

Vacancy Bulletin June 2017

Early Years and Childcare



To advertise in the Vacancy Bulletin your first point of contact is:

Anna Bull

☎ 01454 868674

✉ anna.bull@southglos.gov.uk

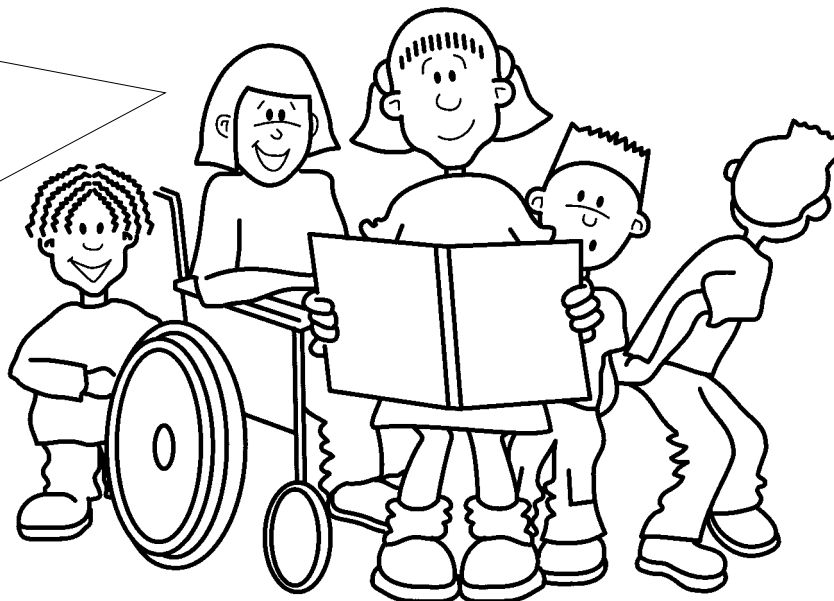
South Gloucestershire Council
Department for Children Adults & Health
Council Offices, P.O. Box 298, High Street, Kingswood,
Bristol BS15 0DQ

www.southglos.gov.uk



- If you would like to apply for any of the vacancies – **phone the settings direct**
- To advertise for staff in future bulletins – **Please register your vacancies via the VLE**

Applications are welcome from all sections of the Community, irrespective of.....
gender, ethnic origin, age, sexuality, religion/belief or disability



Just get in touch!!!!

South Gloucestershire Council is committed to safeguarding and promoting the safety and welfare of children, young people and vulnerable adults

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Pre-School

Could there be an opportunity within your business to employ an apprentice?
Opportunities are needed in Childcare, Business Administration, Health and Social Care, Team Leading and many more.
If you want to find out about recruiting an apprentice contact Elaine Eldridge on 01454 865884 or 07786 380032 or email elaine.eldridge@southglos.gov.uk

Organisation: Abacus Pre-School - Baileys Court, Bradley Stoke

Contact: Jayne Baggott or Nicky Pontin – 01454 865878
enquiries@abacuspreschool.co.uk

Vacancy: Qualified Pre School Deputy Manager

Level 3 or above. We are looking for an enthusiastic individual who has a passion for delivering the curriculum in a fun, warm and caring environment and the ability to lead and develop a team. Sound knowledge of the EYFS, safeguarding and current legislation is required. We require applicants only to apply if they have had a minimum of 2 years experience as a qualified practitioner.

Hours: Monday to Friday 8.30am - 3.30pm

Rate of Pay: Available on application

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am --

Page 3 of 21

Organisation: Phase Five Pre-School - Yate

Contact: Kay Reade Pre-School Manager - 01454 311459/07583 139451 or
phaseplaygroup@btinternet.com

Vacancy: Level 3 Room Team Leader, NVQ Level 3 or Equiv.

We are looking for an experienced practitioner to join a busy Pre-School in Yate as a Room Team Leader, to manage a small team of practitioners, alongside the Management Team. Working with children aged 2, 3 and 4 years, ensuring all ratios and welfare requirements are met, as well as the children's needs, to act as a mentor for junior staff members. Must have recent relevant working experience with the EYFS, to include; learning diaries, the key worker system.

