

# Vacancy Bulletin February 2019

## Early Years and Childcare



To advertise in the Vacancy Bulletin your first point of contact is:

Anna Bull

☎ 01454 868674

✉ [anna.bull@southglos.gov.uk](mailto:anna.bull@southglos.gov.uk)

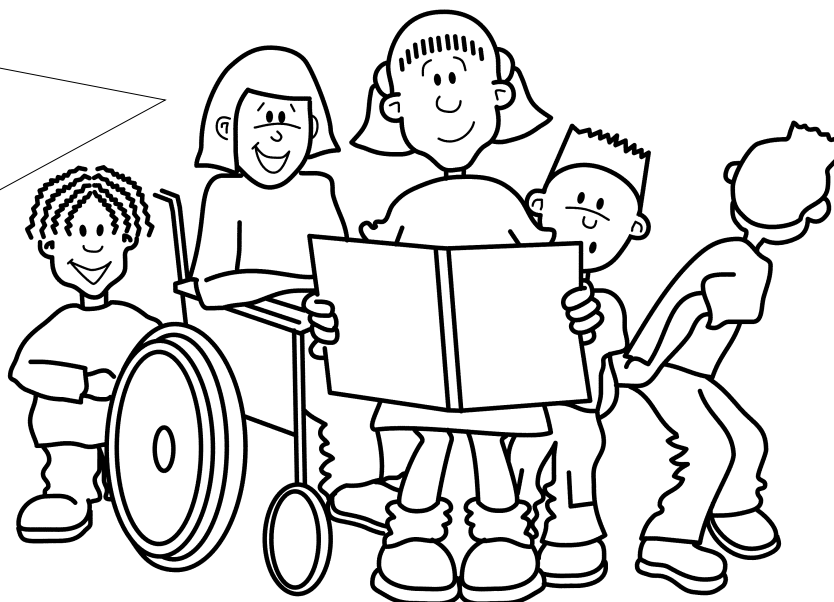
South Gloucestershire Council  
Department for Children Adults & Health  
Early Years Team, P.O. Box 1955,  
Bristol BS37 0DE

[www.southglos.gov.uk](http://www.southglos.gov.uk)



- If you would like to apply for any of the vacancies – **phone the settings direct**
- To advertise for staff in future bulletins – **Please register your vacancies via the VLE**

**Applications are welcome from all sections of the Community, irrespective of.....**  
gender, ethnic origin, age, sexuality, religion/belief or disability



**Just get in touch!!!!**

**South Gloucestershire Council is committed to safeguarding and promoting the safety and welfare of children, young people and vulnerable adults**

**All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements**

## Pre-School

- Organisation:** Christchurch Pre-School - Hanham  
**Contact:** Katie Gingell - Chair of Trustees  
[christchurchpreschooltrustees@gmail.com](mailto:christchurchpreschooltrustees@gmail.com)
- Vacancy:** Pre-School Manager – Minimum CACHE Level IV Diploma in Pre-school Practice, NVQ level IV or equivalent with three years' recent relevant experience of working in a pre-school setting.  
We are a small one room pre-school with a friendly family approach. We are looking for a dynamic, enthusiastic manager who can lead a team to their full potential, whilst also delivering a varied, challenging and exciting learning environment. Full job description available on request.
- Hours:** 5 days per week 8.00 am - 4.00 pm - Term Time Only  
**Rate of Pay:** £Neg. – depending on experience and qualifications  
**Closing Date:** Monday 25th February 2019

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✂----- Cut-off date to advertise in the next bulletin is 25<sup>th</sup> February 2019 by 10.00 am -----

