



Frequently asked questions

- 1 What is an Area Wide Grant (AWG)?**

Area Wide Grants can be applied for to support community projects or services that cover a wider area of South Gloucestershire than [Member Awarded Funding](#). There is a general principle that projects should aim to meet the needs of residents in at least six of the [14 Community Engagement Forum \(CEF\) areas](#).
- 2 Who can apply?**

Voluntary, Community and Social Enterprise (VCSE) organisations and Town and Parish Councils (T/PC) can apply for funding.
- 3 Where can I get an AWG application form?**

The form is available to organisations that have visited the [Area Wide Grants](#) page and have followed registration guidance to register online. Once you have registered, please contact the Grants Helpline, 01454 865865, or grants@southglos.gov.uk
- 4 Can I apply for more than £3,000?**

Yes, but awards over £3,000 are subject to budget availability and/or an assessment that the application has exceptional merit.
- 5 As AWG is a revenue budget can capital items be purchased?**

Yes, capital items can be purchased up to £10,000.
- 6 Is there an appeals process?**

No, there is no process for appealing against an AWG decision.
- 7 Is the AWG information available in other formats?**

Yes it is available in other formats on request from the Grants Helpline, 01454 865865.
- 8 When should I register my organisation?**

All organisations need to register with the Grants on-line system prior to making an application.
- 9 Can projects be funded retrospectively?**

No, projects cannot be funded retrospectively; refer to Restrictions and Exclusions within the Principles and Processes document.
- 10 What happens if an award is made but the organisation doesn't spend it or spends it on something else?**

If a project does not go ahead, or the money is used for a purpose other than that originally agreed, the funding may need to be repaid by the organisation to the Council.

11 Can any uncommitted AWG budget be carried forward into a new financial year?

Unspent Council revenue budgets cannot be carried forward and will be returned to the Council budget.

12 Where are the awards published?

All awards made to VCSE and TC/PC since 2013, under the schemes of MAF, AWG, Community Grants, NHB, PAS and 3 Year Grants, are published on the [Open Data webpage](#)

13 Are organisations obliged to identify how much cash they have as reserves?

Information on cash reserve amounts must be made available. For charities registered with the Charity Commission, reserve amounts must be published as part of their submission of annual report/accounts.

14 Can an award made in this financial year be spent in the following financial year?

Yes, AWG awards made in one financial year can be spent in the following financial year but must be spent within 12 months of payment, in line with the Terms and Conditions of award.

15 What happens if we need to change our project plans?

The award is made to meet the objects of the project described in the AWG application. If, for any reason you need to change project plans or project delivery then please contact the Grants Helpline, 01454 865865, or grants@southglos.gov.uk

16 How does the Council use my personal information?

A new data privacy law was introduced in the UK on 25 May 2018. As a result, we have published a new Privacy Notice to make it easier for you to find out how South Gloucestershire Council use and protect your information. We won't be changing the ways we use your personal information, but the new notice will provide you with additional details such as:

- your increased rights in relation to the information we hold about you
- how we keep your personal information secure
- the types of personal information we collect about you and how we use it
- the legal grounds for how we use your information

The Privacy Notice will apply to any of the services South Gloucestershire Council provide to you (such as Health and Social Care, Waste and Recycling, Planning and Building Control, Council Tax, Education, Housing and Transport, streets and parking. Each service may provide additional privacy information. You can also view the [full version of the Privacy Notice](#).