

Vacancy Bulletin February 2018

Early Years and Childcare



To advertise in the Vacancy Bulletin your first point of contact is:

Anna Bull

☎ 01454 868674

✉ anna.bull@southglos.gov.uk

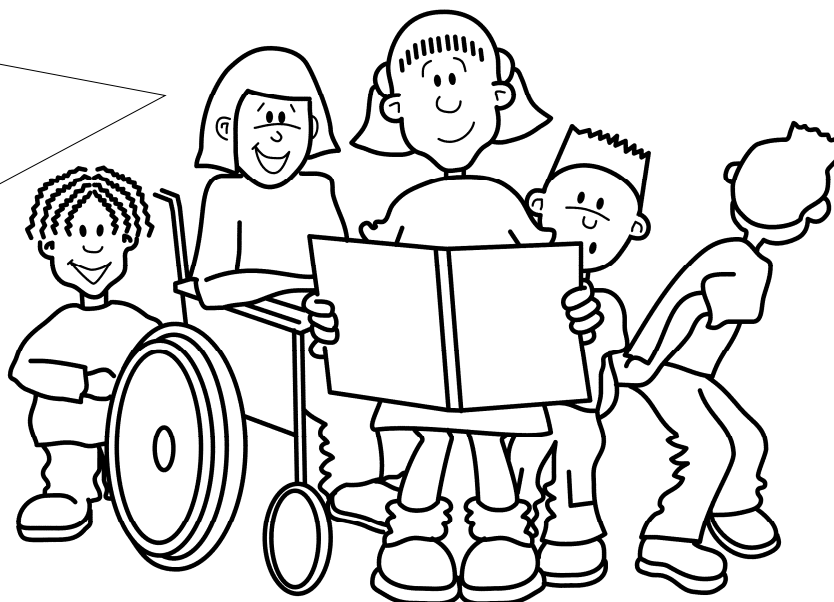
South Gloucestershire Council
Department for Children Adults & Health
Early Years Team, P.O. Box 1955,
Bristol BS37 0DE

www.southglos.gov.uk



- If you would like to apply for any of the vacancies – **phone the settings direct**
- To advertise for staff in future bulletins – **Please register your vacancies via the VLE**

Applications are welcome from all sections of the Community, irrespective of.....
gender, ethnic origin, age, sexuality, religion/belief or disability



Just get in touch!!!!

South Gloucestershire Council is committed to safeguarding and promoting the safety and welfare of children, young people and vulnerable adults

All appointments advertised in this bulletin are subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements

Pre-School

Could there be an opportunity within your business to employ an apprentice?
Opportunities are needed in Childcare, Business Administration, Health and Social Care, Team Leading and many more.
If you want to find out about recruiting an apprentice contact Elaine Eldridge on 01454 865884 or 07786 380032 or email elaine.eldridge@southglos.gov.uk

- Organisation:** Abacus Pre School Bradley Stoke
Contact: Jayne Baggott or Nicky Pontin enquiries@abacuspreschool.co.uk
Tel 07718 974235
- Vacancy:** Qualified Pre School Assistant – Level 3 or above.
We are looking for an enthusiastic individual who has a passion for delivering the curriculum in a fun, warm and caring environment, meeting the needs of each individual child. You will have the ability to work well within a small team and have sound knowledge of the EYFS and experience of working with children aged 2-4 yr olds.
- Hours:** Monday to Friday. Hours 8.30am – 3.30pm
Rate of Pay: Available on application
- Organisation:** Filton Park Pre-School Playgroup
Contact: Mrs Packham / Mrs Kidd, Joint Leaders – 01454 866580
filtonparkpreschool@gmail.com

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✂----- Cut-off date to advertise in the next bulletin is 26th February 2018 by 10.00 am -----

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Vacancy: Pre-school Assistant, permanent position. Min L2 in Childcare to work with 2-4 year olds.
Hours: Approx. 21 hours per week, term time only, plus flexibility to cover some staff absences.
Rate of Pay: Salary on application. Dependent on qualifications and experience.
Closing Date: Friday 23 February 2018
Interview Date: TBC

