

**South Gloucestershire Department for Children and Young People
and Safer South Gloucestershire**

Young Peoples Substance Use Plan 2008-2009



South Gloucestershire Department for Children and Young People and Safer South Gloucestershire

Children & Young Peoples Drug and Alcohol Service
2008 - 2009

See final page for Key to Acronyms

Planning grid 1: Tier 1 – Drug Education

Identification of Key Findings following needs assessment relating to Drug Education:

1. Continue with the delivery of the National Healthy Schools Programme and ensure that robust drug education takes place across key stage 1 – 4.
2. Develop alcohol specific education within PSHE.
3. Review and disseminate the new 14 –19 PSHE curriculum to schools.

Outcome Framework Every Child Matters: Be healthy and make a positive contribution.

Objective One: Percentage of schools achieving National Healthy School Status.

Actions and milestones for objective	By when	By whom
Maintain staff team to ensure delivery of Healthy Schools Programme.		
Continue to employ a Drug Education Co-ordinator (DEC) to coordinate the planning and support of substance misuse education in the context of PSHE and prevention for Locality One and coordinate and develop the Young Peoples Drug & Alcohol Service.	On-going	Children and Young People department (CYPD)
Continue to employ a Tier 1 PSHE and Drug Education (PSHEC) Co-ordinator to coordinate PSHE and drug education across Key Stage 1-2, and support of substance misuse education in the context of PSHE and prevention for secondary phase within Localities Two and Three.	On-going	Children and Young People department
Continue to employ a Tier 1/2 Drug Education Adviser (DEA) for schools and young people to assist in the delivery of the Healthy Schools Programme and delivery of Tier 2 services & targeted education projects.	On-going	Safer South Gloucestershire and Children and Young People department

Continue to employ a Healthy Schools Programme Manager (2 days), team of 4 teachers for 20 days per annum and a healthy schools administrative assistant to support schools and self-validation process.	On-going	Primary Care Trust and Children and Young People department
Continue to employ a part time administrative assistant for the Health and Citizenship Team.	On-going	Safer South Glos and Children and Young People department
90% of schools to achieve New Healthy School Status by Dec 2008.		
24 Schools to achieve NHSS 07 – 08.	July 2009	Individual schools
Healthy Schools team to support 100% of schools requesting a pre self validation visit.	On-going	PSHE and Drug Education Co-ordinator Drug Education Adviser
17 schools to work towards Healthy Schools Status (cohort 10) by July 2008.	July 2008	Individual Schools
Develop drugs education programme for 74 schools.		
100% of schools working towards new Healthy Schools Status to complete NHSP audit tool.	July 2009	Individual Schools
Work with 14 schools self-validating to Healthy School Status - staff training, policy development, curriculum development and parent awareness evenings.	On going	PSHE and Drug Education Co-ordinator Drug Education Adviser
All YPDAS staff to support “No Smoking Day” , “Emotional Healthy and Well – Being week” and “Anti Bullying Week” by sending packs and information to all schools.	On-going	Young Peoples Drug and Alcohol Service Staff
Review best practice in North Somerset with a view to redesign and set up a Peer Education project in South Gloucestershire secondary Schools.	On-going	Drug Education Adviser
Recruit school establishments to achieve 90% target for schools attaining New Healthy School status by Dec 2008.		
17 schools to commence the programme by Jan 2007 and complete by July 08.	July 2008	Individual schools
Maintain an effective monitoring data collection system to monitor the progress of the Healthy School programme.		
Continue to employ a part-time Healthy Schools administrator.	On-going	Primary Care Trust

Engaging children & young people, parents and carers at programme level.	April 2008	
Undertake South Gloucestershire <i>Every Child Matters</i> survey, and review <i>Tell us 2</i> data making recommendations and report findings to the Joint Commissioning Group and Young Peoples Sub Group.	On-going	Inclusion Strategy Manager and Drug Education Adviser
Continue to implement the South Gloucestershire Participation Strategy.	On-going	Young Peoples Drug and Alcohol Service
PCT to input data of schools self validating into National Government database.	On-going	Primary Care Trust
Drug Education Co-ordinator and PSHE and Drug Education Co-ordinator to review schools progress towards Healthy Schools programme as part of CYPD desktop reviews.	Oct – Nov 2008	PSHE and Drug Education Co-ordinator
Maintain support for individual schools in achieving Healthy School Status.		
Continue to run quarterly school partnership meetings in conjunction with the Healthy Schools Steering group meetings to coordinate consistency of support and advice to schools working towards Healthy Schools Status.	On-going	PSHE and Drug Education Co-ordinator
Maintain and develop an effective PSHE certificate as part of continuing professional development for both primary and Secondary Teachers and Community Nurses.		
Recruit a minimum of 13 teachers (cohort 4) and 2 community Nurses to complete the CPD programme.	April 2007-July 2008	PSHE and Drug Education Co-ordinator
Prioritise secondary school recruitment and promote at Secondary Heads meeting and PSHE Best Practice Forum.	On-going	Drug Education Co-ordinator
Deliver CPD drug education training programme to teachers undertaking drug education module for certification programme.	On-going	PSHE and Drug Education Co-ordinator
Objective Two: 100% of primary and secondary schools to develop a Drug Education Programme within the National Curriculum and PSHE		

Maintain coordinated response to schools that request drug education and incident management support.		
Police and Health and Citizenship Team to review and update local guidance on dealing with a Drug Related Incident and disseminate to all schools.	April 2009	Police PSHE and Drug Education Co-ordinator
Review schools progress towards Healthy Schools Status as part of CYPD desktop review.	On-going	PSHE and Drug Education Co-ordinator
Provide Drug Awareness training for school staff.		
100% of schools to be offered key stage 1,2,3 & 4 drugs awareness training and incident management with a target of 50 teachers attending training.	On-going	Young Peoples Drug and Alcohol Service
3 courses to run, providing multi-agency training on Drugs and Alcohol.	On-going	Drug Education Adviser
1 workshop to be provided to ensure 100% of newly established Teaching Assistants receive drug education training.	April 2009	PSHE and Drug Education Co-ordinator
Provide PSHE and drugs awareness module to students undergoing teacher training.	April 2009	PSHE and Drug Education Co-ordinator
Provide a full list of training opportunities for teaching staff as part of the CYPD CPD unit.	April 2008	Drug Education Adviser
Provide opportunities to schools to develop drug education in a non formal manner		
Filton College to run drama workshops with school students around alcohol and sexual risk taking.	Spring term 2008	Drug Education Adviser
1500 year 6 pupils to continue accessing the Life Skills Centre learning experience.	On-going	Individual Schools
Multi-agency teams to deliver 6 th form conferences, promoting the <i>FRANK</i> helpline to 100% schools requesting this service.	April 2008	Drug Education Adviser
Drug Education Adviser to plan PSHE/Drug education workshops for years 7,8,9,10 or 11 on request.	On-going	Drug Education Adviser (supported by Tier 1 – 3 staff)
Devise personal safety and risk training programme for key stage 1 & 2 (including KS3 where appropriate) utilising protective behaviour theory and incorporate into exiting training sessions.	On-going	PSHE and Drug Education Co-ordinator
Maintain links between sex education and drug education		
Secondary PSHE +C Adviser to continue working in partnership with Drug Education Co-ordinator, Drug Education Adviser and PSHE and Drug Education Co-ordinator.	On-going	Health and Citizenship Team
Combined sex & drug education sessions to be provided as part of the substance misuse education programme at the Secure Unit.	On-going	Drug Education Adviser, Tier 1 & 2

