

Vacancy Bulletin January 2018

Early Years and Childcare



To advertise in the Vacancy Bulletin your first point of contact is:

Anna Bull

☎ 01454 868674

✉ anna.bull@southglos.gov.uk

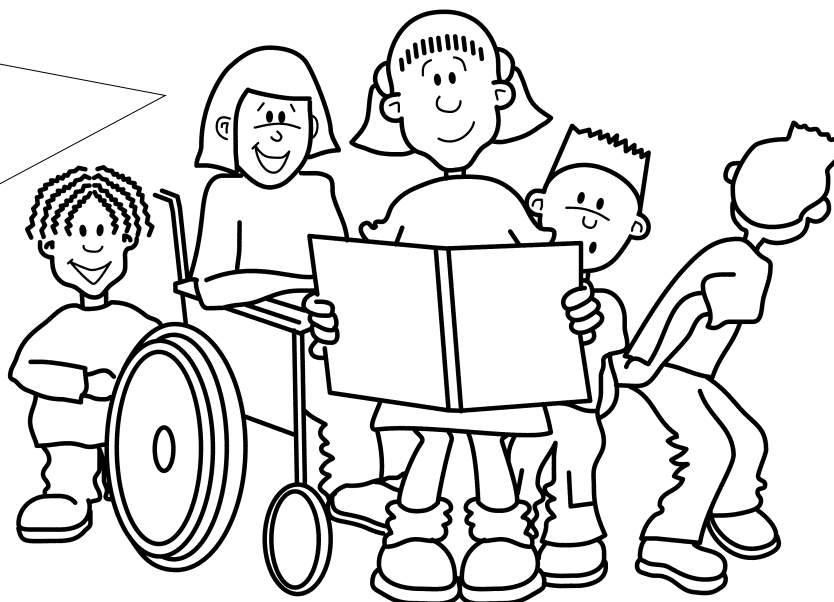
South Gloucestershire Council
Department for Children Adults & Health
Council Offices, P.O. Box 298, High Street, Kingswood,
Bristol BS15 0DQ

www.southglos.gov.uk



- If you would like to apply for any of the vacancies – **phone the settings direct**
- To advertise for staff in future bulletins – **Please register your vacancies via the VLE**

Applications are welcome from all sections of the Community, irrespective of.....
gender, ethnic origin, age, sexuality, religion/belief or disability



Just get in touch!!!!

South Gloucestershire Council is committed to safeguarding and promoting the safety and welfare of children, young people and vulnerable adults

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Pre-School

Could there be an opportunity within your business to employ an apprentice?
Opportunities are needed in Childcare, Business Administration, Health and Social Care, Team Leading and many more.
If you want to find out about recruiting an apprentice contact Elaine Eldridge on 01454 865884 or 07786 380032 or email elaine.eldridge@southglos.gov.uk

- Organisation:** BrightSparks@Stokelodge/BrightSparks@Little Stoke
Contact: Anna White/Linda Northcott - 01454 615588
brightsparks.stanbridge@hotmail.com
Kim Steadman - 0117 9038047 for Little Stoke
Kim-littlestoke@hotmail.co.uk
- Vacancy:** Qualified level 3 Pre School Practitioner
Hours: Various hours, term time only, between the hours of 8.30 am -3.30 pm
Rate of Pay: £7.50 - £8.28 - based on age and experience
- Organisation:** Little Steps Pre-School @ St Peters LTD - Pilning
Contact: Hannah Powell - 07766054774 - littlesteps.stpeters@outlook.com
Vacancy: Pre-School Practitioner – level 3 or equiv.
Hours: TBA between the hours of 8.30 -3.30pm
Rate of Pay: £Neg.