Organisation: **Little Gems Pre-School**
Contact: **Holly on 0117 2399709 or littlegemspreschool@outlook.com**
Vacancy: We are looking for a Qualified Early Years Practitioner, to join an outstanding preschool with a friendly and passionate team.
Hours: Monday to Friday 8:30am – 3:15pm term time only.
Rate of Pay: Available on application
Closing Date: 21st February 2018
Interview Date: TBC

Organisation: **Little Steps Pre-School @ St Peters LTD - Pilning**
Contact: **Hannah Powell - 07766054774 - littlesteps.stpeters@outlook.com**
Vacancy: Pre-School Practitioner – level 3 or equiv.
Hours: TBA between the hours of 8.30 -3.30pm
Rate of Pay: £Neg.

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Organisation: Longwell Green Pre-school, Longwell Green, Bristol
Contact: Melissa Stephens and Kelly Pemberton – 0117 9325111
lwgpreschool@aol.co.uk
Vacancy: Qualified Pre-school assistant
We are looking for an enthusiastic individual to join our friendly team. Must hold a minimum Level 3 qualification and previous experience of working within a pre-school/nursery setting. Applicant to have sound knowledge of the EYFS. Will be a key worker and have responsibility for a group of children. Paediatric first aid would be desirable but not essential.
Hours: Mon-Fri 8.30am-12.15pm with lunch cover and afternoon sessions 12.15pm-4.00pm on a rota basis. This will be term time only post.
Rate of Pay: Dependent on experience and qualifications
Closing Date: 28 February 2018
Interview Date: March 2018

Organisation: Parkwall Pre-School
Contact: rich@parkwallpreschool.co.uk
Vacancy: Qualified level 3 or above Nursery Nurse.
Exciting opportunity to be part of a growing team due to increasing numbers within our recently refurbished pre-school operating from Parkwall Primary in Cadbury Heath.
Hours: Up to 21 hours term time only
Rate of Pay: £8.75 per hour
Closing Date: 28 February 2018
Interview Date: 9 March 2018

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Organisation: Phase Five Pre School – Yate
Contact: Tracy Brooker – Manager phaseplaygroup@btinternet.com or 01454 311459
Vacancy: Qualified/experienced supply staff to cover in the playroom
Hours: Cover as required
Rate of pay: £Neg. depending on qualifications and experience

Organisation: Stepping Stones @ Elberton Ltd
Contact: Gill Powell. Tel 07484 508998 or email gillpowell1961@hotmail.co.uk
Vacancy: Setting Manager to oversee the daily running of the pre-school in conjunction with the preschool leader/owner. Qualified to at least level 3 with a minimum of 2 years' experience. Must be passionate, enthusiastic, caring and reliable with knowledge of EYFS and current legislation. To work within a small, friendly setting with a team who enjoy outdoor learning and run 3 sessions a week in the attached woods.
Hours: 3/4 days a week, 8.30 – 3.15 term time only. To start Easter 2018 or September 2018.
Rate of Pay: £Neg. depending on experience and qualifications
Closing Date: TBA
Interview Date: TBA

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Nurseries

Could there be an opportunity within your business to employ an apprentice?
Opportunities are needed in Childcare, Business Administration, Health and Social Care, Team Leading and many more.
If you want to find out about recruiting an apprentice contact Elaine Eldridge on 01454 865884 or 07786 380032 or email elaine.eldridge@southglos.gov.uk

Organisation: Cherry Tree Day Nursery, Yate, Bristol BS37 7LE
Contact: Jeanette Mullen or Sam Pearce
Telephone 01454-228665 / **email:** cherrytreedaynursery7@gmail.com
Vacancy: Part-time **Nursery Nurse, qualified to level 3** with experience of working with children aged 0-5 years old, learning outcomes within the EYFS and planning children's next steps of development. Applicants will need to be passionate about providing quality childcare and early education when joining our small friendly team.
Hours: 23+ hours per week between 8am and 6 pm, all year round
Rate of Pay: £Neg. depending on experience and qualifications

Organisation: Cherry Tree Day Nursery, Yate, Bristol BS37 7LE
Contact: Jeanette Mullen or Sam Pearce
Telephone 01454-228665 / **email:** cherrytreedaynursery7@gmail.com
Vacancy: Permanent Full-time **Nursery Nurse, qualified to level 3** with experience of working with children aged 0 -5 years old, learning outcomes within the EYFS and planning children's next steps of development. Applicants will need to be passionate

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about providing quality childcare and early education when joining our small friendly team. Enthusiastic, fun individuals who are big kids at heart apply now!