Year 11, 12 and 13 to continue working towards PSHE programme including sexual health and safer clubbing.	On-going	PSHE & Citizenship Adviser
Year 12 and 13 (higher education) to continue working towards PSHE programme including responsible holiday behaviour and clubs.	On-going	PSHE & Citizenship Adviser
To produce and disseminate a multi agency authority wide relationships and sexual healthy policy for non-school settings.	March 2008	Teenage pregnancy Co-ordinator
Promote Emotional Health and wellbeing.		
Secondary Schools to pilot year 7 Social and Emotional Aspects of Learning (SEAL) resource materials.	On-going	Health and Citizenship Team PSHE & Citizenship
Secondary Schools to develop and run Social and Emotional Aspects of Learning (SEAL).	On-going	Adviser Behaviour and Attendance Consultant
Substance misuse education to all young people of school age within the framework of Personal Social and Health Education and citizenship		
100% of schools to continue delivering drug education through PSHE lessons supported through visitors to schools, especially health professionals.	On-going	Individual schools
90% of year 8 students in schools in South Gloucestershire to receive drug education from the Police during the year.	On-going	Police
Provide support to schools to develop PSHE & C lessons.		
Continue to provide six best practice meetings for key stage 1 – 4 PSHE Co-ordinators.	On-going	PSHE and Drug Education

		Co-ordinator
PSHE and Drug Education Co-ordinator to support primary schools to integrate SEAL & PSHE curriculum effectively.	On-going	Health and Citizenship Team
Complete an audit of drug education delivered within secondary schools.	On-going	Drug Education Adviser
Age appropriate information and advice to all young people about substance misuse.		
Work in partnership with the Youth Service and in consultation with Young People to develop a revised drug and alcohol leaflet promoting how to access advice and information through local services, the <i>FRANK</i> helpline and how to access treatment. Design and deliver a <i>FRANK</i> event engaging the media and distribute a minimum of 100 leaflets.	April 2009	Drug Education Adviser and Youth Service
Schools to receive regular summaries of <i>FRANK</i> activity packs.	On-going	Drug Education Adviser
<i>FRANK</i> to be promoted in all Secondary Schools via 6 th form conferences.	On-going	Drug Education Adviser
Provide information relating to national policy on drugs education to schools to include national strategy, guidance from qualifications and curriculum authority and the emerging blueprint findings.		
Continue to disseminate all the latest guidance to PSHE Co-ordinators via the Best Practice Forums.	On-going	Health and Citizenship Team
Continue to update PSHE and Citizenship web pages and Children and 'Young People Partnership in South Gloucestershire' website.	On-going	Health and Citizenship Team
Review the new Qualifications and Curriculum Authority 14 –19 PSHE curriculum and provide guidance to schools at PSHE best practice meetings.	Sept 2008	Health and Citizenship Team

Planning grid 2: Tier 2 – Develop capacity to undertake preventative and targeted work to safeguard the most vulnerable young people

Identification of Key Findings following needs assessment relating to prevention and targeted work.

1. Development of a holistic approach to tackling risk-taking behaviour.
2. Continue to ensure strategies are in place to support Children of Substance Misusing Parents.

Every Child Matters Outcome Framework: Be healthy, Stay safe and make a positive contribution.

Objective One: Provide targeted education, including harm reduction information to vulnerable groups of young people.

Actions and milestones for objective	By when	Lead Agency
Feedback results of needs assessment to young people within South Gloucestershire.		
Produce a young people's information leaflet on the key findings of the pupil survey and disseminate findings amongst secondary school councils.	August 2008	Health and Citizenship Team
Meet the training needs of Tier 2 professionals around drug and alcohol education.		
Contribute to the South Gloucestershire workforce strategy training needs analysis.	August 2008	Drug Education Adviser
Provide three multi-agency drugs and young people training days and three	On-going	

multi-agency risk taking behaviour training days.		Drug Education Adviser
Provide screening training to all Tier 2 professionals on request.	On-going	Health and Citizenship Team Drug Education Adviser
Targeted education programmes to be delivered within specific education establishments.		
Secure Unit to compile and implement a Substance Misuse Plan across Tiers 1 – 4.	April 08	Head of Secure unit
Continue to provide drug education group work programmes to 45% of young people in the PRU in collaboration with PRU teaching staff.	On-going	Health and Citizenship Team Drug Education Adviser
Early intervention group work programme to continue within the secure unit by a specialist service. (UBHT/CAMHS)	On-going	United Bristol Health Care Trust (UBHT/CAMHS)
Provide targeted drug education programme to continue within the secure unit to a target number of thirty-five young people.	On-going	Health and Citizenship Team YP DW and Drug Education Adviser
Annual meeting with Traveller Unit to discuss opportunities for intervention, training & support to staff.	Sept 2009	Health and Citizenship Team Drug Education Adviser
Develop targeted education within the Criminal Justice System.		
Ashfield & Eastwood Park Prison(HMP) to continue providing targeted drug intervention programmes to young offenders.	On-going	Juvenile Young Peoples Drug Workers
Eastwood Park prison to continue running a juvenile substance misuse wing.	On-going	Juvenile substance misuse manager
Drug Intervention Programme (DIP) workers to continue referring young people to the YOT Young Peoples Drug Worker as appropriate.	On-going	Drug Intervention Programme
Provide substance misuse training to staff within Ashfield prison.	April 2009	Drug Education Adviser
Connexions to provide targeted drug education to vulnerable young people.		

Connexions to identify all vulnerable young people and undertake individual targeted work to support them to overcome barriers and enter positive outcomes. Includes looked after children, young carers, travellers, homeless, teenage mums, young offenders and BME groups.	On-going	Connexions Team Manager
Connexions and Safer South Gloucestershire to maintain Partnership Agreement.	On-going	Health and Citizenship Team DEC Connexions
Connexions PAs to continue screening young people and providing targeted support to 100% of young people referred to them, or referring for Tier 3 as appropriate.	On-going	Connexions Team Manager
Connexions to continue reporting on the numbers of young people receiving Tier 2 drug information and referrals to Drug Workers on a quarterly basis.	On-going	Connexions Team Manager
All Connexions PAs to have mandatory training in substance misuse screening and all PAs to have training needs identified and coaching / training offered.	On-going	Health and Citizenship Team Drug Education Adviser Connexions
PAs to become a part of school screening teams and offer screening where appropriate.	On-going	Connexions PAs
Continue secondment of 0.5 Connexions PA in CAMHS team and develop the support to PAs from the CAMHS service.	April 2007 – March 2008	Connexions Team Manager
Targeted information to be made available to identified vulnerable and hard to reach groups		
Young Peoples Drug Worker to provide resources and support for the newly established Youth Service Outreach Bus.	On-going	Young Peoples Drug Worker
Young Peoples Drug Workers to provide on-going advice and consultation to the Young Carers Group in South Gloucestershire, whereby young carers receive advice and support.	On-going	Health and Citizenship Team Young Peoples Drug Worker