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✂----- Cut-off date to advertise in the next bulletin is 29th January 2018 by 10.00 am -----

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Organisation: Marshfield Pre-School - Marshfield
Contact: Gemma Goodliffe - chairmarshfieldpreschool@gmail.com
Vacancy: Deputy Manager - Marshfield Pre-School and Holiday Club are looking for a qualified (level 3 and above) Deputy Manager. The applicant will need to be enthusiastic and passionate about working with children, work well within a small team and have very strong inter-personal skills. They will need to have a firm knowledge of the EYFS, be able to plan children's next steps, monitor children's development and education and will be expected to maintain an excellent level of record keeping. They will need to be willing to undertake further training when necessary.
Hours: 30 hours per week but must be flexible within a 8.00 am – 6.00 pm day
Rate of Pay: Negotiable depending on experience and qualifications
Closing Date: 9th February 2018

Organisation: Trinity Pre-School - Bradley Stoke
Contact: Rachel Troth (Pre-School Manager) – trinitypreschoolbstoke@gmail.com or 07706 652460
Vacancy: Pre-School Assistant – Level 2 qualified – Must have some recent experience working with Pre-school age children
Hours: 16 hours per week (term time only) - to be discussed at interview but likely to be 2 mornings 8.50 am – 1.00 pm and 2 afternoons 11.45 am – 3.15 pm. Flexibility to cover some staff absences and courses between 8.00 am and 3.15 pm if required and evening staff meetings once per term.
Rate of Pay: £Neg. – depending on experience and qualifications
Closing Date: Wednesday 17th January 2018
Interview Date: TBC

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Organisation: Zion Community Pre-School - Frampton Cotterell
Contact: Carole Baldwin - 07715467764 or enquiriesforzionpreschool@mail.com
Vacancy: Enthusiastic Level 3 Early Years Practitioner with paediatric first aid certificate and experience of working as a key person to a small group of children. Duties to also include setting up and clearing away after each session
Hours: Tues 8.30 am – 3.30 pm, Weds 8.30 am – 3.30 pm, Thurs 8.30 am – 12.30 pm
Rate of Pay: To be confirmed on application
Closing Date: Friday 2nd February 2018

Organisation: New Pre-school Opening in Yate March 2018
Contact: Abigail Cox abigailcox12@yahoo.co.uk
Vacancy: Senior Setting Practice Manager to oversee the daily running of a pre-school must have at least two years relevant experiences in a Senior or leadership role. Level 3 in childcare or above, DBS and clean driving licence. First Aid and Food Hygiene desirable.
Hours: 40 hours per week opportunity for term time only.
Rate of Pay: discussed at interview
Closing Date: January 27th 2018
Interview Date: February 2018

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Nurseries

Could there be an opportunity within your business to employ an apprentice?
Opportunities are needed in Childcare, Business Administration, Health and Social Care, Team Leading and many more.
If you want to find out about recruiting an apprentice contact Elaine Eldridge on 01454 865884 or 07786 380032 or email
elaine.eldridge@southglos.gov.uk

Organisation: Cherry Tree Day Nursery - Yate
Contact: Jeanette Mullen or Sam Pearce – 01454 228665
cherrytreedaynursery7@gmail.com
Vacancy: Part-time Nursery Nurse, qualified to level 3 with experience of working with children under two, learning outcomes within the EYFS and planning children's next steps of development. Applicant will need to be passionate about providing quality childcare and early education to join our small friendly team.
Hours: 23+ hours per week between 8.00 am - 6.00 pm, all year round
Rate of Pay: £Neg. Depending on experience and qualifications

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Organisation: Cherry Tree Day Nursery – Yate
Contact: Jeanette Mullen or Sam Pearce - 01454 228665
Cherrytreedaynursery7@gmail.com
Vacancy: Permanent Full-time Nursery Nurse, qualified to level 3 with experience of working with children aged 2 -5 years old, learning outcomes within the EYFS and planning children's next steps of development. Applicants will need to be passionate about providing quality childcare and early education when joining our small friendly team. Enthusiastic, fun individuals who are big kids at heart apply now!
Hours: 36+ hours per week between 8.00 am – 6.00 pm, all year round
Rate of Pay: £Neg. depending on experience and qualifications

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Looking for a fresh start this 2018?

