

Provider: Penderels Trust

Contact details	
Name	Penderels Trust Ltd
Address	Penderels Trust Unit 7, The Steadings Business Centre, Maisemore, Gloucester, GL2 8EY
Telephone	01452 411000
Email	gloucestershire@penderelstrust.org.uk
Website	www.penderelstrust.org.uk

Services to be Provided and Costs		
Service	Please indicate whether provided	Price to service user
Recruitment and Selection of Staff for Service User		
DBS checks	YES	£66.00 per DBS check
Advice and support recruiting and selecting staff	YES	£20.00 per hour Packages available
Personal Assistant Matching	NO	
Health & Safety	YES	£20.00 per hour
Insurance	Insurance support: YES Insurance: NO	£20.00 per hour for information and signposting. We do not supply insurance directly therefore cost will depend on chosen insurance company.
Advice and support with contracts of employment including terms and conditions	YES	£20.00 per hour
Administration and Financial Management		
Advice and support	NO	Payroll function

with VAT, PAYE and National Insurance		
Managed Accounts	YES	From £24.17 per month Packages available
Financial Planning and budgeting	YES	£20.00 per hour
Provision of a payroll and PAYE system	YES	From £6 per month for 1 Personal Assistant. Packages available
Record Keeping and monitoring of services	YES	£20.00 per hour
Support Services		
Free no obligation initial consultation	YES	Free maximum 1 hour telephone consultation
Advice and support to monitor services they receive	YES	£20.00 per hour
Support Planning Support Brokerage	YES YES	£20.00 per hour £20.00 per hour Packages available
Assisting service users to obtain most benefit from their direct payment	YES	£20.00 per hour
Support with paperwork	YES	£20.00 per hour
Other (Please specify): E.g. training	YES	1:1 training is £20.00 per hour

Penderels Trust also has various packages on offer which may prove for cost effective for you depending on the services you require. If you would like more information please contact Penderels Trust using the details above.