The voluntary sector to provide outreach to young people in South Gloucestershire, one evening per week.	On-going	Sanctuary Church
3 Young Peoples Sexual Health Clinics to provide on-going advice and information literature for young people.	On-going	Sexual Health Clinic
Travellers unit to provide on-going advice and information literature for young people.	On-going	Travellers Education Service
To develop two posters in consultation with young people and distribute to a wide range of services including accident and emergency departments, surgeries and clinics.	July 2008	Young Peoples Drug Worker
Minimise opportunities for young people to be brought into the danger of a drug taking environment		
Youth service to continue providing detached youth work sessions to young people at risk of substance misuse and provide targeted information, advice and onward referral to specialist drug services. Youth service manager and Drug Education Adviser to monitor the numbers of referrals to the Young Peoples Drug Service.	March 2009	Youth Service Drug Education Adviser
Police District ASB Officer to plan and deliver six full day training sessions on the respect agenda and six and a half day awareness sessions on Anti Social Behaviour.	March 2008	Police District ASB Officer
Safer South Gloucestershire to continue to employ an Anti -Social Behaviour Co-ordinator.	On-going	Health and Citizenship Team
Police to continue to second a full time Police Officer to Safer South Gloucestershire to focus on Anti-Social Behaviour, early intervention and environment.	On-going	Police
Police Officer to undertake visits to ASB Hotspot areas, removing and reporting on drug and alcohol paraphernalia.	On-going	ASB Police Officer
Develop diversionary activities for young people		
Continue to provide discount scheme for all young people accessing Leisure Centres during off peak times.	On-going	Community Services

Continue to provide 100% discount off South Gloucestershire Leisure Centres for up to one hundred and fifty Looked After Children.	On-going	Community Services
Play-rangers to work with children age 5-15, creating secure environments for them to access. They will provide activities to encourage self-esteem and ownership of their parks.	On-going	Play link
Develop a virtual youth centre linked to the one big database.	On-going	Youth Service
Develop a mechanism for publishing positive activities in line with Youth Matters, Next Steps.	March 2008	Youth Service
Provide a targeted response to a drug related incident in school.		
Develop and implement a protocol to ensure that young people excluded with substance misuse problems receive an appropriate screening.	July 07- July 2008	Drug Education Co-ordinator
Continue to provide training and support to substance misuse screening teams based within secondary schools.	On-going	Drug Education Adviser
Targeted information to be made available to vulnerable young people in touch with Social Services Departments.		
100% of social workers who have not attended substance misuse training to be allocated a place on training events to promote early identification of substance misuse.	On-going	Social Services & SSG
Foster Carers and adopters who have not attended substance misuse training to be offered tailored substance misuse training packages.	On-going	Social Service & SSG
Children Social Services managers to implement screening protocol.	On-going	CSS DEC
100% of young people entering Social Services Looked After Team and adolescence support service to receive annual health screening in which substance use will be discussed where age-appropriate.	On-going	Children Social Services
Continue to meet the needs of children of substance misusing parents within the Children and Young Peoples Department.		
The Children and Young Peoples Department Quality Reviewing and Assurance Unit will undertake the responsibility for addressing and monitoring	April 2008	Children and Young People Department Safeguarding Board

<p>the need for long-term support for children affected by parental substance misuse in line with the Safeguarding Board Business Plan. Key areas of work include;</p> <ul style="list-style-type: none"> ▪ The Safeguarding Manager and Drug Education Coordinator will continue attend quarterly Local Safeguarding Board meetings. (LSGB) ▪ LSGB to endorse 'Guidance for Practitioners' document, including a section on supporting Children of Substance Misusing parents. ▪ To provide four multi agency training sessions aimed at Drug Workers, Social Workers, GP's, Health Visitors, CAMHS etc) on Drugs, Alcohol and Child Protection based upon the Hidden Harm report. ▪ Continue to work with up to 20 young carers by providing intensive therapeutic support until Dec 2008. ▪ Hidden Harm/Children of Substance Misusing Parents project to be included within the single Children and Young Peoples Implementation Plan (Being Safe strand) 	On-going	Manager/ Quality Assurance Reviewing Unit Manager.
	April 2008	
	April 2009	Employee Development Officer
	Dec 2008- April 2008	Princess Trust Yong Carers Organisation Drug Education Coordinator
	Dec 2008	Princess Trust Young Carers

Social Services to collect and submit data on the Substance Misuse KPI.		
To continue monitoring the number of all Looked After Children for at least twelve months who were identified as having a substance misuse problem during the year.	Oct 2008	Social Services Department
To continue monitoring the number of these children who received an intervention for their substance misuse problem during the year.	Oct 2008	Social Services Department
To continue monitoring the number of these children who were offered an intervention	Oct 2008	Social Services

but who refused it.		Department
Integrate support and guidance to Connexions Personal Advisers, youth workers, schools and the Pupil Referral Unit.		
Continue to employ Young Peoples Drug Worker to provide integrated support and guidance to Connexions and Youth Workers and PRU.	On-going	Health and Citizenship Team Young Peoples Drug Worker
Provide substance misuse training to multi-agency prevention panels in locality area 1,2 and 3.	On-going	Drug Education Adviser
Provide assessment and treatment sessions within locality area Children Centres as appropriate.	On-going	Young Peoples Drug Workers
Identify young people at risk of misusing drugs in supported housing.		
Continue to provide a specialist assessment for young people applying for housing who are at risk of misusing drugs.	On-going	Social Services
Provide drugs awareness training to <i>Priority Youth Housing</i> and other identified supported housing organisations.	On-going	Drug Education Adviser
Age appropriate information about substance misuse and reducing harm and risk.		
All Young Peoples Drugs Workers to continue to offer advice and information on a one to one basis for 100% of young people referred to them.	On-going	Young Peoples Drug Worker
Develop care management pathways to support other agencies dealing with young problematic substance misusers.		
Young Peoples sub group members to continue contributing to the action plan and monitoring performance.	On-going	YP Sub Group
Young Peoples Drug Workers to attend a Tier 3 practitioner's forum to share best practice.	On-going	Young Peoples Drug Worker
Drug Education Co-ordinator to assist in the development of Targeted Youth Support by attending a multi agency working group on the development of this provision. Support the development of a 'risk taking tool' for professionals working with young people to identify risky behaviour and provide an intervention.	On-going	Drug Education Co-ordinator

To develop school capacity and improve involvement of children and young people in planning and development of drug education.		
Continue to evaluate and monitor initiatives and training within school establishments.	On-going	Health and Citizenship Team
Continue to implement the Communication Strategy.	On-going	Health and Citizenship Team Drug Education Adviser

Objective two: 100% of all Tier 2 services ensuring that the Young People accessing their service are aware of the risks of substance misuse and how to get relevant education and information.		
Continue to attend Participation Work Group to contribute to the CYPD strategy for consulting young people.	On- going	PSHE and Drug Education Co-ordinator
To assist in the development of the Swift and Easy access strand of Extended Schools.		
Drug Education Adviser to attend Extended Schools working group and to assist in the mapping exercise of service provision to each of the five strands.	June 2008	Health and Citizenship Team
Develop and distribute a poster for all schools to assist in the Swift and Easy access of referring pupils to substance misuse services as appropriate. (<i>See page 27 for additional information on Extended Schools.</i>)	July 2008	Health and Citizenship Team
Connexions to continue reviewing and replenishing Young Peoples Information Point resources every 6 months.	On-going	Connexions
Local Drug Information Services to be made available on the internet.		
Safer South Gloucestershire young people's drug and alcohol website to be updated and maintained, with links to the Children and Young Peoples Department.	On-going	Health and Citizenship Team
Safer South Gloucestershire operates and promotes an email address for young people and families to contact the service.	On-going	Health and Citizenship Team

