

## **DETERMINED OVER-SUBSCRIPTION CRITERIA FOR ADMISSION TO OVER-SUBSCRIBED COMMUNITY AND VOLUNTARY CONTROLLED INFANT/PRIMARY SCHOOLS IN SOUTH GLOUCESTERSHIRE FOR SEPTEMBER 2020/2021 ADMISSIONS**

Should a community or voluntary controlled school be over-subscribed (i.e. if there are more applications than places available), initial allocations will be made according to the following criteria; these are listed in order of priority and will be applied to all applications received by the published closing date for applications (15 January 2020).

### **INFANT/PRIMARY SCHOOLS (Reception Year admissions)**

#### **Children with an education health care plan which names the school**

Children with an Education, Health and Care Plan (EHC Plan) are placed in schools through the arrangements set out in the SEN Code of Practice and associated regulations and not the general school admission arrangements. Admission Authorities are required by Section 324 of the Education Act 1996 to admit a child with an Education, Health and Care plan that names the school, even if the school is full. Parents of children with an EHC Plan should contact their child's casework officer for any further information.

1. **Children in public care\*** are those who are in the care of a local authority or being provided with accommodation by a local authority in the exercise of their social services functions (as defined in Section 22 of the Children Act 1989) at the time of making an application to a school. In South Gloucestershire, these children are referred to as children in public care.

**Children previously in public care\*** are those who were looked after, but ceased to be so because they were adopted<sup>1</sup> (or became subject to a residence order<sup>2</sup> or special guardianship order<sup>3</sup>).

\* Documentation will need to be provided to South Gloucestershire Council as proof of care status.

1 Under the terms of the Adoption Act 1976 and the Adoption and Children's Act 2002.

2 Under the terms of the Children Act 1989 and the Children and Families Act 2014.

3 Section 14A of the Children Act 1989.

2. **Local siblings:** In South Gloucestershire children are defined as local siblings if:
  - they live within the APR; **or**,
  - where there is no APR, local siblings will be deemed to be those living up to a maximum of two miles from school by straight line measurement; **or**,
  - where the distance is over two miles but the school is still the nearest school;**AND**
  - they are full or half brother or sister; **or**
  - they are adoptive brother or sister; **or**
  - they are children of the same household;**AND**
  - the older sibling is already in attendance at the preferred school and will be in attendance in September 2020 (statutory school age only).

For the purposes of the local sibling criterion, a paired infant and junior school will be treated as one school.

Please note that the offer of a place at any particular school does not guarantee an offer of a place for a sibling at a later date. Different authorities will vary in the priority that they give to siblings.

- 3. Geographical considerations:** Where there are more applications for children living within an Area of Prime Responsibility than places available, priority will be given to applications from within the defined area who live closest to the preferred school. After places have been allocated from within the Area of Prime Responsibility, any remaining places will be allocated to those children living closest to the school. Distances from home to school are measured in a straight line between the address point of the child's home and a central point within the main school building using the local authority's computerised mapping system. In the case of South Gloucestershire infant and primary schools which do not have Areas of Prime Responsibility, places will be allocated to those children living closest to the school. Distances from home to school are measured in a straight line between the address point of the child's home and a central point within the main school building using the local authority's computerised mapping system.

***Please note:** In determining which applicants live closest to school, distances from home to school will be measured in a straight line between the address point of the child's home and a central point within the main school building. Applications for assistance with transport will be assessed using the nearest available walking route.*

- 4. Tie breaker:** Where it does not prove possible to resolve allocations to an oversubscribed school by the application of criteria 1-3, any remaining places will be allocated by drawing lots. Lots will be drawn by a senior officer of South Gloucestershire Council who is independent of the school admissions process.

### **Home address**

The home address is considered to be where the child lives most of the time with his or her parent(s) or carer(s). South Gloucestershire Council cannot accept an address of a business, relative, friend, childminder, a temporary address or an address of a house it is intended to move to. The only exceptions are for children of UK service personnel for whom special arrangements apply. South Gloucestershire Council reserves the right to seek documentary evidence to support a claim of residence. Where the child spends time with each parent/carers equally at two different addresses, South Gloucestershire Council will ask for proof of the arrangements and will determine the appropriate address to be used in allocating a school place. In reaching this decision, evidence may be requested to show the address to which any Child Benefit is paid and from which the child is registered with a medical GP. Any other evidence provided by parents/carers will also be considered in reaching a decision on the home address for school admissions purposes.

### **Parental Disputes**

South Gloucestershire Council can process only one application per child from one address for a school place. It is therefore important that parents/carers sharing responsibility for a child, and a child living at more than one address, agree on the application for a school place.

South Gloucestershire Council is unable to resolve parental disputes and if the parents/carers do not agree, or submit more than one application, the allocation of a school place may be delayed until an agreement is reached.

### **Admission to all Year Groups During the School Year 2020/2021**

All other applications for places for South Gloucestershire community and controlled primary schools during the year 2020/2021, including those to other year groups, will be considered using the criteria set out at the beginning of this section in accordance with the in-year admission arrangements.

### **Children of Multiple Births**

Applications for school places for twins and children of multiple births are, legally, individual applications and will be considered within the admission criteria and places available.

Where a child(ren) whose twin or sibling from a multiple birth is admitted, otherwise than as an excepted pupil, the other child(ren) will be considered under the admission criteria as exceptions to the infant class size regulations where relevant.

