

Provider: Independent Advocacy

Contact details	
Name	Independent Advocacy
Address	Avenue M Stoneleigh Park Warwickshire CV8 2LG
Telephone	02476 697443
Email	Office@independentadvocacy.org
Website	www.independentadvocacy.org

Services to be Provided and Costs		
Service	Please indicate whether to be provided	Price to service user
Recruitment and Selection of Staff for Service User		
DBS checks	✓	Per task - £88
Advice and support recruiting and selecting staff	✓	Per recruitment £312
Personal Assistant Matching	✓	Included as part of recruitment and selection process
Health & Safety	✓	Included as part of recruitment and selection process
Insurance	✓	Employer per annum £104
Advice and support with contracts of employment including terms and conditions	✓	Included as part of recruitment and selection process
Administration and Financial Management		
Advice and support with VAT, PAYE and NI	✓	Included in Weekly support cost of £12
Managed Accounts	✓	Individual bank account covering all these

		services for Weekly managed cost of £15 plus initial visit to set up of £250
Financial Planning and budgeting	✓	Included in Weekly support cost of £12
Provision of a payroll and PAYE system	✓	Included in Weekly support cost of £12
Record Keeping and monitoring of services	✓	Included in Weekly support cost of £12
Support Services		
Free no obligation initial consultation	By Telephone	Included in Weekly support cost of £12
Advice and support to monitor services	✓	Included in Weekly support cost of £12
Support Planning	✓	£250 per plan or 2% of value whichever is higher
Assisting service users to obtain most benefit from their direct payment	✓	Included in Weekly support cost of £12
Other – please provide details	Corporate appointeeship or money management And Advocacy or consultancy support	Individual bank account to receive your benefits as appointee or money to manage your household bills Additional support £25 per hour
Support with paperwork	✓	Included in Weekly support cost of £12