

# **Kingswood Remembrance Park Regulations**

## **General Information**

Enquiries and applications should be made to the Cemetery Office on 01454 865831: fax 01454 865866 or in writing to: South Gloucestershire Council, Department for Environment & Community Services, StreetCare & Transport Services, PO Box 1954, Bristol, BS37 0DD or email: [cemeteries@southglos.gov.uk](mailto:cemeteries@southglos.gov.uk)

April to September opening hours are 8.00am to dusk Monday to Friday & public holidays and 10.00am to 6.00pm Saturday & Sunday. October to March opening hours are 8.00am to 5.00pm Monday to Friday & public holidays and 10.00am to 4.00pm Saturday & Sunday.

Interments may take place Monday to Thursday between 9.00am and 3.00pm and between 9.00am to 2.00pm on Fridays (excluding public holidays).

You may pre-purchase a grave at Kingswood Remembrance Park.

Cremated remains graves can be purchased for up to four caskets of ashes. Arrangements for the interment of ashes may be made directly with the Council but certain regulations regarding documents must be adhered to.

No interment shall take place nor shall cremated remains be scattered or buried without the permission of South Gloucestershire Council.

The allocation of grave spaces will be made in strict rotation.

Dogs are not allowed in the cemetery with the exception of guide dogs. No cycling, skateboarding, roller skating or games of any kind are allowed within the cemetery.

## **Change of Address for an Exclusive Right of Burial**

It is important that deed owner inform the Cemetery Office, in writing, of any change of address. Please include the deed number, grave number and previous address when writing.

## **Burials**

Walled/bricked graves are not permitted. It may be possible to purchase a grave for three people in some areas.

The Council charges a supplementary fee for extra-large coffins of 210cm and over in length OR 70cm and over in width. We no longer allow American caskets in any of our cemeteries. Eco friendly coffins made of wicker, sea grass, cardboard or wool are encouraged.

Cemetery staff will ensure that the level of graves does not fall below the level of the surrounding area during the six months following interment. The Council will turf new graves in the lawn sections after a period of six months. This will take place either in the spring or autumn.

## **Memorials including Memorial Trees**

A wooden cross with a maximum height of 60cm is permitted on a grave. This may remain should masonry not be installed.

Cremation Graves – Up to two non-breakable (not ceramic, glass etc.) flower receptacles are permitted with no other items or planting on/around the grave pending the installation of masonry.

Lawn and Traditional Graves – Up to two non-breakable (not ceramic, glass etc.) flower receptacles are permitted at the head end with no other items or planting on/around the grave pending the installation of masonry.

Should masonry not be installed, receptacle designs are available to remain long term, which must be purchased from the Council.

A memorial permit must be issued by the Council prior to the installation of all masonry. All items requested to be on a grave must form part of the permit request. The Council reserves the right to reject a memorial permit application if the colour of the masonry is not in keeping with the cemetery.

Installation must comply with BS8415 and the National Association of Memorial Masons code of working practice. Where stonework has been installed incorrectly, the Council reserves the right to remove it.

An appointment must be made with the Cemetery Office before work of any description is carried out on any masonry.

All memorials, tablets & gravestones must be kept tidy and in good repair and are the responsibility of the deed owner. The stability of these structures should be checked on a regular basis. It is important that the owners of the grave maintain the memorial structure.

The Council may, if it deems any memorial to be dangerous, dismantle the memorial and lay it down. Where possible, owners will be contacted.

An insurance policy can be taken out when memorials are purchased and this can be discussed with your Mason.

All memorials have to be clearly marked with the section letter, grave number and Memorial Mason's name on the base, at the back of the memorial.

No borders, wind chimes, balloons, photographs or decorations of any kind are permitted on or around any grave or memorial tree within the boundary of the cemetery. Any such items will be removed.

Iron kerbs, railings, chains or palisades are not allowed in any area of the cemetery.

No other flower pots, glass vases or ornaments of any kind will be allowed other than in the integral flower containers or in the provided receptacle for a memorial tree. Any other items will be removed by cemetery staff including those around memorial trees. As an exception, additional flowers will be permitted on the specific occasions of

Father's/Mother's Day, Christmas, Birthdays, Valentine's Day and Anniversaries for a period of up to three weeks, after which time the flowers will be removed if not already done so. If however they have decayed before this time, they will be removed. Christmas wreaths may remain until the end of January.

The Council reserves the right to remove any broken/damaged receptacle found within the cemetery.

Please note unauthorised items will be removed and placed in boxes provided near the water points in the cemetery. The contents will be disposed of at the beginning of each month. Please ensure items are claimed as the Council accepts no responsibility for lost or damaged items.

Memorials on lawn and traditional graves may be erected after a period of nine months from the time of the last interment. This is to allow for ground settlement.

Cremated remains memorials may be installed immediately after the interment of ashes.

It is not permitted to plant or place any materials in any section of the cemetery. Any items found will be removed by cemetery staff.

### **Cremated Remains/Infants Memorials**

You may have a small headstone, overall height from ground level is 60cm including any base by 45cm wide, with no more than 3 integral flower containers.

Alternatively, you may have a tablet not exceeding 45cm x 45cm which may be raised at one end by no more than 15cm with no more than 2 integral flower containers.

### **Lawn Memorials**

Headstones only are permitted within this section.

The maximum overall height permitted from ground level for a headstone in Lawn sections is 90cm including any base with no more than 3 integral flower containers.

### **Traditional Memorials**

Headstones are permitted within this section.

The maximum overall height permitted from ground level for a headstone in Traditional sections is 90cm including any base with no more than 3 integral flower containers.

Ashlars, kerbstones or border stones are permitted and must not exceed 180cm in length x 90cm in width to allow easy access for the disabled. Monumental pathways are not permitted.

The deed owner/family is responsible for maintaining the inside of kerbs on a traditional grave.

Separate vases/containers are only allowed in this section following the installation of a set of kerbs and must be kept inside the kerb boundary and must be made of a non-breakable material. Planting of bulbs, flowers, or shrubs are not allowed within the kerbs of a traditional grave.

### **Memorial Trees, Shrubs or Bulb Area**

Unfortunately we do not have any more new memorial trees available for placing ashes under.

You may purchase a lease for a memorial shrub in designated areas with or without a plaque. Planting of memorial shrubs will take place between November and February. There is also an area where native bulbs and wild flowers, purchased through the Council can be planted. For further information and a list shrubs available, please contact the Cemetery Office.

Up to two flower receptacles, which must be purchased from the Council are permitted at the base of each tree. No other flower pots, glass vases or ornaments of any kind are allowed.

All maintenance required to trees & shrubs will be carried out by South Gloucestershire Council or an appointed contractor. The Council reserve the right to remove or replace trees & shrubs that become unstable, diseased or hazardous.

Shrubs, plants and flowers must not be taken out of the cemetery without the consent of the Cemetery Office. The Council reserves the right to prune any tree or shrub. If a memorial tree or shrub dies within the first 2 years, one free replacement is permitted. Please note that this does not cover vandalism.

Memorial plaques must be purchased through the Council. No graphics or photographs are permitted on the plaques. For further information please contact the Cemetery Office.

### **Seats/Benches**

Kingswood Remembrance Park has a limited number of good quality hard wood seats provided by the Council and memorial plaques may be leased for a period of 20 years. Leases may be extended for a further period of 10 years.

### **Floral Tributes**

Floral/memorial tributes that have been placed on a grave following an interment will be removed by cemetery staff once they have decayed unless a specific request is made to the Cemetery Office for the tributes to be removed by the family. Replacement tributes are not permitted.