd November AND 17th November 2016
Venue: Bradley Stoke Community School (Primary Phase)

Time: 1.00pm – 3.30pm (Group 1)
OR
Time: 4.30pm – 7.00pm (Group 2)

Level: 3

Practitioners need to attend all 4 sessions of this course, be currently working with a child with these needs, and be able to carry out the gap tasks.

“A great tool to understand autism and brilliant to hear others’ views and experiences”
Previous participant

“I have extended my knowledge in sensory processing, learning the definitions of hyper sensitivity.”
Previous participant

To book: Log into our self-serve training booking system here
SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND)

Using the Graduated Approach to Support a Request for a Single Education, Health and Care Plan (EHCP) Assessment for Children with Complex Needs

Target Audience:
This course is suitable for SENCos currently working through this process.

Aims and Objectives:
• To understand the Graduated response and how it is used to inform the request for a Single Education, Health and Care Plan.
• To understand the processes of the Single EHC Plan assessment.
• To have knowledge of report writing to support a Single EHC Plan request.

Course Description:
Using the VLE and case studies, this course will explore the processes which need to be followed when requesting a Single EHC Plan. The course will inform SENCos how to collate the Graduated response evidence and use it to provide reports which will support a Single EHC Plan request.

Links to Bristol Standard dimensions:
Dimension 8 – Equality, Diversity and Inclusion

Cost:
No charge for South Gloucestershire delegates.
This course has a ‘no-show’ policy – see page 9 for details.
Not available to non-South Gloucestershire delegates.

Facilitators:
Jayne Evans, Early Intervention Officers and Jane Gulliver, Setting Support Officer

Date: Wednesday 9th November 2016
Time: 1.00pm – 3.30pm
Venue: Bradley Stoke Community School (Primary Phase)

OR

Date: Wednesday 11th January 2017
Time: 1.00pm – 3.30pm
Venue: Bradley Stoke Community School (Primary Phase)

Prior reading of Chapter 5 of the SEND Code of Practice would be useful before attending this course.

The SEND Code of Practice is available on the VLE in the EYFS spaces under 5. SEND.

To book: Log into our self-serve training booking system here
There are increasing numbers of children entering EYFS settings for whom English is not the dominant language in the home. Many practitioners in settings already work successfully with children and families who speak languages other than English. For some there will be one or two language groups represented in their settings; for others the population may be linguistically and culturally very diverse. For growing numbers of settings, providing care and learning opportunities for children and families learning English is a new experience.

This course will consider some key ideas about bilingualism. It will show the benefits of bilingualism and the importance of young children maintaining and developing their first language. It will also provide links to websites that support bilingual children and families.

This course should take approximately two hours to complete.

This e-learning training course will explore approaches that will increase cultural diversity in early years setting and suggest resources that support the promotion of cultural diversity in the early years.

By the end of the course participants will understand the importance of celebrating cultural diversity for all children, including children who are mono-lingual and mono-cultural. They will be aware of a range of resources that can be used to promote cultural and linguistic diversity in settings.

Participants will also be more confident in identifying and using opportunities to positively reflect cultural diversity in the setting.

This course should take approximately two hours to complete.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk
(No charge for South Gloucestershire early years settings and schools. Not available to others.)
e-Learning: Characteristics of Effective Learning

This e-learning training course will support you to gain a basic understanding of how children learn. It will help you to feel confident to identify children’s Characteristics of Effective Learning.

It will also support you to include the Characteristics of Effective Learning within your Observation, Assessment and Planning cycle.

This course should take approximately two hours to complete.

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e-Learning: Creating Patterns in Play

This e-learning training course will help participants to identify the various schema that children are using in their play. It will enable them to effectively use a child’s preferred schema to provide, challenge and plan in play. It will also help them to provide an environment for children that reflects their current interests and to understand how schema promote the Characteristics of Effective Learning.

Some experience of observing children would be an advantage when undertaking this course.

This course should take approximately two hours to complete.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk
(No charge for South Gloucestershire early years settings and schools. Not available to others.)
e-Learning: English as an Additional Language

This course aims to provide information for all EYFS practitioners working with children learning English as an additional language, to ensure that children have sufficient opportunities to learn and reach a good standard in English language during the EYFS, ensuring children are ready to benefit from the opportunities available to them when the begin Year 1.