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**Organisation:** Crossbow Pre-School – Frampton Cotterell  
**Contact:** Laura Beese – Pre-School Manager – [manager@crossbowpreschool.co.uk](mailto:manager@crossbowpreschool.co.uk)  
**Vacancy:** Bank Staff - Must provide a safe, high quality education and care for pre-school children; to fulfil legal and statutory requirements; to contribute to and implement Pre-School policies.  
**Hours:** When required, must be flexible to cover sickness, holidays etc.  
Opening hours are 9.00 am – 3.00 pm - Term Time Only  
**Rate of Pay:** £7.83  
**Closing Date:** 28<sup>th</sup> February 2019  
**Interview Date:** TBC

**Organisation:** Hambrook Hedgehogs Pre-School and After School Club – Hambrook  
**Contact:** Zoe Hendy 0117 9566800 or [zoe@hambrookpreschool.co.uk](mailto:zoe@hambrookpreschool.co.uk)  
**Vacancy:** Part Time Qualified Practitioner – Level 3 or above  
We are looking for an enthusiastic practitioner with good knowledge of the Early Years Foundation Stage to join our friendly team working with children in both our pre-school and after school club. This is a part time position with regular hours but with the potential for increasing hours in the future.  
**Hours:** Approx. 20 hours total over several days between the hours of 8.30 am and 5.00 pm - Term time only (Hours to be discussed at interview as some flexibility exists)  
**Rate of Pay:** Salary on application  
**Closing Date:** 1<sup>st</sup> March 2019  
**Interview Date:** TBC

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**Organisation:** Little Acorns Pre-School - Bradley Stoke  
**Contact:** Stacy Ashdown – 07837707331 – [littleacorns.preschool@outlook.com](mailto:littleacorns.preschool@outlook.com)  
Helen Taylor - 07970872677  
**Vacancy:** Pre-School Practitioner - Level 3  
**Hours:** Flexible days 9.00am – 3.15pm Term time only  
**Rate of Pay:** Salary on application  
**Closing Date:** 14<sup>th</sup> February 2019

We are a friendly, forward thinking Pre-School in Bradley Stoke which caters for children aged 2- 4. We are looking for an enthusiastic, level 3 qualified, Early Years Practitioner to join our team. You must have knowledge of the EYFS and an interest in 'In the moment planning'. Most of all you must love working and playing with children. There is some flexibility regarding working days, and start date.

**Organisation:** Our Lady of Lourdes Pre-School – Kingswood  
**Contact:** Kirsty at [lolpreschool@hotmail.co.uk](mailto:lolpreschool@hotmail.co.uk)  
for an application form and job description  
**Vacancy:** Pre-School Practitioner – Level 3 or equiv. Must have at least 1 years' recent Pre-School experience.  
Experience of keyworking and a sound knowledge of the current EYFS  
**Hours:** Mon – Thurs 8.30 am – 3.00 pm and Fri 8.30 am – 12.00  
Flexible term, starting for 3 months with a view to extend  
**Rate of Pay:** £8.00 per hour  
**Closing Date:** 22<sup>nd</sup> February 2019  
**Interview &  
Practical Date:** Week commencing 4<sup>th</sup> March 2019

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**Organisation:** Page Park Pre-School – Staple Hill

**Contact:** Clare Haughton - 07960979062 or [pageparkpreschool@hotmail.co.uk](mailto:pageparkpreschool@hotmail.co.uk)

**Vacancy:** Early Years Practitioner 2-3 days per week - Level 3 or above

Page Park pre-school is run by a committee and is based in Page Park, Staple Hill. We are a small friendly team and offer the opportunity to grow and learn new skills within the early years.

The successful candidate must have experience of the practitioner role and the early years foundation stage. The right candidate must have confidence, be a good team player, have ambition, have a love of working outdoors, drive and be willing to take on further training. Forest school experience or interest would be advantageous as we are looking to train a Forest School Leader at Level 3.

**Hours:** 2/3 days (term time only) Monday and Friday

**Rate of Pay:** £Neg. - depending on experience and qualifications

**Interview Date:** 25th February 2019

Please be prepared to do an interview with an activity in a session with session plan 27th February 2019.