### **Deferred Admission**

Pupils are normally admitted in the September of the school year in which they will reach their fifth birthday. However, in accordance with the 2014 Admissions Code, where a place has actually been offered, a parent/carer can request that the date their child is admitted to school is deferred until later in the academic year, but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which the application was made. Deferred admissions will follow South Gloucestershire Council's formal statement. A parent/carer seeking such a deferment should make this clear at the time of applying for a place.

### **Children of UK Service Personnel (UK Armed Forces)**

South Gloucestershire Council and the Trust recognise the particular needs of children of UK service personnel (UK armed forces). The Council ensures that the needs of these children are taken into account by:

- allocating a school place in advance if the application is accompanied by an official government letter which declares a relocation date and a Unit postal address or quartering address.
- accepting a Unit postal address, or, if appropriate, a quartering area address (the address of the closest house in the relevant quartering area), for applications from service personnel in the absence of a new home postal address. A quartering address will be used only where the housing authorities confirm in writing that a house will be offered in the area.

- accepting a late application from UK service personnel as 'on time' where a notification of posting has been received after the closing date and before the date of exchange of information with other admission authorities.
- considering an application on the criterion of 'local sibling' where another child in the family has been offered a place at the preferred school and the Unit postal address or quartering address is within the Area of Prime Responsibility for the preferred school.
- wherever possible, children of UK service personnel will be offered a place at the preferred local school but taking into account the admission number for the school.

### **Attendance at a Nursery Class or Co-located Children's Centre**

Where a child attends a nursery class or children's centre located on a school site, parents/carers will still need to apply for a school place. Attendance at a particular nursery class or children's centre does not guarantee a place at a particular infant or primary school or give a child any higher priority for a place. A separate application must be made for transfer from nursery provision to primary school.

### **Primary Schools in South Gloucestershire with Resource Bases**

Placement at Special Resource Bases is decided centrally by the Department for Children, Adults and Health on the basis of a statutory assessment leading to an EHC Plan. Children placed at a Resource Base will be offered a place within the admission number. The aim of the department is for inclusion in mainstream activities wherever possible.

### **St John's Mead CE Primary School**

St John's Mead CE Primary School is formally designated as the base school for children living at Beanwood Park fairground site, although this is not a guarantee of a place at the school.

### **Waiting Lists**

Where any school has been over-subscribed in the normal admissions round and places have been refused to some applicants a waiting list will be maintained for any vacancies which subsequently occur in the school.

All waiting lists will be prioritised according to the admission criteria and not by reference to the date of joining the waiting list.

Waiting list will be maintained until the 31 December 2020 and then updated and maintained for the remainder of the academic year.

**ADMISSION NUMBERS 2020-21**  
**COMMUNITY AND VOLUNTARY CONTROLLED PRIMARY SCHOOLS**

School Name	Admission Number
Abbotswood Primary	60
Alexander Hosea Primary	30
Almondsbury CE Primary	45
Bailey's Court Primary	60
Barley Close Community Primary	60
Barrs Court Primary	45
Beacon Rise Primary	90
Blackhorse Primary	60
Bowsland Green Primary	45
Broadway Infant	60
Bromley Heath Infant	60
Bromley Heath Junior	60
Cadbury Heath Primary	30
Cherry Garden Primary	30
Christ Church CE Infant	75
Christ Church CE Junior	75
Christ Church CE Hanham Primary	60
Coniston Primary	30
Courtney Primary	30
Crossways Infant	60
Crossways Junior	60
Elm Park Primary	30
Emersons Green Primary	30
Frampton Cotterell CE Primary	45
Frenchay CE Primary	20
Gillingstool Primary	30
Hambrook Primary	30
Hanham Abbots Junior	90
Hawkesbury CE Primary	15
Iron Acton CE Primary	12
Kings Forest Primary	60
Little Stoke Primary	30
Longwell Green Primary	60
Mangotsfield CE Primary	90
The Manor CE Primary	30
Manorbrook Primary	30
Marshfield CE Primary	26
The Meadows Primary	30
North Road Primary	15

<b>School Name</b>	<b>Admission Number</b>
Old Sodbury CE Primary	15
Oldbury-on-Severn CE Primary	11
Olveston CE Primary	30
The Park Primary	90
Parkwall Primary	30
Pucklechurch CE Primary	30
Rangeworthy CE Primary	10
Raysfield Infant	60
Raysfield Junior	60
Redfield Edge Primary	30
The Ridge Junior	60
St Andrew's CE Primary	10
St Anne's CE Primary	60
St Barnabas CE Primary	30
St Chad's Patchway CE Primary	30
St Helen's CE Primary	30
St John's Mead CE Primary	45
St Michael's CE Primary Stoke Gifford	90
St Michael's CE Primary Winterbourne	30
St Peter's Anglican/Methodist VC Primary	30
St Stephen's Infant	90
St Stephen's CE Junior	90
Samuel White's Infant	90
Shield Road Primary	30
Stanbridge Primary	60
Staple Hill Primary	45
Tortworth Primary	14
Trinity CE Primary	20
The Tynings Primary	60
Tyndale Primary	30
Watermore Primary	60
Wellesley Primary	30
Wheatfield Primary	60
Wick CE Primary	30

Note: Admission numbers for own admission authority schools i.e. academies and voluntary aided will be published by individual academies and voluntary aided schools with their admission arrangements.