Participants will have an understanding of the process of acquiring English as an additional language, be aware of the needs of children learning English as an additional language, and have a better understanding of ways of supporting children learning EAL.

This course should take approximately two hours to complete.

e-Learning: Exploring Mirrors and Light

This course will provide practitioners with ideas for exciting, interesting and unusual activities in their settings using mirrors and light. You will explore how you can extend the range of resources and equipment in your setting.

You will evaluate ideas of how to use light and mirrors in your setting, planning for the next opportunities you can offer children by using photographs and observations. The course will also provide links into the EYFS for some of these activities.

This course should take approximately two hours to complete.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk
(No charge for South Gloucestershire early years settings and schools. Not available to others.)
Following on from the Sand and Water Play e-learning course you will be exploring how to plan an enabling environment where you and your children will be offered challenging experiences to develop creative and critical thinking.

The course will provide practitioners with further ideas on how to extend play and learning opportunities in your setting through sand and water play.

This course should take approximately two hours to complete.

This e-learning training course will support practitioners to understand the purpose and benefits of conducting a home visit. Participants will understand the importance of keeping themselves safe whilst conducting a home visit, and have knowledge of how to record visits and adopt a home visiting policy.

The course contains activities for the practitioner to answer and reflect on.

This course should take approximately one hour to complete.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk
(No charge for South Gloucestershire early years settings and schools. Not available to others.)
**e-Learning: Infection Control**

“The provider must promote the good health of children attending the setting. They must have a procedure, discussed with parents and/or carers, for responding to children who are ill or infectious, take necessary steps to prevent the spread of infection, and take appropriate action if children are ill.”

Statutory Framework for the EYFS 2014, 3.44, p25

This e-learning training course will support practitioners to update their knowledge of infections and the ‘chain of infection’ and review measures that are necessary in the event of an outbreak, including cleaning procedures. It also considers infection control policies.

This course should take approximately two and a half hours to complete.

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**e-Learning: Leading on Bilingualism and EAL in the EYFS for Lead Practitioners**

This course is for managers and leaders in the EYFS who are responsible for, or running training and staff development on, bilingualism and the learning of English as an additional language (EAL) in their setting.

As the UK becomes more linguistically and culturally diverse those working with young children using languages other than English need to be aware of the approaches and strategies that best support children’s English language development including the use of the first language. This knowledge is crucial for early years practitioners as children begin to develop the social and academic language skills needed for interpersonal interactions and for ongoing classroom learning.

This course is likely to take approximately four hours to complete, which includes time for the reflective task.

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To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk

(No charge for South Gloucestershire early years settings and schools. Not available to others.)
This course is suitable for managers and leaders in the EYFS who are responsible for, or running training and staff development on, working with Black and minority ethnic children, their families and communities.

As young black children begin their journey in the education system it is important that they and their families/carers are provided with the start that will contribute to future educational success. To enable this to happen, the staff to whom they have been entrusted in EYFS need to have knowledge, skills and expertise through effective training and development. Managers who are responsible for staff development must ensure that they are suitably equipped to deliver the kind of training that will increase good outcomes for Black children and challenge barriers that affect progress for these children.

This course should take approximately four hours to complete, including the reflective task.

This e-learning training course will provide an overview of Phase 1 Letters and Sounds, suggestions for activities to promote children’s listening, attention and speaking, and suggestions of ways to use books and songs to support children’s developing literacy skills. The course will provide practitioners with an understanding of how to use letters and sounds in planning for communication and language and literacy. It will also build confidence in promoting speaking and listening skills, awareness of sounds and oral blending and segmenting with young children.

This course will take up to three hours to complete and will require practitioners to be prepared to read supporting materials to gain a full insight into the Letters and Sounds Phase 1 programme. The reading should be completed as you go through the course.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk
(No charge for South Gloucestershire early years settings and schools. Not available to others.)
VLE – E-LEARNING
e-Learning: Look at Me! See what I am learning

This course explores the Observation, Assessment and Planning cycle with the primary focus being observation.

The course includes a number of reflective tasks and additional resources are also available. Access to a printer will be required.

By the end of the course participants will have improved understanding of observing children’s learning in the early years, developed skills in observing children’s learning, and developed skills in recording observations.