Hours: Term time only Monday - Friday 8.15am - 4.00pm

Rate of Pay: £Neg. - depending on experience and qualifications

Closing Date: Monday 12th June; 12 noon

Interview Date: Week commencing Monday 19th June to include a practical observation with the Pre-School children and thereafter an interview to include a presentation

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Page 4 of 21 ✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am

Organisation: St Augustine of Canterbury Pre-School - Downend
Contact: Elaine Williams 0117 956 1166 or email elainepreschool@gmail.com
Vacancy: Maternity cover – Deputy Pre-School Manager and SENCO to start September 2017
Minimum requirements - Level 3 in early years education and two years' experience working with preschool children. Preferably with experience of writing SEN plans and up to date qualifications in advanced interagency safeguarding, first aid, SAF and any additional special education needs
Hours: Monday, Thursday and Friday 8.30am - 3.30/4pm - term time only. Successful applicant will be expected to attend paid staff meetings and parents evenings when required
Rate of Pay: £9.89 per hour
Closing Date: Friday 16th June 2017 - Visits welcome

Organisation: St Augustine of Canterbury Pre-School - Downend
Contact: Elaine Williams 0117 956 1166 or email elainepreschool@gmail.com
Vacancy: Senior Early Years practitioner with responsibility for a key group of children and ability to lead sessions in leader's absence. To start in Sept 2017. Minimum requirements - Level 3 in early years education and two years' experience working in early years. Preferably some experience in a senior role.
Hours: 3 days a week 8.30am - 3.30/4pm, term time only. Successful applicant will be expected to attend paid staff meetings and parents evenings when required
Rate of Pay: £8.02 per hour
Closing Date: Friday 16th June 2017 - Visits welcome

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am --

Page 5 of 21

Organisation: St Augustine of Canterbury Pre-School - Downend
Contact: Elaine Williams 0117 956 1166 or email elainepreschool@gmail.com
Vacancy: Early Years practitioner with responsibility for a key group of children, to start in September 2017 - Minimum requirements - Level 3 in early years education.
Hours: Monday to Friday 8.30/8.45am to 12.15pm term time only. Successful applicant will be expected to attend paid staff meetings and parents evenings when required.
Rate of Pay: £7.71 per hour
Closing Date: Friday the 16th June 2017 - Visits welcome

Organisation: St Augustine of Canterbury Pre-School - Downend
Contact: Elaine Williams 0117 956 1166 or email elainepreschool@gmail.com
Vacancy: Maternity cover - Early Years practitioner with responsibility for a key group of children, to start in September 2017 Minimum requirements - Level 3 in early years education. Preferably with an up to date first aid qualification
Hours: 2 ½ days a week - 8.30/8.45 am - 3.15/3.30pm term time only. Successful applicant will be expected to attend paid staff meetings and parents evenings when required.
Rate of Pay: £7.71 per hour
Closing Date: Friday 16th June 2017 - Visits welcome

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Organisation: Warmley Pre-School - Warmley BS15
Contact: Ange Maddocks or Jodie Nutland - 0795 130 9201
email us at service@warmleypreschool.co.uk
Vacancy: Qualified bank staff - NVQ3 working with 2 to 4 year olds. We are looking for cover for next term and potentially from September
Hours: 8.45 am -15.45 pm - we are looking to cover afternoons but you may be required at other times
Rate of Pay: £7.50 per hour
Closing Date: Ongoing
Interview Date: May / June 2017

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am --

Page 7 of 21

Nurseries

Could there be an opportunity within your business to employ an apprentice?
Opportunities are needed in Childcare, Business Administration, Health and Social Care, Team Leading and many more.
If you want to find out about recruiting an apprentice contact Elaine Eldridge on 01454 865884 or 07786 380032 or email elaine.eldridge@southglos.gov.uk

- Organisation:** Cherry Tree Day Nursery - Yate
Contact: Jeanette Mullen or Sam Pearce - 01454 228665
Vacancy: Nursery Nurse - qualified to level 3 with experience of learning outcomes within the EYFS and of planning for children's next steps of development. Applicant will need patience, lots of energy and a sense of fun to join our small, friendly team who are passionate about providing quality childcare and early education for children aged from birth to school entry.
Hours: Part time hours between 8.00 am – 6.00 pm - all year round
Rate of Pay: £Neg. depending on experience and qualifications
- Organisation:** Great Expectations Day Nursery - Downend
Contact: Jo Scott and Leah Stowell – 0117 956 1632 or email at admin@gedn.co.uk
Vacancy: Nursery Practitioner
Hours: 40 hours per week
Rate of Pay: To be confirmed