Hours: 36+ hours per week between 8am and 6 pm, all year round
Rate of Pay: £Neg. depending on experience and qualifications

Organisation: **First Steps Day Nursery, Chipping Sodbury**
Contact: **Hollie Dennis/Clare Saphier 01454 850134**
Vacancy: Level 3 qualified Nursery Practitioner working in the 3-5's room
Hours: 40 hours per week
Rate of Pay: £Neg. depending on experience

Organisation: **Happy Days Nurseries, Bradley Stoke**
Contact: **Recruitment Team - Telephone 07734 384 546 or email hadmin@happydaysnurseries.com**
Vacancy: Nursery Nurse due to growth at our Bradley Stoke, You will need an NVQ level 3 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today...
Hours: 40 hours
Rate of Pay: Salary on application
Interview Date: TBC

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Organisation: Happy Days Nurseries, Bristol
Contact: Recruitment Team - Telephone 07734 384 546 or email hradmin@happydaysnurseries.com
Vacancy: Bank Nursery Practitioners. You will need a minimum level 2 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today...
Hours: Flexible
Rate of Pay: Salary on application
Interview Date: TBC

Organisation: Happy Days Nurseries, Cheswick
Contact: Recruitment Team - Telephone 07734 384 546 or email hradmin@happydaysnurseries.com
Vacancy: Nursery Nurse due to growth at our Cheswick nursery, You will need an NVQ level 3 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today...
Hours: 40 hours
Rate of Pay: Salary on application
Interview Date: TBC

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Organisation: Happy Days Nurseries, Thornbury
Contact: Recruitment Team - Telephone 07734 384 546 or email hadmin@happydaysnurseries.com
Vacancy: Nursery Nurse due to growth at our brand new nursery, You will need an NVQ level 3 in early years childcare (or equivalent) and be as enthusiastic about providing high quality childcare as we are. To apply for this excellent opportunity please send your CV today...
Hours: 40 hours
Rate of Pay: Salary on application
Interview Date: TBC

Organisation: Little Acorns – Frampton Cotterell, Yate, Sundridge, Brislington and Fishponds
Contact: Sally Roche sally.roche@littleacornsnurseries.com Tel: 01179 326484
Vacancy: Nursery Apprentices – We currently have vacancies for Nursery Apprentices available. Applicants should be looking to complete a childcare qualification and have a committed and passionate outlook to working with children.
Hours: Full time working on a rota system Mon-Fri between 7.30 a.m. & 6.00 p.m.
Rate of Pay: Apprentice rate
Interview Date: TBC

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Organisation: Little Acorns – Sundridge
Contact: Sally Roche sally.roche@littleacornsnurseries.com Tel: 01179 326484
Vacancy: Manager (Maternity Cover) – We currently have a vacancy in our Nursery for a Manager to cover Maternity Leave. Applicants should have prior experience of working in a Managerial role within nursery settings and hold full and relevant Qualifications, Level 3 or above.
Hours: 38-40 per week working on a rota system Mon-Fri between 7.30 a.m. & 6.00 p.m.
Rate of Pay: £Neg.
Interview Date: TBC

Organisation: Little Acorns – Various Settings
Contact: Sally Roche sally.roche@littleacornsnurseries.com Tel: 01179 326484
Vacancy: Qualified Practitioners Level 3 and above – We currently have vacancies for Qualified Practitioners, full and part time positions available. Applicants should have prior experience of working with toddlers within nursery settings and hold a full and relevant Level 3 or above.
Hours: Full and Part time positions working on a rota system Mon-Fri between 7.30 a.m. & 6.00 p.m.
Rate of Pay: £Neg. depending on experience
Interview Date: TBC