This course should take approximately two hours to complete.

VLE – E-LEARNING
e-Learning: Maths – Let’s see how far we can go

This course explores how children experience early mathematics from birth. During the course you will investigate how mathematical understanding can be captured through observation and consider how to provide opportunities and resources which will enable children to develop critical thinking skills through mathematical challenge.

In order to complete this course you will need to print some documents and have a copy of Development Matters in the Early Years Foundation Stage (2012) to hand.

This course should take approximately two hours to complete.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk
(No charge for South Gloucestershire early years settings and schools. Not available to others.)
e-Learning: Mix Up and Munch

This course introduces the Mix Up and Munch leaflet and covers some basic nutrition principles. It takes a detailed look at the structure and content of the leaflet and how it can be used to encourage healthy packed lunches and teas in an early years setting.

You will need to read through each slide and reflect on the questions raised. You may find it useful to have a copy of the Mix Up and Munch leaflet to hand but this is not essential as screen shots from the leaflet are included in the slides.

This course should take approximately two hours to complete.

e-Learning: Positive Relationships

Working with parents from different cultural and linguistic backgrounds

“Parents are children’s first and most enduring educators. When parents and practitioners work together in EY settings, the results have a positive impact on children’s development and learning.”


Practitioners are usually keen to promote partnership with parents but can sometimes find working with parents from other cultural and linguistic backgrounds challenging. These challenges need to be addressed if Black and minority ethnic pupils are to benefit from early years provision and be prepared for their future learning and future academic achievement.

This course should take approximately 4 hours to complete.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk

(No charge for South Gloucestershire early years settings and schools. Not available to others.)
e-Learning: Practical Strategies to Support Behaviour in the Early Years Environment

This course will identify challenging behaviours and explore a range of strategies to use in managing children’s behaviour.

Objectives:
- To understand what is meant by challenging behavior.
- To understand the principles of behaviour management.
- To develop a range of strategies to manage behavior.

This course should take no longer than three hours to complete.

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e-Learning: Race and Racism in the EYFS

Whatever the level of experience, knowledge and understanding we need to recognise that we should be promoting positive attitudes to diversity and we should be tackling racism.

This course will consider some key areas about race/ethnicity. We will look at why we should support children in acquiring accurate information about the ethnic groups present in your setting, local community and in Britain, and will include the importance of helping children develop positive attitudes to diversity.

Objectives:
- To understand the impact of racism on all children.
- To understand the practitioner’s role in supporting the development of all children’s identities.
- To be informed and more confident to address prejudice and racism.

This course should take approximately six hours to complete, including the time spent on your reflective task.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk
(No charge for South Gloucestershire early years settings and schools. Not available to others.)
Is your knowledge of road safety messages up to date? Are you confident in raising road safety awareness with young children and their families?

Road safety awareness developed in early childhood can influence current safety and the choices made by children as they get older and become more independent. Settings are encouraged to take children out into their local community and to promote active travel, so it is important that clear and consistent messages are used for walking, cycling or travelling by car.

This course provides some background information on road safety in South Gloucestershire, introduces the themes of the Department of Transport’s ‘Think! Education’ programme for early years, suggests other useful websites and considers how practitioners can raise road safety awareness appropriately.

This e-learning training course is an introduction to sand and water play for early years practitioners, which will develop your skills and understanding of the benefits of this type of play to children. On completion of this training you will understand the benefits of sand and water play and will be able to provide opportunities to extend children’s learning through this type of activity.

This course is likely to take approximately 2 hours to complete.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk
(No charge for South Gloucestershire early years settings and schools. Not available to others.)
This course will explore how to provide an environment in your setting where children can create a secret hiding place. You will understand the importance of children thinking creatively and developing their skills to solve problems through these experiences.

There are ideas for den building resources and how you can include all children in den building.

This course should take approximately one and a half hours to complete.

This e-learning training course is at an introductory level. It will provide you with the necessary information to enable you to complete the two year old progress check.

The course will support you to understand the statutory requirements and how to prepare for the two year old progress check assessment. It will help you to reflect on things that you already do that may support you to complete the process, and will support you to feel confident about working with parents/carers to manage the process.

