

PRIVACY NOTICE FOR THE (COVID-19) “SHIELDING” SERVICES

Your Privacy Information.

Please read this in conjunction with the Council’s general Privacy Information that can be found here: <http://www.southglos.gov.uk/privacy>

Your Information

This Privacy Information relates to the personal information we have collected from the Government Digital Service (GDS), derived from the NHS’ Vulnerable Patient List, for the purpose of verifying and prioritising individuals who have been identified by clinicians as being extremely vulnerable in relation to the COVID-19 virus as a result of their pre-existing medical conditions. We will use this data to contact you for the provision of support in accordance with the form submitted by you, for food, medicine, medical, health and/or mental health support.

You should be aware that the information we have been provided with in relation to the above service includes special data about your health.

We have made sure we will use your information according to the UK Data Protection laws by establishing the following lawful conditions of Article 6(1)(e) - public task to process the personal data and Article 9(2)(g) – substantial public interest, and para 6 of Schedule 1 of the Data Protection Act – governmental purpose to process and share this data.

We also have a statutory requirement to process any such confidential patient information for purposes set out in Regulation 3(1) of the Health Service Control of Patient Information Regulations 2002 (COPI) under the notice dated 20th March 2020 issued to them by the Secretary of State for Health and Social Care under Regulation 3(4) of COPI (the COPI Notice) until 20th September 2020.

How we’ll use your information

We’ll use your information to provide the above service you have requested whilst complying with the established lawful conditions.

Who we can share your information with

In order to provide the service you required we will share your information with the following:

- Other departments and teams within the council
- Third parties contracted by the council to deliver services on our behalf

We may also share your information with others outside of the Council e.g. regulators and other public organisations for the detection and prevention of crime.

How long we’ll keep your information

We'll keep your information for as long as you require the above support services during the Covid-19 outbreak. Once the services are no longer as provided, according to written instructions from the GDS, the data will be securely destroyed and the GDS formally informed via a destruction certificate.

We may retain anonymised information about the service we provided to help us improve our services in the future.

Transferring your information overseas

Your information is not transferred and stored in countries outside the UK and the European Economic Area (EEA) for the provision of this service.

Your rights

You have a number of rights relating to your information e.g. to see what we hold, to ask us to share it with another party, ask us to update incorrect or incomplete details, to object to or restrict processing of it or to make a complaint about how we are handling it. If you have given us your permission to use your information you also have the right to withdraw that permission at any time in the future.

If you have any worries or questions about how your personal information is handled please contact our Data Protection Officer at DPO@southglos.gov.uk or write to us at Data Protection Officer, PO Box 1953, The Council Offices, Badminton Road, Bristol, BS37 0DB and we will be pleased to help you.

For independent advice about data protection, privacy and data sharing issues, you can contact the Information Commissioner's Office (ICO) at:

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745 if you prefer to use a national rate number.

Alternatively, visit ico.org.uk or email casework@ico.org.uk.