Provide specialist advice and support to Tier 2 services.		
Continue to employ a specialist Drug Education Adviser for schools and young people to work alongside existing Tier 2 services, and provide targeted education.	On-going	Health and Citizenship Team Drug Education Adviser
To continue supporting 100% of Connexions PAs in delivering an effective Tier 2 service and to monitor quantity and quality of service.	On-going	Health and Citizenship Team Drug Education Adviser
To provide screening training to all staff working in locality area hubs.	On-going	Health and Citizenship Team
To pilot a multi-agency health drop-in at three targeted schools.	April 2008	Teenage pregnancy Partnership Officer
To offer a targeted sexual health clinical outreach service in the geographical wards with the highest rates of teenage pregnancy and to the most vulnerable young people, including Looked After Children.	April 2007	Teenage pregnancy partnership Officer

Substance misuse education to be received by all young people attending youth clubs.		
Youth Service to review and update its substance misuse policy for all youth clubs.	March 2009	Youth Service Drug Education Adviser
Individual Youth Centres to provide a minimum of four youth sessions on substance use and smoking.	April 2009	Youth Service
Safer South Gloucestershire to provide on-going support 100% of Youth Workers in delivering effective Tier 2 service and to monitor quantity and quality of service.	On-going	Health and Citizenship Team Drug Education Adviser YPDW
Safer South Gloucestershire to support the delivery of drug education projects with voluntary youth clubs.	On-going	Health and Citizenship Team YPDW

Project 97 to provide drug & alcohol information and advice to young people in Kingswood.	On-going	Project 97
Young Peoples Drug and Alcohol Service to offer 100% of youth workers drug awareness and screening training.	On-going	Drug Education Adviser and Youth Service
Age appropriate information to be available to all young people.		
Continue to provide drug and alcohol leaflets to 100% agencies working with young people, including locality area hubs.	On-going	Health and Citizenship Team
Well publicised information and advice to parents and carers about substance misuse education from the Police.		
Review ACPO 'Drugs: Guidance for Police working with schools and colleges,' and make appropriate recommendations.	On-going	ACPO Police
Continue to response to 100% of requested attendance at parents drug aware evenings.	On-going	Police
Police to continue responding to 100% of requests of information from Neighbourhood Watch schemes.	On-going	Police
Substance misuse support for all young people in Further /Higher education.		
Continue to provide drugs awareness literature to all young people entering UWE, Filton and City of Bristol College that is geographically situated within the South Gloucestershire boundary.	On-going	Health and Citizenship Team Drug Education Adviser
Provision of training for university security on the law relating to drugs and dealing with drug related incidents at one college or university.	On-going	Police
Continue to reduce under-age drinking.		
Police to continue promoting 'supporting 18+' scheme.	On-going	Police
Trading standards to continue undertaking checks on off licence sales with Police support throughout the year.	On-going	Trading Standards
Increase the amount of alcohol harm reduction information to young people in South Gloucestershire by distributing alcohol specific information at all young peoples events attended by the Young Peoples Drug and Alcohol Service.	On-going	Health and Citizenship Team All staff
Produce and distribute a sexual health pack that enables youth workers to demonstrate the link between sexual health and alcohol.	October 2008	Youth Forum Youth Workers
To develop an alcohol specific poster in consultation with young people and distribute to	May 2008	Young Peoples Drug

a wide range of services, including accident and emergency departments, surgeries and clinics.		Worker
To deliver an alcohol and sexual health drama road show to work with 6 th formers.	May 2008	Young Peoples Drug Worker
Reduce under-age smoking. (Also refer to the Healthy Schools Section)		
School Nurses who have completed the PCT tobacco training programme to offer support as appropriate.	On-going	Primary Care Trust
School Health Nurses to continue providing a 'No Smoking' Roadshow to Year 7.	On-going	School Health Nurse
Housing support available to vulnerable young people.		
Housing providers to work preventatively with young people to reduce the risk of substance misuse.	On-going	Priority Youth Housing Southwold House
Information, advice & support available to young people with non-problematic substance use.	On-going	Priority Youth Housing

Planning grid 3: Treatment Commissioning and system management

Identification of key priorities following needs assessment relating to commissioning and system management:

Commission and deliver an effective drug treatment system as defined in Essential Elements 2005 to enable the drug treatment system to meet NTA targets and demonstrate value for money.

Every Child Matters Outcomes Framework: Be healthy and make a positive contribution.

Objective One: Continue to commission 2.5 fte substance misuse workers and a specialist drug treatment service.

Delivery Plan:

Actions and milestones	By when	By whom
Continue to commission 2.5fte substance misuse workers to work within the Youth Offending Team, Social Services and Young People's Drug and Alcohol Service.	On-going	Joint Commissioning Manager
Continue to employ a Part time Young People's Lead and Drug Education Adviser to coordinate the delivery of treatment services.	On-going	Joint Commissioning Group
Continue role of Adult Joint Commissioning Manager to include Young People's Services.	On-going	Joint Commissioning Manager
Continue to run Young Peoples Joint Commissioning Group chaired by the Children and Young People Department Head of Integrated Locality Service to ensure an effective commissioning structure. Within this structure, to agree pooled funding arrangements and ensure multi-agency representation, including (the PCT, CYPD, YOT, Safer South Glos)	On-going	CYPD Head of Integrated Locality Service Joint Commissioning Manager
Through the Joint Commissioning Group, work with the Youth Offending Team to explore funding arrangements. In particular, expand drug treatment services by commissioning a part time alcohol worker for young people in contact with the Youth Offending Team. Within this post, work alongside existing drug workers to provide alcohol treatment from other agencies identified within the needs assessment.	May 2008	Joint Commissioning Manager, YOT manager
<p>Provide commissioning, co ordination, performance management and data analysis service in order to monitor and review the treatment system effectively and report performance to partnership agencies. This will include:</p> <ul style="list-style-type: none"> • Providers performance being reviewed through quarterly Joint Commissioning Group meetings; Young People's Sub Group meetings; clinical review for Young 	On-going	Joint Commissioning Manager

<p>People in Specialist Treatment with UBHT/CAMHS and partner authorities. The Youth Offending Team's performance to be reviewed as part of the Inspection Audit 2008. Regular liaison will take place between the Children and Young Peoples Department and Safer South Gloucestershire to ensure effective governance of the services and that the LDP targets are monitored.</p> <ul style="list-style-type: none"> • NTA quarterly performance data to be reviewed and analysed quarterly at the Joint Commissioning Group with providers and any service changes to agreed where there is any under performance or gaps in services. Where a change to service provision is required, an implementation programme with timescales is to be agreed. • Quarterly reports to be submitted to the Government Office of the South West (GOSW) detailing performance against targets. These are to be reviewed in partnership with the NTA. 		
<p>In order for continued improvement and to ensure a needs led service is delivered, the Young Peoples Lead will attend quarterly Regional Lead Meetings where new directives can be received, so that implementation plans with stakeholders can be agreed.</p>	<p>On-going</p>	<p>Drug Education Co-ordinator</p>
<p>Objective Two: To demonstrate a cost effective, needs led service.</p>		
<p>Continue to develop the Local Needs Assessment with the PCT and partner agencies incorporating a review of local data including;</p> <ul style="list-style-type: none"> • A South Gloucestershire Every Child Matters Survey 2008/2009. • A review of Tell Us 2 data. • A review of ten service users views to develop an understanding of the effectiveness of treatment. 	<p>April 2009</p>	<p>Inclusion Strategy Manager Drug Education Adviser</p>