Happy Days Nurseries are holding several recruitment events across South Gloucestershire!

Cheswick (13th January 9-12pm) – Cheswick village, Unit 9. The square, longdown Avenue Bristol BS16 1GU

Bradley Stoke (9th January 5-8pm) -Almondsbury Business Park, Woodlands Lane Bristol ,BS32 4QH

Thornbury (11th January 5-8pm) 2 Cooper Road, Thornbury, Bristol BS35 3UP

To attend please contact Asha on 07734 384 546 or email your CV to hadmin@happydaysnurseries.com

Organisation: Happy Days Nurseries - Cheswick

Contact: Recruitment Team - 07734 384 546 or email hadmin@happydaysnurseries.com

Vacancy: Nursery Nurse due to growth at our Cheswick nursery, You will need an NVQ level 3 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today

Hours: 40 hours

Rate of Pay: Salary on application

Organisation: Happy Days Nurseries - Thornbury

Contact: Recruitment Team - 07734 384 546 or email hadmin@happydaysnurseries.com

Vacancy: Nursery Nurse due to growth at our brand new nursery, You will need an NVQ level 3 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today

Hours: 40 hours

Rate of Pay: Salary on application

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Organisation: Happy Days Nurseries - Bradley Stoke
Contact: Recruitment Team - 07734 384 546 or email hadmin@happydaysnurseries.com
Vacancy: Nursery Nurse due to growth at our Bradley Stoke, You will need an NVQ level 3 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today
Hours: 40 hours
Rate of Pay: Salary on application

Organisation: Happy Days Nurseries - Bristol
Contact: Recruitment Team - 07734 384 546 or email hadmin@happydaysnurseries.com
Vacancy: Bank Nursery Practitioners. You will need a minimum level 2 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today
Hours: Flexible
Rate of Pay: Salary on application

Organisation: Little Acorns – Thornbury
Contact: Sally Roche - sally.roche@littleacornsnurseries.com - 01179 326484
Vacancy: Qualified Practitioners Level 3 – We currently have several positions in Preschool for Qualified Practitioners. Applicants should have prior experience of working with Preschool children within nursery settings and hold full and relevant Level 3 or above
Hours: 38 - 40 per week working on a rota system Mon - Fri between 7.30 am - 6.00 pm
Rate of Pay: £Neg. – depending on experience

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Organisation: Little Acorns - Frampton Cotterell
Contact: Sally Roche - sally.roche@littleacornsnurseries.com - 01179 326484
Vacancy: Baby Room Senior

We currently have a vacancy for a Baby Room Senior. Applicants should have prior experience of working with Babies within nursery settings and hold a full and relevant Level 3 or above.

Hours: 38 - 40 per week working on a rota system Mon -Fri between 7.30 am - 6.00 pm
Rate of Pay: £Neg. - depending on experience

Organisation: Little Acorns – Various Settings
Contact: Sally Roche - sally.roche@littleacornsnurseries.com - 01179 326484
Vacancy: Nursery Apprentices – We currently have vacancies for Nursery Apprentices available. Applicants should be looking to complete a childcare qualification and have a committed and passionate outlook to working with children.

Hours: Full time working on a rota system Monday-Friday between 7.30 a.m. & 6.00 p.m.
Rate of Pay: Apprentice rate

Organisation: Little Acorns – Various Settings
Contact: Sally Roche- sally.roche@littleacornsnurseries.com 01179 326484
Vacancy: Qualified Practitioners Level 3 and above – We currently have vacancies for Qualified Practitioners, full and part time positions available. Applicants should have prior experience of working with toddlers within nursery settings and hold a full and relevant Level 3 or above.
Hours: Full and Part time positions working on a rota system Monday-Friday between 7.30 a.m. & 6.00 p.m.
Rate of Pay: £Neg. - depending on experience

