

Provider: LivesthroughFriends

Contact details	
Name	LivesthroughFriends CIC
Address	Peplins Hollow Top Rd Upper Soudley Cinderford
Telephone	01594 826700
Email	info@livesthroughfriends.org
Website	www.livesthroughfriends.org

Services to be Provided and Costs		
Service	Please indicate whether to be provided	Service User price – please also indicate how priced i.e. per hour. per task etc
Recruitment and Selection of Staff for Service User		
DBS checks	√	Enhanced £66 Standard £48
Advice and support recruiting and selecting staff	√	£25 - £30 per hour
Personal Assistant Matching	√	£25 - £30 per hour
Health & Safety	√	£25 - £30 per hour
Insurance policy	√	
Advice and support with contracts of employment including terms and conditions	√	£25 - £30 per hour
Administration and Financial Management		
Advice and support with VAT, PAYE and NI	√	£25 - £30 per hour
Managed Accounts	√	£260 per month: on going brokerage £50 month: managing account

		only
Financial Planning and budgeting	√	£25 - £30 per hour
Provision of a payroll and PAYE system	X	-
Record Keeping and monitoring of services	√	£25 - £30 per hour
Support Services		
Free no obligation initial consultation	√	No charge
Advice and support to monitor services	√	£25 - £30 per hour
Support Planning	√	£30 per hour
Assisting service users to obtain most benefit from their direct payment	√	£30 per hour
Other – please provide details	Bespoke approaches for people with very complex needs or currently detained in institutions	£30 - £60 per hour
Support with paperwork	√	£20 - £30 per hour