<ul style="list-style-type: none"> • A review of the treatment delivery map to assist in identifying any hidden populations and how these groups can be encouraged to access treatment. 		
<p>Safer South Gloucestershire Information Officer provides support and database systems to enable providers to comply with NTA minimum data sets, to analyse data quality and provides reports for review meetings.</p>	On-going	Safer South Gloucestershire Information Officer
<p>Plan for and implement the Treatment Outcome Profile (TOP) for young people aged 16 years plus within Social Services, Young Peoples Drug and Alcohol Service and Young Peoples Drug Treatment Service. To ensure this is effective, support, guidance and training will be offered by the Information Officer. Data on successful outcomes will also be recorded and monitored and reports submitted to the Joint Commissioning Group.</p>	On-going	Safer South Gloucestershire Information Officer
<p>Review Service Level Agreements and Memorandums of Agreement in order to maintain an effective service provision.</p>	March 2009	Joint Commissioning Manager
<p>Review '<i>The role of CAHMS and addiction psychiatry in adolescent substance misuse services.</i>' When published make recommendations and review service level agreement with UBHT/CAMHS.</p>	April 2009	Joint Commissioning Manager
<p>Ensure an effective and responsive joint delivery of services with clearly identified funding arrangements for young people accessing South Gloucestershire.</p>		
<p>The Children and Young People Department and Safer South Glos to continue joint working to ensure service delivery is effective against need. This is achieved by;</p> <ul style="list-style-type: none"> ▪ Effective joint commissioning of services. To include, the Children and Young People Department significantly contributing to the funding of education, prevention and strategic development of services. Eg. Funding the Healthy Schools Programme and 1.6 f.t.e staff to contribute to prevention and the coordination of substance misuse services. 	March 2009	Crime and Drugs Manager Safer South Gloucestershire Drug Education Coordinator

<p>Recent relocation of the Young Peoples Drug and Alcohol Service to the Children and Young People Department has demonstrated the importance afforded to impact of substance misuse service on overall outcomes for children and young people and the need to locate this work within the context of the wider preventive agenda. Key priorities are located within the Children and Young Peoples Plan and are subject to its monitoring, evaluation and governance arrangements.</p> <ul style="list-style-type: none"> ▪ To reinforce this process existing arrangements will be strengthened by drawing together a protocol to define joint working and governance. ▪ Safer South Gloucestershire Joint Commissioning Manager to attend the Children and Young Peoples Department quarterly Commissioning Group meetings. 	<p>July 2009 On –going</p>	
<p>Child Deaths</p> <ul style="list-style-type: none"> ▪ All unexpected child deaths will be subject to investigation by the South Gloucestershire Rapid Response arrangements. ▪ All child deaths including those relating to substance misuse to be reviewed as part of the West of England child death overview panel arrangements. It is likely that a thematic review of this vulnerable group will occur. ▪ The Child Death Review Panel will continue to meet monthly ▪ To ensure partnership working, Drug Education coordinator to attend quarterly Local Safeguarding Board meetings, and contribute the LSGB business plan. 	<p>On-going</p>	<p>Safeguarding Board Manager</p> <p>Drug Education Coordinator</p>

Planning grid 4: Access to treatment

Identification of key priorities following needs assessment relating to access with young people's specialist substance misuse treatment services:

1. Continue to strengthen links and encourage robust referrals into treatment across all agencies.
2. To increase accessibility and flexibility for young people accessing the treatment system, to respond to the diverse needs of Service users and to ensure that targets regarding numbers in treatment are met.
3. Increase capacity to deliver treatment interventions for young people with problematic alcohol use.
4. Continue to ensure that information about accessing the range of treatment services is widely available.

Every Child Matters Outcomes Framework: Be healthy and make a positive contribution.

Objective One: Ensure robust referral pathways are in place across all Tier 2 services to ensure mutual support between specialist and targeted services are consistent and enable clear entry into treatment.

Actions and milestones	By when	By whom
Complete and distribute 'Guidelines for Practitioners' which demonstrate mutual support and referral pathways between specialist and targeted services including; <ul style="list-style-type: none"> ▪ Care planning and provision of support with Tier 2 and Tier 3 services. ▪ Referral Pathways between services through the Request for Single Service form or CAF. 	April 2008	Drug Education Co-ordinator
Continue to monitor referrals into treatment and review the treatment system map with partner agencies through the young peoples sub-group and needs analysis 2009/10.	Oct 2008	Drug Education Co-ordinator

Using the information on access to screening obtained within the needs assessment, review and develop the training that has taken place for the range of agencies that have been sought for support and advice.	June 2008	Drug Education Adviser
Drug Education Co-ordinator to assist in the development of Targeted Youth Support by attending a multi-agency working group on the development of this provision. Support the development of a 'risk taking tool' for professionals working with young people to identify risky behaviour and provide an intervention.	On-going	Drug Education Co-ordinator
Review NTA guidance, ' <i>Substance Misuse and Assessment</i> ' and update local guidelines for all Tier 2 and 3 practitioners on screening and treatment of young people in South Gloucestershire and to gain approval from the Local Safeguarding Board. Ensure a comprehensive distribution of this document and build processes into training programmes.	April 2008	Drug Education Adviser
Review links to the Common Assessment Framework (CAF) and implement procedures to ensure that if substance misuse is identified within the CAF, this triggers a substance misuse screening.	April 2008	Drug Education Adviser
Review links with the Youth Service and General Practitioners (GPs) where low numbers of young people have been referred into treatment. Revise the training programme with Youth Workers and display referral routes in youth clubs to promote signposting. Promote access to young peoples drug workers through GP newsletters, and develop links with GPs with a special interest in paediatrics.	March 2009	Drug Education Adviser, Youth Service and Primary Care Trust
Continue to strengthen referral pathways between the Young Peoples Drug and Alcohol Service and local hospitals to ensure that young people accessing inpatient and outpatient hospital services are referred for appropriate treatment.	March 2009	Young Peoples Drug Workers
Work in partnership with young people and Connexions to develop two posters (one for	July 2008	Drug and alcohol

alcohol and one for drugs), which promote access to professionals who have undergone screening training and direct access to a treatment worker including the promotion of email contact. Within school, these will promote the <i>screening teams</i> concept, which promotes a range of staff that can undertake this role. All schools will be visited to roll out this service.		Co-ordinator
Continue to provide a specialist assessment for young people applying for housing who are at risk of misusing drugs and provide drugs awareness training to Priority Youth Housing and other identified supported housing organisations.	On-going	Drug Education Adviser
Ensure all truants and excludes are screened within school by promoting a protocol agreed with school senior managers and continuing to promote school screening teams.	July 2008	Drug Education Co-ordinator
Continue to ensure 100% of young people in contact with the YOT are screened for substance use.	On-going	Youth Offending Team (YOT)
Children Social Services Managers to implement revised screening protocol.	April 2008	Children's Social Services Manager
Continue to maintain a target of 80-90% of Children Looked After receiving annual health screening where substance use can be identified.	March 2009	Social Services
Continue to provide training to a range of professionals including Connexions PAs, School Health Nurses, Teachers, Priority Youth Housing staff and Youth Service workers following completion of a training questionnaire.	On-going	Drug Education Adviser
Connexions and the CYPD to review and update their Partnership Agreement to ensure Connexions PAs continue screening 100% young people in contact with their service and provide targeted support to 100% of young people referred to them, or refer to a treatment worker as appropriate. All Connexions PAs to have mandatory training in substance use screening, and all PAs to have training needs identified and coaching/training offered.	March 2009	Connexions Drug Education Co-ordinator