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Organisation: Happy Days Nurseries - Bristol
Contact: Recruitment Team - 07734 384 546 or email hadmin@happydaysnurseries.com
Vacancy: Bank Nursery Practitioners. You will need a minimum level 2 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today
Hours: Flexible
Rate of Pay: Salary on application

Organisation: Happy Days Nurseries -Thornbury
Contact: Recruitment Team – 07734 384 546 or email hadmin@happydaysnurseries.com
Vacancy: We are looking for a Nursery Assistant due to growth at our brand new nursery, You will need an NVQ level 2 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today
Hours: 40 hours
Rate of Pay: Salary on application

Organisation: Happy Days Nurseries - Thornbury
Contact: Recruitment Team - 07734 384 546 or email hadmin@happydaysnurseries.com
Vacancy: Nursery Nurse due to growth at our brand new nursery, You will need an NVQ level 3 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today
Hours: 40 hours
Rate of Pay: Salary on application

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am --

Page 9 of 21

Organisation: Little Acorns and Stepping Stones - Bank Staff Various sites
Contact: Sally Roche – 01179 326484 - sally.roche@littleacornsnurseries.com
Vacancy: Floating Bank Staff – Applicants should have at least a Level 2 of 3 qualification and have prior experience of working within Nursery settings
Hours: Full-time 38 - 40 hours per week working Monday - Friday on a rota system
Part time applicants may also be considered
Rate of Pay: £Neg. - depending on experience

Organisation: Little Acorns – Lockleaze
Contact: Sally Roche – 01179 326484 - sally.roche@littleacornsnurseries.com
Vacancy: Toddler Room Senior – We currently have a vacancy for a Toddler Room Senior Applicants should have prior experience of working with toddlers within nursery settings and hold a full and relevant Level 3 or above
Hours: 38 - 40 hours per week working on a rota system Monday - Friday between 7.30 am - 6.00 pm
Rate of Pay: £Neg. - depending on experience

Organisation: Little Acorns – The Ridge, Yate
Contact: Sally Roche – 01179 326484 - sally.roche@littleacornsnurseries.com
Vacancy: Toddler Room Leader – We currently have a vacancy for a Toddler Room Leader Applicants should have prior experience of working within nursery settings and hold a full and relevant Level 3 or above
Hours: 38 – 40 hours per week working on a rota system Monday - Friday between 7.30 am - 6.00 pm
Rate of Pay: £Neg. - depending on experience

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Organisation: Little Oaks Day Nursery and Pre-School - Kingswood
Contact: Company Manager Abigail Cox or setting Manager Leanne Newman
0117 967 3649 or kingswood@littleoaksdaynurseryandpreschool.com
Vacancy: Due to increasing numbers of children we are looking for an experienced level three childcare educator. You must have at least 1 years relevant experience of working in a busy day nursery with a good understanding of the EYFS. First aid, safeguarding and additional training is desirable
Hours: 16 - 40 hours per week option for term time only if required
Hours on rota between 7.15 am – 6.00 pm
Rate of Pay: Discussed at interview
Closing Date: June 29th
Interview Date: Arranged once application is completed

Organisation: Mama Bear's Day Nursery and Pre-School – Bailey's Court, Bradley Stoke
Contact: Clarice Shea – 0117 9582063 resourcing@mamabear.co.uk
Vacancy: Early Years Educator – Minimum Level 3 Qualification in Childcare
Hours: 40 per week
Rate of Pay: Dependant on qualifications and experience
Closing Date: Ongoing
Interview Date: ASAP

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am --

Page 11 of 21

Organisation: Mama Bear's Day Nursery and Pre-School - Downend
Contact: Clarice Shea – 0117 9582063 recruitment@mamabear.co.uk
Vacancy: Team Leader – Baby Room
Hours: 40 per week
Rate of Pay: Dependant on qualifications and experience
Interview Date: TBC

Organisation: Mama Bear's Day Nursery and Pre-School - Downend
Contact: Clarice Shea – 0117 9582063 recruitment@mamabear.co.uk
Vacancy: Deputy Manager
Hours: 40 per week
Rate of Pay: Dependant on qualifications and experience
Interview Date: TBC