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Organisation: Little Acorns – All Little Acorns and Stepping Stones settings
Contact: Sally Roche - sally.roche@littleacornsnurseries.com - 01179 326484
Vacancy: Various Floating Nursery Bank Positions – We currently have several vacancies as Bank Staff. Applicants should have prior experience of working with children under 5 within nursery settings and hold a full and relevant Level 2 or Level 3 or above.
Hours: 38 - 40 per week working on a rota system Mon –Fri between 7.30 am - 6.00 pm
Rate of Pay: £Neg. - depending on experience

Organisation: Little Acorns – Speedwell
Contact: Sally Roche- sally.roche@littleacornsnurseries.com - 01179 326484
Vacancy: A Qualified Practitioner Level 3 – We currently have a position in our Baby Room for a Qualified Practitioner. Applicants should have prior experience of working with Babies within nursery settings and hold full and relevant Level 3 or above.
Hours: 38-40 per week working on a rota system Monday-Friday between 7.30 a.m. & 6.00 p.m.
Rate of Pay: £Neg. - depending on experience

Organisation: Little Acorns – Sundridge, Yate
Contact: Sally Roche- sally.roche@littleacornsnurseries.com - 01179 326484
Vacancy: Baby Room Qualified Practitioner – We currently have a vacancy for a Baby Room Qualified Practitioner. Applicants should have prior experience of working with Babies within nursery settings and hold a full and relevant Level 3 or above.
Hours: 38-40 per week working on a rota system Monday-Friday between 7.30 a.m. & 6.00 p.m.
Rate of Pay: £Neg. – depending on experience

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Organisation: Little Oaks Day Nursery and Pre-School - Yate
Contact: Emma Ross or Abigail Cox - yate@littleoaksdaynurseryandpreschool.com
Vacancy: An experienced level 3 Early Years Educator to lead our Rising Pre-school Room. Must have Level 3 in childcare qualification and be already working in a childcare setting. This is a Maternity leave vacancy with the opportunity for permanent employment at the end of the one year contract.
Hours: 40 per week could be term time only if required
Rate of Pay: Discussed at interview
Closing Date: 15th January 2018
Interview Date: January 2018

Organisation: Muddy Puddles Day Nursery and Pre School - Mangotsfield
Contact: Samantha Vitale or Lynn Thompson – 07971219116
muddypuddles85@gmail.com
Vacancy: Qualified Practitioner – We are a small and friendly nursery looking for a passionate and nurturing practitioner. The successful applicant will be a key worker and therefore must have sound knowledge of the EYFS. Applicants should have prior experience of working with babies within nursery settings and hold a full and relevant Level 3 or above.
Hours: 30 hours per week, days and times TBA
Rate of Pay: TBC
Closing Date: 31st January 2018
Interview Date: Beginning of February 2018

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Organisation: Oak Tree Nursery - Charfield (Domestic Premises) 15 minutes from Yate
Contact: Elaine Godfrey - 07891734390 info@oaktreenursery.net
Vacancy: Qualified Level 3+ Nursery Practitioner

We are looking for a qualified, enthusiastic individual to work as part of team in this Outstanding setting! The role is flexible working with different age groups. We are looking for someone with passion, not afraid to drive forward with new ideas and someone to take responsibility within the role; someone who can motivate others and lead by example. We are a small setting who put the children first and are flexible with families. There is a possibility for training for ‘responsibilities’ for the right candidate. This would be dependent initially upon a successful probationary period, response to everyday and challenging situations and strong relationships built within the team. Please feel free to visit the setting for any initial visits.