Objective Two: To provide a range of easily accessible points of entry into treatment and ensure flexible services meet the diverse needs of all young people.		
South Gloucestershire Council to develop three locality hubs to enable Children, Young People and their families to access more flexible services with the first hub being established during 2008/2009. Effective links will be established within the hubs with all staff receiving screening training.	On-going	Drug and Alcohol Co-ordinator and adviser
All Young Peoples Drug Workers to continue to provide drug interventions with young people in a range of venues, including home visits. Review the use of these locations with young people to ensure that locations for young people are widely available across the authority and are child friendly.	On-going	Young Peoples Drug Workers
To continue providing a flexible treatment service that meets the needs of young people in school to ensure that education is not disrupted and to provide evening appointments for young people who are at work and or college.	On-going	Young Peoples Drug Workers
Support the Youth Service in developing a drug and alcohol resource, including access to treatment in South Gloucestershire, to increase the numbers of young people accessing treatment from rural areas.	July 2008	Drug Education Adviser
Continue to ensure that treatment services are accessible, staff members are trained to identify and meet the needs of, and services are appropriate to, the diverse needs of service users including females, travellers and young people from BME communities. With the commencement of data collection regarding nationality, ensure that the treatment system responds to the changing nature of BME communities. This is a standing agenda item on the Young Peoples Needs Assessment working group for the purposes of monitoring and reviewing.	On-going	Drug Education Co-ordinator
UBHT/CAMHS Young Peoples Drug Treatment Service to continue to provide regular outreach sessions in South Gloucestershire.	On-going	UBHT/CAMHS

Objective Three: Increase capacity to deliver treatment interventions for young people with problematic alcohol use.		
Expand drug treatment services by developing the provision of alcohol treatment for young people in contact with the Youth Offending Team. Within this post, work alongside existing drug workers to provide specialist alcohol treatment for young people in contact with other agencies.	May 2008	Joint Commissioning Group
Write a protocol for the delivery of alcohol treatment for young people with complex needs including assessment and access to residential treatment.	April 2009	Drug Education Co-ordinator
Objective Four: Continue to ensure that information about accessing the range of treatment services is widely available.		
Continue to provide three multi-agency drugs and young people training days and provide three multi-agency risk taking behaviour training days. Trainers will evaluate the effectiveness of training sessions using evaluation feedback forms to ensure course content meets needs and expectation and raises awareness.	April 2009	Drug Education Adviser
Work in partnership with the Youth Service and in consultation with young people to develop a revised drug and alcohol leaflet promoting how to access advice and information through local services, <i>FRANK</i> and how to access treatment. Design and deliver a <i>FRANK</i> event engaging the media and distribute a minimum of 100 leaflets.	July 2008	Drug Education Adviser
Contribute to the South Gloucestershire workforce strategy training needs analysis.	On-going	Drug Education Adviser
Continue to distribute leaflets, posters and Directory of Services to agencies including libraries, hospitals, youth centres, connexions Offices, schools, young peoples health clinics and targeted public areas in South Gloucestershire and Bristol. All treatment staff (providers and commissioners) to check the venues they work in and visit to ensure that up to date leaflets and posters are available and displayed.	July 2009	Drug Education Adviser and Young Peoples Drug Workers

Continue to participate in South Gloucestershire community events, providing advice, information staffing, displays, stands and distribution of leaflets.	July 2009	Drug Education Adviser
---	-----------	------------------------

Planning grid 5: Treatment System Delivery

Identification of key priorities following the needs assessment relating to the delivery of young people's specialist substance misuse treatment services:

- 1 Continue to ensure a full range of treatment interventions are provided including criminal justice interventions, harm reduction advice and information, family support services, pharmacological services and residential rehabilitation.
- 2 Meet the NTA targets relating to numbers of people in treatment, waiting times, care planning, health care assessments, BBV vaccination and successful discharges and promote providers to review delivery of service, thus ensuring effective treatment, care planning and co-ordination.
3. Review Class A drug use, for a young person in treatment to analyse any changes during a treatment journey.
4. Enhance data collection systems by collecting additional information on pregnancy and accommodation status and mapping area of residency.
5. Develop links with the Families Also Matters Service and increase promotion of the service.
6. To ensure an appropriately trained, competent and developed workforce in line with the common core of skills and knowledge for the Children's Workforce strategy.

Every Child Matters Outcomes Framework: Be healthy and make a positive contribution.

Objective One:

Provide a range of treatment interventions, taking into account diverse needs of young people, in line with 'Essential Elements 2005' and 'Assessment Of Young People 2007', meeting NTA targets for numbers of people in treatment, proportion of young people in young peoples services, care planning, waiting times, retention and BBV vaccination.

Delivery Plan:

Actions and milestones	By when	By whom
<p>Providers to deliver a comprehensive treatment service to a minimum of 100 young people across South Gloucestershire. Providers to deliver a range of interventions including harm reduction, criminal justice interventions, key working and family support (where appropriate). Continue to develop the Drug Intervention Group Work Programme with a minimum of three Secondary Schools following appropriate identification and screening.</p>	On-going	<p>Treatment Providers (YOT, SSD UBHT/CAMHS and YPDAS)</p> <p>Drug Education Adviser</p>
<p>Assessment tool across all Tier 3 treatment providers to include assessment of risk and current injecting practice, with all young people requiring Blood Bourne Virus (BBV) vaccination being referred to the UBHT CAMHS Young Peoples Drug treatment service.</p> <p>Review local guidelines called 'Substance Use and Young People: Guidance for Practitioners in South Glos 2007' to ensure that local pathways for the management of BBV are clearly laid out and disseminated accordingly.</p>	<p>April 2008</p> <p>July 2008</p>	Drug Education Coordinator
<p>UBHT CAMHS to continue to deliver a specialist young peoples drug treatment service to 100% of young people requiring this service, including access to a Consultant Psychiatrist, Consultant Psychologist, Clinical Nurse and provision of health care assessments. A variety of interventions to be delivered including specialist prescribing, health care assessment, motivational interviewing, harm minimisation, brief solution focused therapy, relapse prevention, and multi-systemic family therapy.</p> <p>UBHT CAMHS clinical nurse specialist to provide BBV counselling, blood tests, vaccinations and other treatment as appropriate. UBHT to review in partnership with South Gloucestershire</p>	On-going	UBHT/CAMHS

