

South Gloucestershire Council
ANTI-SLAVERY PARTNERSHIP SELF ASSESSMENT FORM v1 (March 2017)

1. Clear leadership and accountable structures are in place and visible throughout the organisation				
Evidence	Tick as appropriate			Self Assessed Rating
	Red	Amber	Green	
There is an identified strategic anti-slavery lead within your organisation			X	Red (R): not able to evidence any Amber (A): evidence of some but not all Green (G): evidence of all and more
The strategic lead understands the need to deliver an anti-slavery agenda and there is a clear plan		X		
The executive board or equivalent are aware of the anti-slavery strategy	X			
There is a clear awareness of roles and responsibilities throughout organisation regarding slavery	X			
Slavery safeguarding responsibilities are explicit within relevant job descriptions *			X	
The anti-slavery agenda has been embedded within the appropriate Safeguarding processes		X		

2. All staff and volunteers have been appropriately trained according to their role				
Evidence	Tick as appropriate			Self Assessed Rating
	Red	Amber	Green	
Staff understand and know how to recognise and refer vulnerable individuals	X			Red (R): not able to evidence any Amber (A): evidence of some but not all Green (G): evidence of all and more
A training strategy/plan is in place	X			
A variety of training/awareness tools are available to meet varying roles and responsibilities		X		
Details of courses including frequency and availability are available			X	
Attendance levels on courses are monitored			X	
Training courses are informed by lessons learnt		X		

There is appropriate staff guidance and literature	X		
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3. An appropriate reporting and referral process is in place

Evidence	Tick as appropriate			Self Assessed Rating
	Red	Amber	Green	
A single point of contact [SPoC] has been identified	X			Red (R): not able to evidence any Amber (A): evidence of some but not all Green (G): evidence of all and more
An appropriate internal process has been developed	X			
An audit trail for alerts/referrals exists	X			
Partner agency communication channels have been developed	X			
An information sharing protocol is in place to enable appropriate information exchange and working		X		

4. Referrals/alerts are being made and managed effectively

Evidence	Tick as appropriate			Self Assessed Rating
	Red	Amber	Green	
Referrals/alerts are being managed or overseen by relevant staff	X			Red (R): not able to evidence any Amber (A): evidence of some but not all Green (G): evidence of all and more
Evidence of referrals or alerts exists			X	
Information on the number, nature and outcome of referrals is being collated	X			
Information is being shared with relevant partners			X	
A process is in place to identify and develop 'lessons learnt'	X			