Hours: 40 hours per week / Monday to Thursday / All year round.
Rate of Pay: Competitive rates tailored for qualifications and experience
Interview Date: To be arranged with individual candidates

Organisation: Sunbeams Day Nursery - Downend
Contact: Alison Ryan, Nursery Manager – sunbeamsnursery@googlemail.com
Vacancy: Nursery Manager (MATERNITY COVER) – being responsible for the day to day running of the nursery, must have excellent knowledge of EYFS and current legislation. Minimum level 3 although a degree in early years/EYT would be desirable, relevant experience is required.
Hours: From March 2018 - Monday to Friday, shifts between 7.30 am – 6.30 pm.
All year round
Rate of Pay: Salary to be discussed, dependent on qualifications and experience.
Interview Date: TBA January 2018

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Organisation: The Cottage Day Nursery – Frampton Cotterell
Contact: Nikki or Claire – 01454 777900
Vacancy: Nursery Nurse – Level 3 or equiv. –
To work with either 3 months – 2 years or 2 years and above
Hours: Approx. 40 hours per week – between 7.30 am – 6.00 pm
Rate of Pay: £Neg.

Organisation: Tiny Steps Day Nursery – St. George, Bristol
Contact: Mandy or Gill - enquiries@tinystepsdaynursery.com or call 0117 9606461
Vacancy: Experienced Inspirational Room Leader for the Baby Unit – level 3+ or equiv. Must be able to lead and motivate their team, but more importantly, to bring fun into the children's development
Hours: Full time, Permanent
Rate of Pay: Depending on experience and qualifications

Organisation: Tiny Steps Day Nursery – St. George, Bristol
Contact: Mandy or Gill - enquiries@tinystepsdaynursery.com or call 0117 9606461
Vacancy: Full Time Practitioner to work in our pre-school unit
Level 3 +, strong knowledge of the EYFS, must be motivated and fun and work well within a team
Hours: Between 7.30 am – 6.00 pm
Rate of Pay: £Neg. – depending on experience and qualifications

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Organisation: Tockington Manor School Nursery - Tockington
Contact: sbolam@tockingtonmanorschool.com - 01454 613229 or
sreynolds@tockingtonmanorschool.com - 01454 613098

Vacancy: Nursery Practitioners

Passionate and confident about childcare, exemplary communication skills and understand the value of 'going the extra mile'. Good level of education, with Level 3 childcare qualifications or equivalent. Experience of working in an early years setting will be an advantage.

Hours: Varied hours 7.30 am – 6.00 pm, Monday to Friday with a 6.30 pm finish on Tuesdays during Term Time, there will be opportunity for reduced hours during the Foundation Stage Holiday Club.

Rate of Pay: Salary on application

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Breakfast, After School & Holidays Clubs

- Organisation:** Wild About Play - Yate
- Contact:** Mrs Sian Pumford - 07531 344 549 and wapridgewood@yahoo.co.uk
- Vacancy:** Play Leader/Assistant
- Hours:** Between 3-15 hours per term time week, Mon-Fri 3pm-6pm. We require a friendly and professional play worker to collect children from Broadway Infants & the Ridge schools, escort the children safely back to club, help prepare snack and supervise play & learning until 6pm. Possible Holiday Club hours available too.
- Rate of Pay:** Variable depending on age / £7.50+ for over 25's
- Closing Date:** Monday 29th January 2018
- Interview Date:** W/C 5th February 2018

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Miscellaneous

Organisation: Cherry Tree Day Nursery - Yate
Contact: Jeanette Mullen or Sam Pearce - 01454 228665
Cherrytreedaynursery7@gmail.com

Vacancy: Temporary Clerical /Admin Assistant

Includes general administrative duties linked to the nursery. Would suit an organised person who can work with minimal supervision and who takes prides in working efficiently to a time scale.

Experience of an early years setting would be desirable but not essential.