This course should take approximately two hours to complete.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk
(No charge for South Gloucestershire early years settings and schools. Not available to others.)
VLE – E-LEARNING

e-Learning: Treasure Baskets and Heuristic Play

This introductory course explores the use of the Treasure Basket as a tool for providing exciting and engaging play for young children that will encourage them to investigate the world around them. During the course the practitioner will be able to engage in a variety of learning experiences including video clips, reading materials, various quiz styles and to access web pages. All course materials will be available for participants to print as they take part in the course.

By the end of the course participants will understand the principles behind the use of treasure baskets with babies and children. They will understand the role of the adult in relation to a treasure basket, and be able to provide appropriate challenge and opportunities for all children by promoting discovery play in the setting.

This course should take approximately two hours to complete.

VLE – E-LEARNING

E-Learning: Understanding the Needs of Children of African Caribbean Heritage in the EYFS

Effective provision for children of African Caribbean heritage in the early years is essential if this group is to excel within our education system. Too many African Caribbean pupils are likely to fall far behind their peers in later Key Stages in school. Focus must begin with examining and addressing the needs of these pupils while they are in the EYFS if this trend of underachievement is to be successfully tackled. Practitioners are invited in this tutorial to reflect on the needs of pupils of African Caribbean heritage including children of mixed White/African Caribbean heritage and to consider the kind of provision that can improve outcomes for these pupils.

This course is based on the material - ‘Building Futures: Believing in children, A focus on provision for Black children in the Early Years Foundation Stage’ (National Strategies)

This course should take approximately four hours to complete.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk
(No charge for South Gloucestershire early years settings and schools. Not available to others.)
This e-learning course will support you to:
- Write SEN Support Plans.
- Write SMART targets.
- Understand the Graduated Response of the SEND Code of Practice 2014 for children with additional needs and their families.

This course should take approximately 45 minutes to complete.

This course is in three parts with a quiz at the end of each section.

To access any of our VLE e-learning courses please email: earlyyears@southglos.gov.uk

(No charge for South Gloucestershire early years settings and schools. Not available to others.)

More VLE e-learning courses are being developed and, once published, will be advertised on the VLE in the Early Years area under Training.
SAFEGUARDING
Awareness of Child Abuse and Neglect e-module

Target Audience:
This e-module is suitable for anyone who comes into contact with children whether as part of their working life or on a voluntary basis.

Aims and Objectives:
- To understand the various types of child abuse and neglect.
- To identify the signs and what to look for.
- To know what steps to take if you suspect a child is being abused.

Course Description:
This module is the starting point for any training in child protection. It provides a foundation of knowledge and covers a variety of child protection issues. It aims to inform about the various types of abuse or neglect to a child and then explain what you must do if you suspect that a child is being abused or neglected. This module is considered equivalent to ‘single agency training’, which is a pre-requisite for inter-agency child protection.

Cost:
For information on cost please contact the HR Workforce Development team.

To access this module email: hrworkforcedevelopment@southglos.gov.uk with your name, job title, workplace address and phone number.
SAFEGUARDING
Awareness of Domestic Violence and Abuse including the Impact on Children, Young People and Adults at Risk e-module

Target Audience:
This e-module is suitable for any worker who is in regular contact or works regularly with children, young people and their families.

Aims and Objectives:
- To explain what domestic violence and abuse is and identify who is at risk.
- To recognise the difference between the facts and myths surrounding domestic violence and abuse.
- To describe the physical and psychological effects of domestic violence and abuse.
- To explain the impact of domestic violence and abuse on the unborn child, children and young people.
- To classify the behaviours displayed by an abusive person.
- To identify positive and negative ways to support those experiencing domestic violence and abuse.
- To understand the MARAC process.
- To interpret domestic violence statistics.
- To describe best practices.
- To recognise when and where to get help.

Course Description:
This course will raise your awareness of the issues surrounding domestic abuse and is relevant to anyone who feels they may be the first point of contact for victims of domestic abuse.

This e-module is a pre-requisite to attending the one-day Identifying and Responding to Families Experiencing Domestic Abuse course.

Cost:
For information on cost please contact the HR Workforce Development team.

To access this module email: hrworkforcedevelopment@southglos.gov.uk with your name, job title, workplace address and phone number.