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**Organisation:** Rainbow Teddies Pre-School - Thornbury  
**Contact:** Nanda Lee - 01454 867231 - [rainbowteddiespreschool@gmail.com](mailto:rainbowteddiespreschool@gmail.com)  
**Vacancy:** Qualified Assistant  
**Hours:** Wednesday - 8.45 am - 3.15 pm, Thursday - 12.15 pm - 3.15 pm and Friday - 8.45 am – 1.00 pm  
Total hours per week = 13¾ -Term time only  
**(More hours likely to be available after Easter)**  
**Essential Criteria:** EY qualification (level 3) with a sound working knowledge of the EYFS and key working responsibilities.  
**Desirable:** Current paediatric first aid certificate, food hygiene certificate, child protection/safeguarding certificate  
**Rate of Pay:** £9.28 per hour (this includes holiday pay)  
**Closing Date:** 28<sup>th</sup> February 2019  
**Interview Date:** To be confirmed

**Organisation:** Rangeworthy Pre-School - Rangeworthy  
**Contact:** Sue Robinson – 07880 518205 email - [suerobinson20@hotmail.co.uk](mailto:suerobinson20@hotmail.co.uk)  
**Vacancy:** Temporary Pre-school Assistant Level 2/3 - (6 month rolling contract)  
**Hours:** 6 hours per week - Tue & Thurs 9.00 am -12 noon to increase to 15 hrs per week Mon 9.00 am – 3.00 pm, Tue 9.00 am – 12 noon, Wed 9.00 am – 3.00 pm & Thurs 9.00 am – 12 noon. Term Time Only  
**Rate of Pay:** To be arranged

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**Organisation:** Raysfield Pre-School Playgroup – Chipping Sodbury  
**Contact:** Donna Fessey – Manager - 01454 324688/07716820540 or [raysfieldpreschool@gmail.com](mailto:raysfieldpreschool@gmail.com)

**Vacancy:** Qualified Level 3, EYFS Practitioner. We are looking for an enthusiastic practitioner to join our friendly team. An understanding of in the moment planning would be an advantage.

**Hours:** Monday - Thursday 9.00 am – 3.00 pm  
Plus staff meeting Thursday 4.00 pm - 5.15 pm – Term Time Only

**Rate of Pay:** £8.50 per hour

**Organisation:** Stepping Stones @ Elberton Ltd - Elberton, Olveston  
**Contact:** Gill Powell - 07484 508998 or email [gillpowell1961@hotmail.co.uk](mailto:gillpowell1961@hotmail.co.uk)

**Vacancy:** Qualified Practitioner required with level 2 or 3 in childcare. Must be passionate, enthusiastic, caring, reliable and have a sense of fun. To work within a small, friendly setting with a team who enjoy outdoor learning and run 3 sessions a week in the attached woods.

**Hours:** 12+ per week between the hours 8.45 am – 3.15 pm – Term Time Only preferably Tuesday, Thursday and Friday but can be flexible. To start ASAP

**Rate of Pay:** £Neg. depending on experience and qualifications

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## Nurseries

**Organisation:** Buckingham Gardens Day Nursery - Downend

**Contact:** Georgina Bristow - 0117 330 4926 or  
[buckinghamgardensdaynursery@outlook.com](mailto:buckinghamgardensdaynursery@outlook.com)

**Vacancy:** Nursery practitioner. We are looking for proactive and enthusiastic members of staff to work with us in our family run nursery. Minimum level 3 childcare qualification required. Please contact us for more information and an application form. We look forward to hearing from you!

**Hours:** Full and part time positions available to work all year round or term time only between the hours of 7.30am and 6.00pm

**Rate of Pay:** Depending on qualification

**Organisation:** Little Acorns and Stepping Stones – Various sites

**Contact:** Sarah Thorn - [sarah.thorn@littleacornsnurseries.com](mailto:sarah.thorn@littleacornsnurseries.com) 01179 326484

**Vacancy:** Qualified Level 3 Practitioners – We currently have vacancies for Qualified Practitioners, full time positions available. Applicants should have prior experience of working within nursery settings and hold full and relevant qualifications.