cases within the service at the Young Peoples Drug Treatment Group to ensure To ensure effectiveness of this service, UBHT CAMHS to complete a quarterly summary report of young people seen in South Glos, which will be monitored at quarterly 'Young Peoples Drug Treatment' review meetings.		
Continue to provide information, onward referral and promote general health including the sexual health of service users during assessment and other stages of treatment.	On-going	Treatment Providers (YOT ,SSD UBHT/CAMHS and YPDAS)
To ensure effectiveness of treatment delivery, review cases within supervision structures to discuss new referrals, existing service users, child protection and outcomes. To be monitored at the Young Peoples Joint Commissioning Group (YPJCG) and Young Peoples Sub Group (four meeting per annum). Information Officer to monitor NDTMS by providing quarterly report to ensure that care plan start dates are recorded by all practitioners, and are reported to the monitoring groups above.	On-going	Treatment Providers (YOT ,SSD UBHT/CAMHS and YPDAS) Drug Education Co-ordinator
UBHT CAMHS to continue to offer training events to staff (EG Dealing with self harm, gambling or dual diagnosis) and to continue providing clinical supervision sessions to drug workers.	On-going	UBHT/CAMHS
To maintain the target of 90-100% of young people in the Youth Offending Team, Social Services, and Young Peoples Drug and Alcohol Service with identified needs receiving appropriate assessment within five working days.	On-going	Treatment Providers (YOT ,SSD UBHT/CAMHS and YPDAS) Drug Education Co-ordinator
UBHT CAMHS in partnership with Young Peoples Drug Workers to continue to undertake assessment for residential rehabilitation for all young people requiring drug treatment.	On-going	Young Peoples Drug Workers and Young

		Peoples Drug Treatment Service
Review the local protocol with South Gloucestershire CAMHS service following the publication of ' <i>The Role of the CAMHS and addiction psychiatry in adolescent substance misuse services</i> ' ensuring that there are local procedures to support young people's mental health and substance misuse needs. Health and Citizenship Team manager to attend the CAMHS steering group and contribute to the development of the service.	Dec 2009	Drug Education Co-ordinator and CAMHS South Gloucestershire.
Contribute to the Safer South Gloucestershire review of the NICE clinical guidelines by attending the clinical guidelines working group when requested and assisting in the development of a local implementation plan as appropriate. Review the guidelines as part of CAMHS quarterly performance review monitoring.	April 2009	Drug Education Co-ordinator Joint Commissioning Manager
<p>Ensure that treatment services meet the guidelines set down in the NICE Suite of Drug Misuse Guidance and Drug Misuse and Dependence UK Guidelines on Clinical Management 2007 (Orange Book), by:</p> <ul style="list-style-type: none"> • Establishing a clinical working party to co-ordinate the work plan and local implementation (Group has been established and has commenced analysing services against the Orange Book and NICE guidance). • Disseminating information on the suite of NICE Guidance and Clinical Guidelines across partnership stakeholders, including prisons, <i>CAMHS</i>, Service Users, Carers and statutory and non-statutory provides (this will be completed by end of January 2008). • Reviewing services and local systems to ensure cascade of information. • Formulating an action plan for service redesign and <i>review SLA with CAMHS Young Peoples Drug Treatment Service</i>. • Linking with the Primary Care Trust to provide smoking cessation information and services. 	Dec 2008	Drug Education Coordinator/Joint Commissioning Manager

<ul style="list-style-type: none">• Reviewing existing mechanisms for monitoring and improving clinical practice.• Identifying processes and structures needed to implement the Guidance and provide local clinical governance framework, with recommendations feeding into the Young Peoples Drug Treatment Service review meetings.• Identifying external support required assisting these processes, eg. NTA, RCGP, Audit.• Ensuring that clinical governance framework encompasses the wider substance misuse system by feeding i to Joint Commissioning Group for young people.• Identifying specific training and workforce needs.		
--	--	--

Objective Two: To meet the NTA target in relation to waiting times, care planning, health care assessments and successful discharges and promote providers to review delivery of service, thus ensuring effective treatment, care planning and co-ordination.

Continue to monitor referral pathways into, through and out of the treatment system, and between the Tier 3 service and UBHT/CAMHS Young Peoples Drug Treatment service through the Joint Commissioning Group meetings. This is to ensure that service users receive an appropriate, timely and consistent service whereby 100% of young people are seen within two weeks, and 80% of discharges are planned.	On-going	Drug Education Co-ordinator
Continue to ensure that 100% of young people entering into treatment receive a care plan, which is regularly reviewed. This care plan should be appropriate to the young person and needs to include any drug or gender specific interventions that are required, and other diversity and equality issues. SSG Information Officer to monitor NDTMS quarterly to ensure that all practitioners record care plan start dates. This is to be reported to the Joint Commissioning Group where any gaps identified can be addressed.	On-going	Drug Education Co-ordinator
Continue joint working within the Children and Young Peoples Department including Youth Offending Team, Social Service Department and Quality Reviewing Team for Safeguarding Young People. Continue to promote partnership working with Safer South Gloucestershire, the voluntary sector, Police and Anti- Social Behaviour team. Attending joint training, team meetings and safeguarding board meetings; information sharing and identifying leads in these areas will achieve this. When actions need to be taken regarding difficulties with partnership working the Young Peoples Lead will liaise with appropriate service manager. Continued monitoring will be undertaken through the Joint Commissioning Group.	On-going	Drug Education Co-ordinator
Review the effectiveness of treatment by consulting with ten young people and their families on the treatment they have received. The findings will be reviewed at the Young Peoples Sub Group in order to inform South Gloucestershire of the effectiveness and quality of the service. The YOT is also undergoing an inspection alongside the Joint Area Review, the findings of which will be reported to the Joint Commissioning Group.	On-going	Drug Education Adviser and Young Peoples Drug and Alcohol Service
The YOT to continue responding to the recommendations of the independent evaluation	On-going	Youth Offending

entitled 'Evaluation of the effectiveness of South Gloucestershire Youth Offending Team' and continued use of the exit questionnaire 'what do you think?' and also include a questionnaire for parents.		Team
Provide information to all young people, and their families when they enter treatment about the service they will receive, confidentiality, data protection and how to make a complaint. This will be monitored through the Young Peoples Lead and Joint Commissioning Group.	On-going	All providers
Involve and consult with young people in the planning of services as part of the South Gloucestershire Participation Strategy. This may include, consulting with young people on gaps and areas of development as part of the needs assessment and involving young people in the design and development of publications.	On-going	Drug Education Adviser.

Objective Three: Provide support and interventions to families and carers of service users and provide a range of opportunities to consult regarding their needs.

To continue to provide support to families affected by substance misuse through families being involved in care planning with all providers where appropriate.	On-going	Young Peoples Drug Workers
DHI to continue to provide groups, one - ones for parents and carers, family conferences and training to families affected by substance misuse as part of the Families Also Matter Service. To increase the promotion of this service by providing leaflets and information about the service to all parents/carers of young people accessing treatment and to distribute to Tier 2 services through the Young Peoples Sub Group. Continue to support the Carers and Families Forum (CAFF) as detailed in the adult treatment plan.	On-going	Drugs and Homelessness Initiative (DHI)
Contribute to the South Gloucestershire audit of parenting support, and assist in the development of the <i>Parenting Strategy</i> . Families will be invited to provide feedback on the strategy and attend one consultation event.	On-going	Drug Education Co-ordinator
To provide screening training to the Barnardos Family Link workers who provide support to vulnerable families in order to assist in them identifying young peoples drug or alcohol use.	April 2008	Drug Education Adviser

Objective Four: To collate information on main drug type at the end of the treatment journey to map Class A drug use.