This module is likely to take 2 – 3 hours to complete.
You can access this course anywhere you have access to the internet.
It can be completed at a pace, place and time to suit you.
SAFEGUARDING

Inter-Agency Child Protection

Target Audience:
This one-day course is targeted at all staff from all agencies who are working directly with children and who have completed ‘single’ agency Child Protection training, ie e-learning.

Aims and Objectives:
By the end of the training participants will be aware of:
- What to do if they have concerns about children in order to safeguard and promote the welfare of children, including those who are suffering or at risk of suffering significant harm.
- What will happen once they have informed someone about those concerns.
- What further contribution they may be asked or expected to make to the processes described in “What to do if you are worried a child is being abused”, including how to share information.

Course Description:
This multi-agency course is aimed at those who need to expand upon the knowledge gained from the e-learning module by increasing confidence and competence in order to contribute to inter-agency assessments and to undertake an assessment of risk when required.

Cost:
£70 per person per day for non-contributing agencies. Contact hrworkforcedevelopment@southglos.gov.uk for a list of training and e-learning discounts and pre-purchasing options available.

Date: Wed 7th Sept 2016
Time: 9.30am – 4.30pm
Venue: Kingswood Civic Centre

Date: Wed 12th Oct 2016
Time: 9.30am – 4.30pm
Venue: Turnberries, Thornbury

Date: Tues 1st Nov 2016
Time: 9.30am – 4.30pm
Venue: Kingswood Civic Centre

Date: Tues 10th Jan 2017
Time: 9.30am – 4.30pm
Venue: Turnberries, Thornbury

Date: Thurs 2nd Feb 2017
Time: 9.30am – 4.30pm
Venue: Kingswood Civic Centre

Date: Thurs 2nd March 2017
Time: 9.30am – 4.30pm
Venue: Kingswood Civic Centre

To book: Log into our self-serve training booking system here
SAFEGUARDING

Advanced Inter-Agency Child Protection

Target Audience:
This course is targeted at all staff from all agencies who are working directly with children or adults who are parents.

Aims and Objectives:
- To give staff an opportunity to explore in more detail not only their individual roles and responsibilities within the child protection framework, but also the responsibilities of different agencies such as Social Care, Health and the Police when responding to referrals.
- To allow practitioners to question the complexities of working within the child protection framework by looking at barriers to identifying risk and acting upon concerns.

Course Description:
Effective child protection depends not only on reliable and accepted procedures for all staff involved with children, but also on their skills, knowledge and judgement and the ability to work together co-operatively. Staff with lead roles in child protection require specialised training in order to carry out their work with abused children and families.

Cost:
£70 per person per day for non-contributing agencies. Contact hrworkforcedevelopment@southglos.gov.uk for a list of training and e-learning discounts and pre-purchasing options available.

To book: Log into our self-serve training booking system here
SAFEGUARDING

Child Protection Update

Target Audience:
This half-day Child Protection Update workshop is targeted at experienced staff from all agencies who are working with children and their families.

Aims and Objectives:
To provide an update on new legislation, guidance and procedures previously learnt on the Advanced Inter-Agency Child Protection course (formerly Child Protection Level 2).

Course Description:
Effective child protection depends not only on reliable and accepted procedures from all staff involved with children, but also on their skills, knowledge and judgement and the ability to work together co-operatively. Staff with a lead role in child protection require specialised training in order to carry out their work with abused children and families.

This course is intended for people who have already attended the Advanced Inter-Agency Child Protection course and who want to ensure they keep up to date with current good practice.

Please note: This is NOT a short refresher Child Protection training course.

Cost:
£70 per person per day for non-contributing agencies. Contact hrworkforcedevelopment@southglos.gov.uk for a list of training and e-learning discounts and pre-purchasing options available.

Date: Mon 5th Sept 2016
Time: 9.30am – 12.30pm
Venue: Kingswood Civic Centre

Date: Thurs 3rd Nov 2016
Time: 9.30am – 12.30pm
Venue: Kingswood Civic Centre

Date: Wed 25th Jan 2017
Time: 9.30am – 12.30pm
Venue: Kingswood Civic Centre

Date: Tues 14th March 2017
Time: 9.30am – 12.30pm
Venue: Kingswood Civic Centre

To book: Log into our self-serve training booking system here
Target Audience:
This e-learning module is for anyone who comes into contact with children and families, and lead professionals as an introduction or refresher.