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Organisation: Mini Beasts Nursery Pre-school, Cadbury Heath
Contact: Kelly Probert – 07488 273991 mini.beasts@outlook.com
Vacancy: Bank Staff (qualified)
Hours: Various
Rate of Pay: £Neg. depending on experience and qualifications

Organisation: Muddy Puddles Day Nursery and Pre-School
Contact: Samantha Vitale or Lynn Thompson at muddypuddles85@gmail.com
07969324452

Vacancy: Muddy Puddles is a small, friendly, family run nursery. We offer good career progression and bonuses to our staff members. We are currently recruiting a qualified nursery practitioner to be a key worker for babies. You must be highly motivated, passionate and dedicated to working with children from babies to pre-school age. You must demonstrate a sound commitment to childcare knowledge, safeguarding best practice and health and safety.

Hours: 40 hours (including lunch breaks) Tuesday - Friday
Rate of Pay: To be negotiated depending on qualifications and experience
Closing Date: 28/02/2018
Interview Date: February-March

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Organisation: Muddy Puddles Day Nursery and Pre-School
Contact: Samantha Vitale or Lynn Thompson at muddypuddles85@gmail.com
07969324452

Vacancy: Muddy Puddles is a small, friendly, family run nursery. We offer good career progression and bonuses to our staff members. We are currently recruiting a qualified nursery practitioner to be a key worker for babies. You must be highly motivated, passionate and dedicated to working with children from babies to pre-school age. You must demonstrate a sound commitment to childcare knowledge, safeguarding best practice and health and safety.

Hours: 25-30 hours Tuesday - Friday
Rate of Pay: To be negotiated depending on qualifications and experience
Closing Date: 28/02/2018
Interview Date: February-March

Organisation: Natural Choice Nurseries – Alveston
Contact: Sarah Pearce 01454 419419 sarah.pearce@ncnltd.co.uk
Vacancy: Early Years Practitioner. Minimum Level 2 Qualification
Hours: 40 hours between 8am-6pm
Rate of Pay: £Neg. depending on experience and qualifications

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Organisation: Natural Choice Nurseries – Alveston
Contact: Sarah Pearce 01454 419419 sarah.pearce@ncnltd.co.uk
Vacancy: Pre-school Supervisor. Minimum Level 3 Qualification
Hours: 40 hours between 8am-6pm
Rate of Pay: £Neg. depending on experience and qualifications

Organisation: Play Station Nursery (Patchway)
Contact: Ruth Hill 01454 610101 playstationnursery@yahoo.co.uk
Vacancy: We are a small friendly private nursery looking for a NVQ Level 3 Practitioner for a full time permanent position. Experience working with children (ideally aged 0-3 years old) and the EYFS essential. 5 weeks holiday allowance a year. Offer of employment is subject to satisfactory enhanced DBS checks and safer recruitment in-line with statutory EYFS requirements.
Hours: Approx. 39 hours a week. 7.45-6pm; 4 days a week, year round, with a set day off every week.
Rate of Pay: Competitive
Closing Date: ASAP
Interview Date: ASAP

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Organisation: Red Bus Nursery & Pre-School (Downend) 0117 3790937
joinus@redbusnursery.co.uk
Contact: Sarah Line – Nursery Manager
Vacancy: Qualified Nursery Practitioners
Hours: 40 hours per week, Monday – Friday between 7.30 and 6pm
Rate of Pay: Starting at £7.48 (Over 21 years)
Closing Date: 28 February 2018
Interview Date: Throughout March

Organisation: Silverhill School & Day Nursery
Contact: m.lumbard@silverhillschool.co.uk 01454 772156
Vacancy: 1 full time and 1 part time post. We are looking for two enthusiastic and motivated level 3 or above practitioner to join our Early Years team. The candidates must have experience of working with children. An understanding of Child Protection and Safeguarding. All jobs are subject to clear DBS and satisfactory references.
Hours: 30 – 40 hours per week
Rate of Pay: £Neg. depending on experience
Closing Date: Mid February 2018

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Organisation: St Michael's Church Pre-School and Nursery, Stoke Gifford
Contact: Kelly Mccloskey or Vanessa Rennolds – 01179236395 or email preschoolnursery@btconnect.com
Vacancy: Level 3 or above
We are looking for a creative, caring and fun individual who can work well as a team, creating an outstanding environment where children can thrive. We are looking for someone with sound knowledge of the EYFS, who can make every day experiences fun.
Hours: 40 hours per week, over four days.
Interview Date: T.B.C.