Paediatric First Aid is preferable, however training can be provided.

**Hours:** Full time positions working on a rota system  
Monday - Friday between 7.30 am - 6.00 pm

**Rate of Pay:** Negotiable depending on experience

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**Organisation:** Little Acorns and Stepping Stones – Various Sites  
**Contact:** Sarah Thorn - [sarah.thorn@littleacornsnurseries.com](mailto:sarah.thorn@littleacornsnurseries.com) 01179 326484  
**Vacancy:** Senior Nursery Nurses – We currently have various vacancies for senior nursery nurses. Applicants should have prior experience of working within nursery settings and hold a full and relevant Level 3 or above.  
Paediatric First aid is desirable; however training can be provided.  
**Hours:** Full time – 38 - 40 hours per week working on a rota system  
Monday - Friday between 7.30 am - 6.00 pm  
**Rate of Pay:** Negotiable depending on experience

**Organisation:** Mama Bear's Day Nursery – Hanham (Hanham Hall)  
**Contact:** Bethan Hanley – [recruitment@mamabear.co.uk](mailto:recruitment@mamabear.co.uk) – 07399688607  
**Vacancy:** Team Leader  
Level 3 Childcare qualification (Early Years Relevant)  
As Team Leader, you will be responsible for the day to day management of your room and effective leadership of staff within the room. Whilst working as part of a team to care for and teach our children providing the best start possible. You will plan monitor and evaluate activities for children in line with the EYFS whilst ensuring safeguarding standards are met.  
**Hours:** 40 hours per week  
**Rate of Pay:** £Neg. - depending on experience and qualifications

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**Organisation:** **Mama Bear’s Day Nursery – Downend (Downend Road)**  
**Contact:** **Bethan Hanley – [recruitment@mamabear.co.uk](mailto:recruitment@mamabear.co.uk) – 07399688607**  
**Vacancy:** Team Leader  
Level 3 Childcare qualification (Early Years Relevant)  
As Room Leader, you will be responsible for the day to day management of your room and effective leadership of staff within the room. Whilst working as part of a team to care for and teach our children providing the best start possible. You will plan monitor and evaluate activities for children in line with the EYFS whilst ensuring safeguarding standards are met.  
**Hours:** 40 hours per week  
**Rate of Pay:** £Neg. - depending on experience and qualifications

**Organisation:** **Mama Bear’s Day Nursery – Hanham (Hanham Hall)**  
**Contact:** **Bethan Hanley – [recruitment@mamabear.co.uk](mailto:recruitment@mamabear.co.uk) – 07399688607**  
**Vacancy:** Early Years Educator  
Level 3 Childcare qualification (Early Years Relevant)  
Our Early Years Educators work as part of a team to care for and teach our children providing the best start possible. As a key person you will plan, monitor and evaluate activities for the children in line with the EYFS whilst ensuring safeguarding standards are met.  
**Hours:** 40 hours per week  
**Rate of Pay:** £Neg. - depending on experience and qualifications

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**Organisation:** Mama Bear's Day Nursery – Bradley Stoke (Baileys Court)  
**Contact:** Bethan Hanley – [recruitment@mamabear.co.uk](mailto:recruitment@mamabear.co.uk) – 07399688607  
**Vacancy:** Early Years Educator/Practitioner  
Level 2 or 3 Childcare qualification (Early Years Relevant)  
Our Early Years Educators work as part of a team to care for and teach our children providing the best start possible. As a key person you will plan, monitor and evaluate activities for the children in line with the EYFS whilst ensuring safeguarding standards are met.