Aims and Objectives:
This e-learning module will explore:
- The key issues around integrated working.
- Key points from the Victoria Climbie enquiry.
- Legislation such as the Children Act.

Course Description:
This e-learning module is a requirement for those practitioners who will be writing a SAFeh and will therefore be attending the one-day SAFeh training. It is also suitable for those practitioners or managers who will need a basic understanding of the SAFeh process but who will not be writing a SAFeh themselves.

NB – If a practitioner has attended the half-day Information Sharing or Integrated Working course (delivered since September 2010) completion of this module is not necessary.

Cost:
For information on cost please contact the HR Workforce Development team.

To access this module email: hrworkforcedevelopment@southglos.gov.uk with your name, job title, workplace address and phone number.
SAFEGUARDING

Introduction to FGM, Forced Marriage, Spirit Possession and Honour-based Violence e-Learning

Target Audience:
This e-learning module is for all practitioners working with children, young people and their families, and focuses on ensuring that practitioners are culturally aware during the course of their work and involvement.

Aims and Objectives:
- To recognise why cultural awareness is important in order to achieve the best possible outcomes for children.
- To identify how and why cultural traditions can result in the abuse of children.
- To recognise the effects that cultural rituals, such as female genital mutilation (FGM), can have on children.
- To recognise how cultural beliefs, such as a belief in spirit possession, can result in the abuse of children.

Course Description:
It is vital that all children receive the same care and safeguards with regards to abuse and neglect regardless of their background. This e-module contains information about Female Genital Mutilation, Honour-based Violence, Forced Marriage and Spirit Possession.

Cost:
For information on cost please contact the HR Workforce Development team.

To access this module email: hrworkforcedevelopment@southglos.gov.uk with your name, job title, workplace address and phone number.
SAFEGUARDING

Single Assessment for Early Help (SAFeh)

Target Audience:
This course is for practitioners who will be completing Single Assessment for Early Help (SAFeh) forms. These forms replace the CAF forms, however the assessment process has not changed.

Aims and Objectives:
This one-day course will look at:
- The SAFeh process within South Gloucestershire.
- When to write a SAFeh.
- Action plans and reviews.
- Analysis of the assessment.
- The role of the Lead Professional, Team Around the Child meetings and MAP panels.

Course Description:
The SAFeh is a standard assessment designed to get a complete picture of a child’s additional needs at an early stage. It can be used for children and young people of any age, including unborn babies. The SAFeh enables information to be gathered in a structured way, through discussions with the child and their parents/carers. It looks at all unmet needs and is an approach that helps children, young people and families get access to the right services earlier.

NB - Delegates must have completed the e-learning Integrated Working module as a pre-requisite to this course, or the previously run Integrated Working training, or the half-day Information Sharing training.

Cost:
£70 per person per day for non-contributing agencies. Contact hrworkforcedevelopment@southglos.gov.uk for a list of training and e-learning discounts and pre-purchasing options available.

To book: Log into our self-serve training booking system here

Date: Thurs 20th Oct 2016
Time: 9.30am – 4.30pm
Venue: Kingswood Civic Centre

Date: Thurs 1st Dec 2016
Time: 9.30am – 12.30pm
Venue: Kingswood Civic Centre

Date: Tues 31st Jan 2017
Time: 9.30am – 4.30pm
Venue: Kingswood Civic Centre

Date: Wed 15th March 2017
Time: 9.30am – 12.30pm
Venue: Kingswood Civic Centre
The following safeguarding courses are also available through the HR Workforce Development team.

- Child Protection and Disability
- Child Sexual Exploitation
- Female Genital Mutilation Awareness
- Forced Marriage & Honour Based Violence
- Identifying and Responding to Families Experiencing Domestic Abuse
- MARAC and DASH Training
- Mind Out – Mental Health Awareness
- Neglect Toolkit
- Parenting Capacity
- Working with Children who have been Sexually Abused

For further details on any of the courses listed please search the self-serve training booking system or contact the HR Workforce Development team.

To book: Log into our self-serve training booking system [here](#)
Injury Prevention

**Target Audience:**
This course is suitable for early years practitioners, health visitors and people working in toddler groups and children’s centres.