Organisation: Sunbeams Day Nursery
Contact: Alison Ryan, Nursery Manager – 0117 9566060, sunbeamsnursery@gmail.com
Vacancy: Bank Staff – flexible hours to cover staff holidays, sickness and training.
Hours: Flexible hours each week. We welcome applicants with varied availability, term-time only or all year round. Nursery opening times – Monday to Friday, 7:30am-6:30pm
Rate of Pay: Negotiable depending on qualifications and experience.

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Organisation: Tiny Steps Day Nursery and Pre-School – St George
Contact: 0117 960 6461 – enquiries@tinystepsdaynursery.com
Vacancy: We are looking for maternity leave cover to work in our pre-school. Must be level 3 or above, with sound knowledge of the EYFS. Must be reliable, fun and a team player. This position is subject to successful references and DBS check.
Hours: This post could be term time but full time hours covering a rota 7.30am-6.00pm
Rate of Pay: Depending on experience

Organisation: Yate Academy – Woodlands Primary Phase
Contact: 01454 333573 or Recruitment@yateacademy.co.uk
Vacancy: Nursery Teaching Assistant
Hours: 32.5 hours per week, Term Time Only, including 5 INSET days
Rate of Pay: £8.93 – £9.46 per hour, Grade 11
Closing Date: Tuesday 6th February 2018 at midday
Interview Date: Thursday 8th February 2018

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Breakfast, After School & Holidays Clubs

Organisation: Frenchay Out of School Club (OOSC), Frenchay C of E Primary School, Bristol
Contact: For further details and an application form please contact Paula Evans paulae@oosc.co.uk. To arrange a visit please contact Cath Purchase cathp@oosc.co.uk 07740 870418.

Vacancy: Playworker (qualified / unqualified). The role will include providing safe, high-quality care for children of school age, offering an appropriate level of support and stimulation. Training will be provided as appropriate, including first aid, food hygiene and safeguarding.

Hours: Monday to Thursday, 3.15pm to 6.15pm, with days/ start times negotiable. Term time only. Plus Holiday Club hours optionally available in the school holidays (Alveston).

Rate of Pay: Negotiable, depending on qualifications and experience.

Closing Date: 23rd February 2018.

Interview Date: To be advised.

Organisation: St Mary's Bradley Stoke Out of School Club (OOSC) at St Joseph's Centre, St. Mary's Catholic Primary School, Bradley Stoke, Bristol.

Contact: For further details and an application form please contact Paula Evans paulae@oosc.co.uk. To arrange a visit please contact Cath Purchase cathp@oosc.co.uk 07740 870418.

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Vacancy: After School Club Deputy Leader. We are looking for a qualified (NVQ3/equivalent) Deputy Leader, with experience in a primary school setting and EYFS. Role will include creating weekly activities, staff management, safeguarding, child protection, interacting with children and parents.

Hours: Monday to Friday, 3.10pm to 6.10pm (15 hours per week). Term time only. Plus Holiday Club hours optionally available in the school holidays (Alveston).

Rate of Pay: Negotiable, depending on qualifications and experience.

Closing Date: 23rd February 2018.

Interview Date: To be advised.

Organisation: **St Mary's Bradley Stoke Out of School Club (OOSC) at St Joseph's Centre, St. Mary's Catholic Primary School, Bradley Stoke, Bristol.**

Contact: **For further details and an application form please contact Paula Evans paulae@oosc.co.uk. To arrange a visit please contact Cath Purchase cathp@oosc.co.uk 07740 870418.**

Vacancy: Playworker (qualified / unqualified). The role will include providing safe, high-quality care for children of school age, offering an appropriate level of support and stimulation. Training will be provided as appropriate, including first aid, food hygiene and safeguarding.

Hours: Monday to Thursday, 3.10pm to 6pm, with days/ start times negotiable. Term time only. Plus Holiday Club hours optionally available in the school holidays (Alveston).