**Hours:** 40 hours per week  
**Rate of Pay:** £Neg. - depending on experience and qualifications

**Organisation:** Mama Bear's Day Nursery – Bradley Stoke (Great Park Road)  
**Contact:** Bethan Hanley – [recruitment@mamabear.co.uk](mailto:recruitment@mamabear.co.uk) – 07399688607  
**Vacancy:** Early Years Educator/Practitioner  
Level 2 or 3 Childcare qualification (Early Years Relevant)  
Our Early Years Educators work as part of a team to care for and teach our children providing the best start possible. As a key person you will plan, monitor and evaluate activities for the children in line with the EYFS whilst ensuring safeguarding standards are met.

**Hours:** 40 hours per week  
**Rate of Pay:** £Neg. - depending on experience and qualifications

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**Organisation:** **Mama Bear’s Day Nursery – Hanham (Hanham Hall)**  
**Contact:** **Bethan Hanley – [recruitment@mamabear.co.uk](mailto:recruitment@mamabear.co.uk) – 07399688607**  
**Vacancy:** Early Years Practitioner  
Level 2 Childcare qualification (Early Years Relevant)  
As an Early Years Practitioner, you will work as part of a team planning, monitoring and evaluating activities for children from birth to approximately five years of age. You will be responsible for the care and education of the children in the room within a key person structure  
**Hours:** 40 hours per week  
**Rate of Pay:** £Neg. - depending on experience and qualifications

**Organisation:** **Muddy Puddles Day Nursery and Pre-School - Mangotsfield**  
**Contact:** **Sam or Lynn on 07398668547 or email [Muddypuddles85@gmail.com](mailto:Muddypuddles85@gmail.com)**  
for an application form and job description.  
**Vacancy:** We are looking for a qualified level 3 nursery practitioner who has experience of working with children aged 0-5 to join our small and friendly team. Applicants must have a good understanding of the EYFS. Successful applicants will have a caring and warm approach towards children and have sound knowledge and understanding of safeguarding and child protection requirements. Job offers will be subject to a DBS check.  
**Hours:** Mon - Thurs 10.00 am – 6.00 pm  
**Rate of Pay:** TBC depending on experience  
**Closing Date:** 28<sup>th</sup> February 2019  
**Interview Date:** To be arranged throughout February

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**Organisation:** The Cottage Day Nursery - Frampton Cotterell  
**Contact:** Nicola Rogers/Claire Caseley - 01454 777900 [nikki@thecottagedaynursery.co.uk](mailto:nikki@thecottagedaynursery.co.uk)  
**Vacancy:** Babyroom & 2 – 5's Nursery Nurse. Level 3  
**Hours:** Full Time Mon - Fri  
**Rate of Pay:** Negotiable dependent on qualifications & experience

**Organisation:** Tick Tock Day Nursery – Kingswod  
**Contact:** Helen Caine – 0117 9 672 900 [info@ticktockdaynursery.co.uk](mailto:info@ticktockdaynursery.co.uk)  
**Vacancy:** Level 3 Early Years Practitioner required to work at a busy nursery.  
We are looking for an enthusiastic individual who is creative and reliable to join our friendly team.  
**Hours:** 40 hours per week – worked on a rota  
28 Days holiday, uniform provided  
Funded courses and excellent training opportunities  
**Rate of Pay:** £Neg. – depending on experience and qualifications

**Organisation:** Tick Tock Day Nursery – Kingswod  
**Contact:** Helen Caine – 0117 9 672 900 [info@ticktockdaynursery.co.uk](mailto:info@ticktockdaynursery.co.uk)  
**Vacancy:** Level 3 Early Years Practitioner required to work at a busy nursery.  
We are looking for an enthusiastic individual who is creative and reliable to join our friendly team.  
**Hours:** 15 hours per week – Mon, Tues & Wed 1.00 pm – 6.00 pm  
28 Days holiday, uniform provided  
Funded courses and excellent training opportunities  
**Rate of Pay:** £Neg. – depending on experience and qualifications

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## Breakfast, After School & Holiday Clubs

**Organisation:** Wild About Play - Yate

**Contact:** Contact: Mrs Sian Pumford - 07531 344 549 [wapridgewood@yahoo.co.uk](mailto:wapridgewood@yahoo.co.uk)

**Vacancy:** Play Leader – Level 3 qualified ideally

We are seeking a confident professional to join our happy team. The candidate will ideally be level 3 Early Years qualified with a basic knowledge of the EYFS and pro-active in their approach to care. For employees age 25 years+ with a driver's licence (2 years+) the use of a company vehicle is available to enhance the play provision further. We are happy to discuss this new post further so please do contact us.

