



IT for Beginners

A *FREE course to help beginners develop skills and gain confidence using a computer

This *Free 8 week course will look at:

- Using the internet
- Saving files
- Using Microsoft Word
- Sending emails and email attachments

Where:	Yate Library
How long:	8 Weeks
Starts:	15 th May, 12:30 – 2:30

For further details and to book your place, please contact Saph Gordon, Community Learning Development Worker on 01454 864 613 or email: community.learning@southglos.gov.uk

**For adults aged 19+ with few or no qualifications. ESOL and accredited employability courses are subject to fees unless you are on means-tested benefits. Please ring for further information*