

The Big Stash Technical Support Pack Guidelines & Grant Criteria

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THE BIG STASH

Youth Opportunity Fund / Youth Capital Fund

Background

The government have given funding for young people to act as decision makers and grant givers, project leaders and participants. South Gloucestershire has been given a total sum of £233,000 for the year up to March 2011.

Young people aged between 13 and 19 can form a group to bid into the funds. The group will need to fill in a simple form and provide information with regard to the bid in any media form they wish e.g. a video, PowerPoint presentation, portfolio with photographs. The group will also get a chance to present their bid verbally at the panel meetings.

Some examples of projects could be;

Dance sessions

Skate equipment

Sports activities

Cultural and educational trips

Media suites

Staffing costs for projects

Graffiti workshops

Acting projects

If you have any queries please email the BIG STASH development worker;

thebigstash@southglos.gov.uk.

Criteria for grants:

- All projects applying for funding to be Youth led.

Young people must be involved in leading the project including the original idea for the project, planning and being the main leaders in running the project.
- Young people involved in bidding for the funds must be aged between 13 and 19
- All grants will be measured under the Every Child Matters outcomes
- All projects must benefit young people directly and have an impact on provision in their local area; evidence of this will be required.
- Bids can only be received from a group of young people (two or more)
- A young person under 18 must sign the application as well as a supporting adult. If the young person is aged 18 or over then there is no requirement for a supporting adult to be involved.
- The completion of the monitoring and evaluation forms is the responsibility of the supporting adult; they must be able to commit to the whole project or pass over the role to another adult and inform the Big Stash worker.
- Groups must be based in the South Gloucestershire area
- All successful bids will need a recognised group account that is managed by an organisation that works with young people or an account in respect of a constituted group of young people.
- A report of how the funding has been spent with evidence of financial transactions will be required by the end of the financial year
- For capital bids particularly where new buildings or similar structures are involved evidence of consultation with Council Planning department is required and/or Parish Town Councils if applicable.
- It may be an advantage if your group is from a hard to engage community such as young disabled people, young care leavers, looked after young people, young offenders, young carers, young refugees, young lesbians and

gay men, young black and minority ethnic people, travellers and those in rural areas.

- Accreditation should be part of the process for the young people who are taking part in the project. If accreditation is not to be given then evidence of how the young people's achievements are to be recognised will be required. The Youth service will provide a means by which young people's work can be accredited if required.
- Applications can be in different formats e.g. video, photographs, and PowerPoint presentation. However a covering grant application form will need to be completed by either a young person or the supporting adult.
- All funding from the Youth Opportunity Fund will need to be spent by the end of the financial year in which it is granted.
- All publicity must recognise the Big Stash as being the funder.
- All bids should be forwarded to:

BIG STASH Development Worker
Youth Service Support Unit
South Gloucestershire Council
1st Floor, The Old Grammar School
High Street
Chipping Sodbury
South Gloucestershire
BS37 6AH

Process for assessing grants:

- The application should be sent to the BIG STASH development worker who will assess the application against the criteria.
- If your bid requires more information then the BIG STASH development worker will contact you.
- If your bid is accepted for the bid panel to consider you will receive confirmation in writing together with an invitation to the next bid panel meeting.
- For details of closing dates for applications please see Big Stash homepage of website. <http://www.southglos.gov.uk/NR/exeres/69db1397-a751-4a4b-b71c-9bf748b08c15>
- Groups may make presentations to the bid panel to support their application.
- When a decision has been made on a grant application, the group will be informed in writing.
- Groups who are successful and receive funding will be expected to produce a report on how the funding has been spent. The report can be either paper based or using other appropriate media however evidence of financial spending will be required.
- Funds will be paid by cheque to an appropriate organisation. If the amount is large the payments may be split into stages.

In your presentation package you need to include:

- A description of your project
- A description of your group and how you got together
- Information about the amount you are bidding for and how it is broken down, include copies of quotes if you have them
- Include how your project will improve things in your local community and benefit young people
- Include details of who your project is aimed at e.g. disabled young people, Year 9 at school

If you have any queries please email thebigstash@southglos.gov.uk or telephone 01454 865759.