

SOUTH GLOUCESTERSHIRE COUNCIL

Chief Executive and Corporate Resources Department, Revenue Services, PO Box 1953, Bristol, BS37 0DB
TEL: 01454 868003 www.southglos.gov.uk

COUNCIL TAX DISCOUNT APPLICATION PERSONS AGED 18 OR 19 IN FURTHER EDUCATION AND FORMER STUDENTS (FURTHER EDUCATION)

FORM
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Discount from the Council Tax charge is given to persons aged 18 or 19 undergoing full time further education, provided there are no more than two resident adults living in the property who are not subject to a discount.

FORMER STUDENTS - Discounts may also be granted for former students aged 18 or 19 who have recently left further education for the period between the end of their course and the following 1st November, providing they did not leave their course until after 30th April. Please give details under Section 4 of the last course undertaken.

Please complete this form with the details of persons in the household who qualify for this discount and return as soon as possible. Before filling in this form please read the notes overleaf.

SECTION 1

APPLICANT'S NAME (must be a person liable to pay the Council Tax on the dwelling)	
BILLING NUMBER	ctrel
ADDRESS	
	POSTCODE
DAYTIME TELEPHONE NUMBER	

SECTION 2

NUMBER OF RESIDENT ADULTS LIVING IN THE PROPERTY INCLUDING THOSE NAMED BELOW (i.e. persons aged over 18)	
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SECTION 3 - STUDENTS' PERSONAL DETAILS

	TITLE	SURNAME	FORENAMES	DATE OF BIRTH	DATE CHILD BENEFIT CEASES OR CEASED
1					
2					
3					

PLEASE TURN OVER THE PAGE TO COMPLETE THIS APPLICATION

SECTION 4 - COURSE DETAILS OF PERSONS NAMED UNDER SECTION 3

	NAME AND ADDRESS OF SCHOOL OR COLLEGE	COURSE UNDERTAKEN	START DATE	END DATE
1				
2				
3				

	1	2	3
How many hours per week are spent under tuition or supervised study, examination, practical or project work as part of the curriculum?			
What are your normal daily times of attendance?	FROM	FROM	FROM
	TO	TO	TO
Is this course undertaken in consequence of your employment?	YES/ NO	YES/ NO	YES/ NO

SECTION 5

CHILD BENEFIT NUMBER																				
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(please supply evidence)

SECTION 6 - DECLARATION BY APPLICANT

I declare that the information contained herein is true and accurate to the best of my knowledge and belief.

SIGNATURE	DATE
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You must notify the Director of Corporate Resources immediately if you have any change in circumstances.

NOTES FOR APPLICANT

1. You do not have to complete this form unless you wish to claim a discount but if you provide false information you may be subject to a penalty of £70 and prosecution under the Theft Act 1978.
2. Any information provided will be treated in the strictest confidence but may be stored on computer and is therefore subject to the provisions of the Data Protection Act 1984.
3. Information regarding the school/college attended is requested merely to ensure that discount is granted for the maximum period possible.
4. A course of education will only qualify if it:
 - i) lasts for more than 3 calendar months; and
 - ii) is not a course of higher education; and
 - iii) tuition is principally received otherwise than through correspondence; and
 - iv) is not undertaken in consequence of your employment; and
 - v) is normally carried out between 8.00am and 5.30pm.

This form should be returned to the Council's offices at the address shown at the head of the application.