**Hours:** Up to 25 hours/week during Summer Holiday Club or earlier if preferred (Between 8.00 am – 6.00 pm rota flexible)

**Rate of Pay:** £Neg. - depending on age & experience

**Closing Date:** Friday April 26<sup>th</sup> 2019

**Interview Date:** Monday 29<sup>th</sup> April 2019

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## FUTURE BRIGHT

■ Support ▲ Advice ▶ Skills

Future Bright is an exciting new free service that's helping people in paid work\* throughout the West of England develop their skills and improve their job prospects. It is also creating more opportunities for career progression.

### What is on offer?

**Support:** A dedicated Career Coach to boost confidence

**Advice:** Practical help with accessing services

**Skills:** Access to training and development

To take the next step to a brighter future participants should contact their local **Future Bright Team** to arrange an initial, informal chat.

- Phone: 01454 866008 or
- Email: [future.bright@southglos.gov.uk](mailto:future.bright@southglos.gov.uk)
- or fill out the on-line application form at <http://www.westofengland-ca.gov.uk/referrals/>

\* To be eligible, participants need to be in work, aged 19 or over, and receiving one or more of these in-work benefits:- *Working Tax Credit, Child Tax Credit, Housing Benefit or Council Tax Reduction.*

Residents of Bristol and Bath and North East Somerset should visit the website <http://www.westofengland-ca.gov.uk/future-bright/> to find details for their local service.

The programme is managed by the West of England Combined Authority and delivered locally by Bath & North East Somerset, Bristol and South Gloucestershire councils.

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**Page 16 of 18 ✂----- Cut-off date to advertise in the next bulletin is 25<sup>th</sup> February 2019 by 10.00 am -----**



# South Gloucestershire Council Early Years Team Business Development Team Surgery Support

The Early Years Business Development Team will be offering advice, information and guidance to early years practitioners in the form of surgeries.

## Surgeries

### What is a surgery?

Surgeries provide Early Years Practitioners with an opportunity to meet with a member of the Early Years Business Development Team. All appointments are for a maximum of one hour at a time.

### What can I discuss at a surgery?

- Recruitment
  - Vacancies – advertising
  - Recruitment process
  - Performance management including disciplinary
  - DBS clinic
- Business support
  - Cashflow
  - Sustainability
  - Expansion
  - Structure – changing to CIO or CIC
  - Setting up new provision
  - NEF queries
- VLE

### How do I book an appointment?

- To book a surgery please email [earlyyears@southglos.gov.uk](mailto:earlyyears@southglos.gov.uk) or telephone 01454 863355. Please be as specific as possible with what you would like to discuss to enable the Early Years Business Development Team to fully prepare for your surgery.
- Surgeries are available at various times and venues, please e-mail for more details.

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## February Notes

A reminder to all settings that if you advertise a cut-off date on your advert, you must adhere to that date

### Vacancy Bulletin Cut-Off Dates

Month to Advertise	Cut-Off Date by 10.00 am
March	25th February
April	25th March
May	29th April
June	20th May
July	24th June
August	29th July
September	27th August
October	23rd September
November	21 <sup>st</sup> October
December	25 <sup>th</sup> November
January 2019	6th January 2020

Complete the form on the VLE to register your vacancy and email to [earlyyearsvacancies@southglos.gov.uk](mailto:earlyyearsvacancies@southglos.gov.uk)

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements