

Annual Report – Special Responsibilities

(Under the South Gloucestershire Scheme of Members' Allowances, certain councillors who perform significant responsibilities over and above those of other councillors are entitled to receive additional allowances to recognise those extra responsibilities. The Scheme requires councillors in receipt of such allowances to report on their actions. This report is published on the Council's website).

Report for period: 2016/17 May 16 – July 17.....

Name: Gareth Manson.....

Position held: Lead member Children and Young People Committee

A general outline of the special responsibilities you perform

I attended lead members' briefings with senior officers from South Glos Council's Children and Young People department. (CYP) At these meetings I was informed of issues and developments with CYP and helped ensure that the CYP committee and therefore CYP officers focused on these issues and developments.

I attended agenda setting meetings where I helped ensure that the CYP committee agenda was appropriate and that the supporting paperwork adequately facilitated the work of the CYP committee.

I took a lead on CYP for the Labour group of councillors. I closely collaborated with other Labour councillors who served on the CYP committee. I ensured that all Labour councillors were aware of the work of the CYP committee and, when appropriate, were given the opportunity to comment and contribute to this work.

When appropriate I worked with other CYP lead members.

Key Milestones/Achievements during the reporting Period

The Children and Young People committee ceased to exist from July 2017. It was replaced by the Children Adults and Health committee. (CAH) I helped ensure the smooth transition between these committees.

What “added value” to the local community have you been able to achieve through your special responsibilities?

I added value to the local community and every community within South Glos by helping to ensure that the council works effectively. In particular I helped, as much as possible, to ensure that the CYP committee worked effectively and that services for CYP were both fit for purpose and provided value for money.

How have your special responsibilities enabled the Council to be more effective?

I made a full contribution to discussion at lead members’ meetings and agenda setting meetings.

I took a lead on CYP for the Labour group of councillors. When appropriate I worked with other CYP lead members. I closely collaborated with other Labour councillors who served on the CYP committee. I ensured that all Labour councillors were aware of the work of the CYP committee and, when appropriate, were given the opportunity to comment and contribute to this work.

All of this helped the council to be more effective.

In what ways has the exercise of your special responsibilities supported the core objectives of the Council?

The core objective of the council is to serve the residents of South Glos. I supported this objective by helping, as much as is possible, to ensure the CYP committee worked effectively and that services for CYP were both fit for purpose and provided value for money.