Hours: 12-16 hours per week between 8.00 am – 6.00 pm, all year round

Rate of Pay: £Neg. depending on experience and qualifications

Organisation: Little Acorns – Frampton Cotterell

Contact: Sally Roche- sally.roche@littleacornsnurseries.com - 01179 326484

Vacancy: Maternity cover for a Housekeeper – We currently have a vacancy for a Housekeeper to cover Maternity Leave. Applicants should have prior experience of working within nursery settings

Hours: 25 hours per week Monday - Friday

Rate of Pay: £Neg. - depending on experience

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Organisation: KIDS, South West - South Gloucestershire
Contact: Visit our website - www.kids.org.uk/short-breaks-support-worker-south-gloucestershire, to complete an application.
Vacancy: Short Breaks Support Worker
Hours: Various part time hours are available with a minimum of 3 hours a week. Hours to suit you - generally weekday evenings/ weekends and school holidays
Pay: £9.10 per hour (which includes 12.07% holiday pay)

KIDS are looking for a number of Short Breaks Support Workers to support disabled children and young people to access activities within their local community and support them and their families at home. Workers spend 3-6 hours per session with a child, working mainly evenings, weekends and school holidays in South Gloucestershire. **We require a minimum commitment of 3 hours per week and a car owner is desirable.**

So if you have some experience of supporting disabled people, are flexible and enthusiastic and would like the opportunity to support disabled children and young people to become more independent and enjoy new opportunities, we would like to hear from you.

If you are interested in this position please complete an on-line application which is found on our website- www.directshortbreaks.org.uk , click on- be a short break worker and apply now. For a job description look at our website – www.kids.org.uk/jobs South West - Short Break Support Worker

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

I am looking for a fun and enthusiastic person to spend time with my seven-year-old son who has autism and pathological demand avoidance. He enjoys going to the cinema, bowling, Costa Coffee, bus rides, being driven around, riding his bike and generally going out and about having fun.

Hours may also include working alongside the child at a local disability charity in Thornbury. The child can have challenging behaviour and demand avoidance so a willingness to work within these behaviours will be needed.

Opportunity to extend hours during the school holidays. Will also include two evening a month in the family home 7pm to 10pm caring for our child with additional needs and his 6-year-old sibling and 14 month old baby. The role is to start immediately and will continue throughout school and university holidays.

Skills and Experience:

Experience of working with children that have additional needs would be preferred, especially Autism and Pathological Demand Avoidance or a willingness to learn appropriate strategies for demand avoidance.

You will need your own transport. Transport costs are not reimbursed.

A DBS check will need to be completed by the agency we use to employ you.

Location: Rudge way near Thornbury, Bristol

Salary - £9.00 per hour

Duration/Hours – Permanent, hours will vary but generally include two weekdays from 3.30pm to 6pm and Saturdays from 1pm to 5pm with longer days during school holidays.

Please email jenniferprewett@gmail.com with your CV and a covering email

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South Gloucestershire Council Early Years Team

Business Development Team Surgery Support

The Early Years Business Development Team will be offering advice, information and guidance to early years practitioners in the form of surgeries.

Surgeries

What is a surgery?

Surgeries provide Early Years Practitioners with an opportunity to meet with a member of the Early Years Business Development Team. All appointments are for a maximum of one hour at a time.

What can I discuss at a surgery?

- Recruitment
 - Vacancies – advertising
 - Recruitment process
 - Performance management including disciplinary
 - DBS clinic
- Business support
 - Cashflow
 - Sustainability
 - Expansion
 - Structure – changing to CIO or CIC
 - Setting up new provision
 - NEF queries
- VLE

How do I book an appointment?

- To book a surgery please email earlyyears@southglos.gov.uk or telephone 01454 863355. Please be as specific as possible with what you would like to discuss to enable the Early Years Business Development Team to fully prepare for your surgery.

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- Surgeries are available at various times and venues, please e-mail for more details.

January Notes

A reminder to all settings that if you advertise a cut-off date on your advert, you must adhere to that date

Vacancy Bulletin Cut-Off Dates for 2018

Month to Advertise	Cut-Off Date by 10.00 am
February	29th January
March	26th February
April	19th March
May	30th April
June	21st May
July	25th June
August	30th July
September	28th August
October	24th September
November	22nd October
December	26th November
January 2019	2nd January 2019

Complete the form on the VLE to register your vacancy

CONTACT Anna Bull – 01454 868674 or anna.bull@southglos.gov.uk

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