**Aims and Objectives:**
- To know the risks to safety for babies and under fives.
- To know the most common injuries to babies and children under five years in South Gloucestershire and the pattern of injuries across the area.
- To have a greater understanding and knowledge of how to keep babies and under five year olds safe and what the barriers are to parents and carers.
- To be able to share this with parents and carers both one to one and in groups.
- To know where to obtain useful information to support injury prevention messages.

**Course Description:**
This training is for people who work with babies, pre-school children, their parents and carers, to improve their ability to communicate injury prevention messages. The course will include a combination of factual content and discussion drawing on participants’ pre-existing experience.

**Links to Bristol Standard dimensions:**
Dimension 9 Partnership with Parents and the Local Community

**Cost:**
No charge for South Gloucestershire delegates.

**Facilitators:**
Amanda Preddy, Specialist Health Improvement Practitioner

**Date and Time:**
- **Thursday 6th October 2016**
  - Time: 9.30am – 12.30pm
  - Venue: Kingswood Civic Centre

- **Wednesday 1st March 2017**
  - Time: 9.30am – 12.30pm
  - Venue: Kingswood Civic Centre

- **Tuesday 13th June 2017**
  - Time: 9.30am – 12.30pm
  - Venue: Kingswood Civic Centre

**To book:** Log into our self-serve training booking system [here](#)
PUBLIC HEALTH
Raising the Issue of Weight

Target Audience:
This half-day workshop is suitable for early years practitioners and people working in toddler groups and children’s centres.

Aims and Objectives:
- To identify the barriers to discussing weight
- To feel more confident in raising the topic of weight
- To understand the need for a ‘client-centred approach’ and what this means
- To list some of the health messages for weight management
- To know how to use ‘neutral’ language when talking about weight
- To know how to support behaviour change

Course Description:
Obese children are more likely to be ill, be absent from school, and to require more medical care than non-obese children. They are also more likely to become obese adults with a higher risk of disability, premature mortality and chronic ill health.

Would you like to feel more confident about how to raise the issue of weight with parents and carers? How would you do this in a sensitive and appropriate way?

Links to Bristol Standard dimensions:
Dimension 9 Partnership with Parents and the Local Community

Cost:
No charge for South Gloucestershire delegates.

Facilitators:
Nicola Ellis, Specialist Health Improvement Practitioner

Date/time/Venue:
Dates will be offered in response to need. If you are interested in this training please contact Nicola Ellis, Specialist Health Improvement Practitioner (CYP Nutrition) – email nicola.ellis@southglos.gov.uk or telephone 01454 863499.

To register your interest email: nicola.ellis@southglos.gov.uk

Just over 5 children in every class of 30 reception age children (4 – 5 year olds) in South Gloucestershire were overweight or obese in 2014/15. By the age of 11 more than 1 in 4 of our children weigh more than is healthy for them. National Child Measurement Programme 2015
Culture, Ethnicity and Racism: Fostering the development of positive identities for all children

Target Audience:
This course is suitable for all early years practitioners.

Aims and Objectives:
- To consider how children’s comments reflect their understanding of ethnicity and racism.
- To explore how to respond to children’s misconceptions about culture and identity and how we respond to racism.
- To explore strategies and resources that support the development of positive identities.

Course Description:
This course will develop your knowledge, skills and confidence in supporting the positive development of all children’s identities as appropriate to their stage of development. It will provide opportunities to reflect on the impact of racism and stereotyping on children in the early years.

Links to Bristol Standard dimensions:
Dimension 8 – Equality, Diversity and Inclusion
Dimension 9 – Partnerships with Parents and the Local Community

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
Not available to non-South Gloucestershire delegates.

Facilitators:
Lois Francis and Dominique Moore, EMTAS Advisory Teachers

Date: Tuesday 29th November 2016
Time: 9.30am – 11.30am
Venue: Integra Training Rooms, Little Stoke Primary School

OR

Date: Thursday 9th March 2017
Time: 7.00pm – 9.00pm
Venue: Cranleigh Court Children’s Centre, Yate

To book: Log into our self-serve training booking system here
EMTAS
How to Help Children New to Learning English Understand and Enjoy Stories:
Story sacks for children learning English as an Additional Language (EAL)

Target Audience:
This course is suitable for all early years practitioners.