Rate of Pay: Negotiable, depending on qualifications and experience.

Closing Date: 23rd February 2018.

Interview Date: To be advised.

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Miscellaneous

- Organisation:** KIDS, South West - South Gloucestershire
Contact: Visit our website to complete an application form:
www.kids.org.uk/short-breaks-support-worker-south-gloucestershire
Vacancy: Short Breaks Support Worker
Hours: Various part time hours are available with a minimum of 3 hours a week. Hours to suit you - generally weekday evenings/ weekends and school holidays
Pay: £9.10 per hour (which includes 12.07% holiday pay)

KIDS are looking for a number of Short Breaks Support Workers to support disabled children and young people to access activities within their local community and support them and their families at home. Workers spend 3-6 hours per session with a child, working mainly evenings, weekends and school holidays in South Gloucestershire. **We require a minimum commitment of 3 hours per week and a car owner is desirable.** So if you have some experience of supporting disabled people, are flexible and enthusiastic and would like the opportunity to support disabled children and young people to become more independent and enjoy new opportunities, we would like to hear from you.

If you are interested in this position please complete an on-line application which is found on our website- www.directshortbreaks.org.uk , click on- be a short break worker and apply now. For a job description look at our website – www.kids.org.uk/jobs South West - Short Break Support Worker

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I am looking for a fun and enthusiastic person to spend time with my seven-year-old son who has autism and pathological demand avoidance. He enjoys going to the cinema, bowling, Costa Coffee, bus rides, being driven around, riding his bike and generally going out and about having fun.

Hours may also include working alongside the child at a local disability charity in Thornbury. The child can have challenging behaviour and demand avoidance so a willingness to work within these behaviours will be needed.

Opportunity to extend hours during the school holidays. Will also include two evenings a month in the family home 7pm to 10pm caring for our child with additional needs and his 6-year-old sibling and 14 month old baby. The role is to start immediately and will continue throughout school and university holidays.

Skills and Experience:

Experience of working with children that have additional needs would be preferred, especially Autism and Pathological Demand Avoidance or a willingness to learn appropriate strategies for demand avoidance.

You will need your own transport. Transport costs are not reimbursed.

A DBS check will need to be completed by the agency we use to employ you.

Location: Rudgeway near Thornbury, Bristol

Salary - £9.00 per hour

Duration/Hours – Permanent, hours will vary but generally include two weekdays from 3.30pm to 6pm and Saturdays from 1pm to 5pm with longer days during school holidays.

Please email jenniferprewett@gmail.com with your CV and a covering email

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South Gloucestershire Council Early Years Team Business Development Team Surgery Support

The Early Years Business Development Team will be offering advice, information and guidance to early years practitioners in the form of surgeries.

Surgeries

What is a surgery?

Surgeries provide Early Years Practitioners with an opportunity to meet with a member of the Early Years Business Development Team. All appointments are for a maximum of one hour at a time.

What can I discuss at a surgery?

- Recruitment
 - Vacancies – advertising
 - Recruitment process
 - Performance management including disciplinary
 - DBS clinic
- Business support
 - Cashflow
 - Sustainability
 - Expansion
 - Structure – changing to CIO or CIC
 - Setting up new provision
 - NEF queries
- VLE

How do I book an appointment?

- To book a surgery please email earlyyears@southglos.gov.uk or telephone 01454 863355. Please be as specific as possible with what you would like to discuss to enable the Early Years Business Development Team to fully prepare for your surgery.
- Surgeries are available at various times and venues, please e-mail for more details.

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February Notes

A reminder to all settings that if you advertise a cut-off date on your advert, you must adhere to that date

Vacancy Bulletin Cut-Off Dates for 2018

Month to Advertise	Cut-Off Date by 10.00 am
March	26th February
April	19 th March
May	30 th April
June	21st May
July	25th June
August	30 th July
September	28 th August
October	24 th September
November	22 nd October
December	26 th November
January 2019	2nd January 2019

Complete the form on the VLE to register your vacancy

CONTACT Anna Bull – 01454 868674 or anna.bull@southglos.gov.uk

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