Organisation: Mama Bear's Day Nursery and Pre-School - Downend
Contact: Clarice Shea – 0117 9582063 recruitment@mamabear.co.uk
Vacancy: Various Early Years Practitioner/ Educator roles– minimum Level 2 Qualification in Childcare (or equivalent)
Hours: 40 per week (Permanent AYR and TTO considered)
Rate of Pay: Dependant on qualifications and experience
Interview Date: TBC

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Page 12 of 21 ✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am

Organisation: Red Bus Nursery & Pre-School - Downend
Contact: Sarah Line – Nursery Manager 0117 379 0937 joinus@redbusnursery.co.uk
Vacancy: Deputy Unit Manager (2-3 years). We are seeking an experienced room leader to support the Unit Manager in our Kindergarten Unit (2-3 years). The successful candidate must be able to demonstrate good leadership skills, effective communication and an in-depth knowledge of the EYFS Experience in leadership and management is desirable for this position
Hours: 40 hours per week - Monday – Friday between 7.30 am - 6.00 pm
Rate of Pay: Competitive
Closing Date: 30th June 2017
Interview Date: Throughout June

Organisation: Red Bus Nursery & Pre-School - Downend
Contact: Sarah Line – Nursery Manager 0117 379 0937 joinus@redbusnursery.co.uk
Vacancy: Unit Manager (2-3 years) **Maternity Cover** - We are seeking an experienced room leader to manage our Kindergarten Unit (2-3 years). The successful candidate must be able to demonstrate good leadership skills, effective communication and an in-depth knowledge of the EYFS. Experience in leadership and management is essential for this position
Hours: 40 hours per week - Monday – Friday between 7.30 am - 6.00 pm
Rate of Pay: Competitive
Closing Date: 30th June 2017
Interview Date: Throughout June

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am --

Page 13 of 21

Organisation: Red Bus Nursery & Pre-School – Downend
Contact: Sarah Line – Nursery Manager - 0117 379 0937 joinus@redbusnursery.co.uk
Vacancy: Qualified Nursery Practitioners
Hours: 40 hours per week - Monday – Friday between 7.30 am - 6.00 pm
Rate of Pay: Competitive
Closing Date: 30th June 2017
Interview Date: Throughout June

Organisation: Teddies Bristol Nursery
Contact: Gurkamal Bhambra – 0800 1412909 or Gurkamal.bhambra@brighthorizons.com
Vacancy: Room Leader – Level 3 qualified

Your role as Room Leader will include;

- Being a key person carrying out all related responsibilities in building relationships with a small group of children and their families according to the EYFS
- Overseeing the smooth running and high quality early years practice within the room
- Promoting positive relationships with parents, children and colleagues
- Ensuring health, safety and wellbeing of the children at all times

Hours: 40 hours a week
Rate of Pay: Negotiable
Closing Date: 30th June 2017
Interview Date: Flexible, as soon as possible

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Page 14 of 21 ✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am

Organisation: Tick Tock Day Nursery – Kingswood
Contact: Helen Caine – 0117 967 2900 or info@ticktockdaynursery.co.uk
Vacancy: Early Years Practitioner – Level 3 or equiv.
Hours: 40 hours per week – worked on a rota
Rate of Pay: £Neg. – depending on experience and qualifications

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am --

Page 15 of 21

After School & Holiday Clubs

Organisation: Circadian Trust Holiday Activities - Bradley Stoke, Thornbury, Kingswood and Yate Leisure Centres, Patchway & Downend Sports Centres
Contact: Karen Smith – 01454 279973 – karen.smith@circadiantrust.org
Vacancy: Casual Activity Co-Ordinator – Level 3 & Activity Staff – Level 2
Hours: Mon – Fri - 8.00 am - 6.00 pm during school holidays
Rate of Pay: TBC at Interview
Closing Date: 30th June 2017
Interview Date: To be confirmed

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Page 16 of 21 ✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am

Miscellaneous

Organisation: Little Acorns – Frampton Cotterell
Contact: Sally Roche – 01179 326484 - sally.roche@littleacornsnurseries.com
Vacancy: Nursery Cleaner – We currently have a vacancy for a Nursery Cleaner.
Hours: 10 per week working Monday-Friday between 5.30 p.m. & 7.30 p.m.
Rate of Pay: £Neg. - depending on experience

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am --

Page 17 of 21

**Organisation - KIDS, South West - South Gloucestershire
Short Breaks Support Worker**

Hours: Various part time hours are available with a minimum of 3 hours a week. Hours to suit you - generally weekday evenings/ weekends and school holidays

Contact: Visit our website www.directshortbreaks.org.uk , click on 'be a short break worker' and apply on line.

Pay: £9.10 per hour (which includes 12.07% holiday pay)

KIDS are looking for a number of Short Breaks Support Workers to support disabled children and young people to access activities within their local community and support them and their families at home. Workers spend 3-6 hours per session with a child, working mainly evenings, weekends and school holidays in South Gloucestershire. We require a minimum commitment of 3 hours per week and need car owners.

So if you have some experience of supporting disabled people, are flexible and enthusiastic and would like the opportunity to support disabled children and young people to become more independent and enjoy new opportunities, we would like to hear from you.

If you are interested in this position please complete an on-line application which is found on our website- www.directshortbreaks.org.uk , click on- be a short break worker and apply now. For a job description look at our website – www.kids.org.uk/jobs South West - Short Break Support Worker.

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Page 18 of 21 ✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am

I am looking for a fun and enthusiastic person to spend time with my seven-year-old son who has autism and pathological demand avoidance. He enjoys going to the cinema, bowling, Costa Coffee, bus rides, being driven around, riding his bike and generally going out and about having fun.

Hours may also include working alongside the child at a local disability charity in Thornbury. The child can have challenging behaviour and demand avoidance so a willingness to work within these behaviours will be needed.

Opportunity to extend hours during the school holidays. Will also include two evening a month in the family home 7pm to 10pm caring for our child with additional needs and his 6-year-old sibling and 14 month old baby. The role is to start immediately and will continue throughout school and university holidays.

Skills and Experience:

Experience of working with children that have additional needs would be preferred, especially Autism and Pathological Demand Avoidance or a willingness to learn appropriate strategies for demand avoidance.

You will need your own transport. Transport costs are not reimbursed.

A DBS check will need to be completed by the agency we use to employ you.

Location: Rudgey near Thornbury, Bristol

Salary - £9.00 per hour

Duration/Hours – Permanent, hours will vary but generally include two weekdays from 3.30pm to 6pm and Saturdays from 1pm to 5pm with longer days during school holidays.

Please email jenniferprewett@gmail.com with your cv and a covering email

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am --

Page 19 of 21

South Gloucestershire Council Early Years Team Business Development Team Surgery Support

The Early Years Business Development Team will be offering advice, information and guidance to early years practitioners in the form of surgeries.

Surgeries

What is a surgery?

Surgeries provide Early Years Practitioners with an opportunity to meet with a member of the Early Years Business Development Team. All appointments are for a maximum of one hour at a time.

What can I discuss at a surgery?

- Recruitment
 - Vacancies – advertising
 - Recruitment process
 - Performance management including disciplinary
 - DBS clinic
- Business support
 - Cashflow
 - Sustainability
 - Expansion
 - Structure – changing to CIO or CIC
 - Setting up new provision
 - NEF queries
- VLE

How do I book an appointment?

- To book a surgery please email earlyyears@southglos.gov.uk or telephone 01454 863355. Please be as specific as possible with what you would like to discuss to enable the Early Years Business Development Team to fully prepare for your surgery.
- Surgeries are available at various times and venues, please e-mail for more details.

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Page 20 of 21 ✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am

June Notes

A reminder to all settings that if you advertise a cut-off date on your advert, you must adhere to that date

National Living and Minimum Wage Increase April 2017

Current rates	25 and over	21 – 24	18 – 20	Under 18	Apprentice
October 2016 (current rate)	£7.20	£6.95	£5.55	£4.00	£3.40
April 2017	£7.50	£7.05	£5.60	£4.05	£3.50

Apprentices are entitled to the apprentice rate if they're either:

- aged under 19
- Aged 19 or over and in the first year of their apprenticeship

Month to Advertise	Cut-Off Date by 10.00 am
July	26 th June
August	NO BULLETIN DURING AUGUST
September	5 th September
October	25 th September
November	16 th October
December	27 th November
January 2018	2 nd January 2018

Complete the form on the VLE to register your vacancy –
CONTACT Anna Bull – 01454 868674 or anna.bull@southglos.gov.uk

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

✂-- Cut off date to advertise in the next bulletin is Monday 26th June 2017 by 10.00 am --