Aims and Objectives:
• To explore how story sacks can help children new to learning EAL understand, engage with, and enjoy stories.
• To demonstrate how activities from story sacks help children understand and begin to use new vocabulary and language structures.
• To work collaboratively to develop story sacks for popular children’s books.

Course Description:
We will look at a story sack to understand how children new to EAL can begin to understand a story. We will then look at popular early years stories and explore how we can make these understandable and enjoyable for children learning EAL.

Links to Bristol Standard dimensions:
Dimension 8 – Equality, Diversity and Inclusion
Dimension 9 – Partnerships with Parents and the Local Community

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
Not available to non-South Gloucestershire delegates.

Facilitators:
Lois Francis and Dominique Moore, EMTAS Advisory Teachers

Date: Tuesday 18th October 2016
Time: 7.00pm – 9.00pm
Venue: Patchway Children’s Centre

OR

Date: Monday 9th January 2017
Time: 9.30am – 11.30am
Venue: Kingswood Civic Centre

To book: Log into our self-serve training booking system here

www.southglos.gov.uk
EMTAS
Learning English through Play:
Supporting children who speak languages other than English

Target Audience:
This course is suitable for all early years practitioners.

Aims and Objectives:
• To consider how culturally different an early years setting can be for some children learning English as an Additional Language (EAL).
• To explore how we can develop our own intercultural communication skills.
• To consider how we can use play to help children learn about the new culture and language.
• To consider the role of parents in supporting their children to adjust to their new environment.

Course Description:
Are you interested in discovering more about the challenge faced by children learning a new language and a new culture? Then this is the course for you. This course is suitable for those who have previously attended early years English as an additional language (EAL) courses and now want to further develop their knowledge, skills and understanding.

Links to Bristol Standard dimensions:
Dimension 5 – Play and Learning Experiences
Dimension 8 – Equality, Diversity and Inclusion
Dimension 9 – Partnerships with Parents and the Local Community

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
Not available to non-South Gloucestershire delegates.

Facilitators:
Lois Francis and Dominique Moore, EMTAS Advisory Teachers

Date: Monday 14th November 2016
Time: 9.30am – 11.30am
Venue: Integra Training Rooms, Little Stoke Primary School

OR

Date: Thursday 23rd February 2017
Time: 7.00pm – 9.00pm
Venue: Cranleigh Court Children’s Centre, Yate

To book: Log into our self-serve training booking system here

“Play creates a zone of proximal development of the child. In play a child always behaves beyond his average age above his daily behaviour; ...... play contains all developmental tendencies in a condensed form and is itself a major source of development.” Vigotsky, 1978
Target Audience:
This course is suitable for all early years practitioners.

Aims and Objectives:
- To consider the importance of continuing the development of children’s first language alongside acquiring English.
- To explore effective strategies and resources for supporting children learning EAL.
- To consider the value of celebrating linguistic and cultural diversity for all children.
- To consider the importance of working with families and communities.

Course Description:
This introductory course will help you to develop knowledge, skills and confidence if you are new to working with children learning English as an additional language in the early years. You may not currently have children learning EAL in your setting. You could in the future. This course will prepare you for working with these children.

Links to Bristol Standard dimensions:
Dimension 8 – Equality, Diversity and Inclusion
Dimension 9 – Partnerships with Parents and the Local Community

Cost:
No charge for South Gloucestershire delegates.
Subject to ‘no show’ policy. See page 9 for details.
Not available to non-South Gloucestershire delegates.

Facilitators:
Lois Francis and Dominique Moore, EMTAS Advisory Teachers

Date: Monday 10th October 2016
Time: 9.30am – 11.30am
Venue: Kingswood Civic Centre

OR

Date: Wednesday 25th January 2017
Time: 7.00pm – 9.00pm
Venue: Patchway Children’s Centre

Feedback from previous courses:
“Very helpful and took some fab ideas! Thank you.”
Assistant Manager of Pre-school

“Enjoyed the training, interesting and informative.”
Deputy SENCo (Nursery)

“Wonderful training session, great balance of delivery and interaction. Thank you.”
Deputy Head Teacher

To book: Log into our self-serve training booking system here