Youth Offending Team young persons drug worker to undertake a snap shot exercise of ten client cases to map any changes reported on main type of drug used. The findings of this will be incorporated into the 08/09 Needs Assessment and reported to the JCG.	April 2009	YOT Young Peoples Drug Worker
Implement TOP 2 for young people in contact within Social Services, Young Peoples Drug and Alcohol Service and Young Peoples Drug Treatment Service when available, to assist in mapping main type of drug used.	April 2009	Drug Education Co-ordinator and Safer South Glos Information Officer

Objective Five: Enhance core data set by collecting additional local information on pregnancy, accommodation status and area of residency to inform local planning.

Agree mechanisms with all providers to record pregnancy and accommodation status. Safer South Glos Information Officer to report findings to the Joint Commissioning Group, and Young Peoples Sub Group.	June 2008	Safer South Glos Information Officer
Contribute to the teenage pregnancy strategy and local housing strategy providing locally recorded data to the Teenage Pregnancy Board and Youth Housing Partnership Group.	On-going	Drug Education Co-ordinator
Information Officer to agree data collection mechanisms with key agencies on area of residency in order to monitor any trends in drug use informing 09/10 needs assessment.	April 2009	Safer South Glos Information Officer

Objective Six: To ensure an appropriately trained, competent and developed workforce in line with the common core of skills and knowledge for the Children's Workforce strategy.

The YOT selected Substance Misuse as the 2 nd Effective Practice and Quality Assurance for the 05/07 cycle and have subsequently implemented the improvement plan, thus ensuring a highly competent staff team.	April 2008	Youth offending Team
To ensure competence amongst practitioners in childcare, child protection issues, domestic violence, disability issues, equalities and diversity, all newly appointed staff will attend internal training sessions on these areas of practice, and will be evaluate accordingly.	On-going	South Glos Young Peoples Training Department

Planning grid 6: Leaving specialist treatment

Identification of key priorities following needs assessment relating to young people leaving specialist substance misuse treatment services:

- 1 Continue to ensure effective opportunities are available for all service users in terms of training and employment.
- 2 Continue to ensure effective transitional policies.
- 3 Continue to ensure a high level of young people are completing treatment and monitor outcomes.

Every Child Matters Outcomes Framework: Be healthy and make a positive contribution.

Objective One: Continue to ensure effective opportunities are available for all service users.

Delivery Plan:

Actions and milestones	By when	By whom
Connexions to reduce the number of NEETS (Not in Education, Employment or Training) to 4.6%, and continue to ensure a 60% progression rate from the Work to Learn programme.	On-going	Connexions

into education, employment or training.		
Connexions to continue co-ordinating employment and training advice and guidance for young people working with substance misuse problems, and to record the numbers of young people worked with.	On-going	Connexions
Continue to produce a learning directory as a guide for young people and professionals detailing flexible learning opportunities and to promote the use of ' <i>Futures for Me</i> ', an online prospectus to assist young people in reviewing career choices.	Sept 2008	Project Manager. South Glos Partnership for Vocational Learning and Connexions
' <i>Education to Employment.</i> ' Programme (E2E) to work with a minimum of 150 young people at <i>Filton College</i> and <i>KTS Training Limited</i> to enable vulnerable young people to access education support and training. E2E programme to achieve 60% positive outcomes with vulnerable young people moving onto employment, work based training or further education.	April 2009	Learning Skills Council

Objective two: Continue to ensure effective transitional protocols.

Support young people in custody in South Gloucestershire to make a positive transition back in to the home community through deployment of three fte Connexions Personal Advisers (working from Ashfield, Eastwood Park Young Offenders Institute) providing Information, Advice and Guidance (IAG), advocacy and links with resettlement planning.	On-going	Connexions
---	----------	------------

<p>Young Peoples Drug Treatment Service to have an effective working protocol with young people in custody in South Gloucestershire and the Secure Unit to ensure continued effective treatment when a young person returns to the community. To be monitored at quarterly reviews with UBHT/CAMHS.</p>	On-going	UBHT/CAMHS Young Peoples Drug Treatment Service
<p>South Gloucestershire transitional protocol detailing transition needs and services planned to meet the needs to be produced as part of the '<i>Guidance for Practitioners</i>' document and ratified by the Local Safeguarding Board. The transition protocol is broken down into the following components.</p> <ul style="list-style-type: none"> • Outlines the needs of the young person at the point of transition and possible risk factors. • The processes for drawing together a detailed multi agency transitional care plan, multi agency meetings, (This may include South Gloucestershire Drug and Alcohol Services, Tier 3 Young Peoples Drug Workers or the Young Peoples Drug Treatment Service) joint reviews and timescales. 	April 2008	Drug Education Co-ordinator
<p>Record and review all young people reaching the age of 18 years and entering adult treatment as part of the 2008/2009 needs assessment to ensure that the above mechanism is operating effectively, to inform the Needs Assessment 2009/10.</p>	April 2009	Safer South Gloucestershire Information Officer

Objective three: Continue to ensure a high level of young people complete treatment.

<p>Continue to ensure 80% of young people successfully complete treatment (planned discharges) and monitor the numbers of young people dropping out of treatment. This should be reviewed as part of the Young Peoples Sub Group and reported to the Joint Commissioning Group.</p>	March 2009	Drug Education Co-ordinator and Safer South Gloucestershire
---	------------	--

		Information Officer
To collate data differentiating between drugs and alcohol treatment discharge rates, to assist in monitoring the effectiveness of the newly established specialist alcohol post.	July 2008	Safer South Gloucestershire Information Officer
Continue to implement the Treatment Outcome Profile (TOP) for young people aged 16 years plus within Social Services, Young Peoples Drug and Alcohol Service and Young Peoples Drug Treatment Service alongside core planning and review processes, in line with established protocols. To be monitored by the Information Officer via NDTMS and at the Young Peoples Sub Group.	On-going	Safer South Gloucestershire Information Officer
Continue to monitor Tier 4 outcomes for residential rehabilitation for every client receiving this service.	On-going	Drug Education Co-ordinator
Continue to provide advice and information to Tier 2 services to ensure that service users are provided with on going support and information about access back to drug treatment in the event of any lapse or relapse. All Tier 2 services are represented at the Young Peoples Sub Group where service delivery is discussed.	On-going	Drug Education Adviser

Key to Acronyms

ACPO	Association of Chief Police Officers
ASB	Anti-social behaviour
AYP	Activities for Young People
BBV	Blood Borne Viruses
CAMHS	Child and Adolescent Mental Health Services provider of Young Peoples Drug Treatment Service within UBHT
CAF	Common Assessment Framework
Cohort	This refers to a group of schools & teachers
CPD	Continuing Professional Development Office
CXP	Connexions Service
CYPD	Children and Young Peoples Department
DAT	Drug Action Team
DHI	Drugs and Homelessness Initiative
DIG	Drugs Intervention Group work
DIP	Drug Intervention Programme
EDP	Education Development Plan
E2E	The E2E programme is part of mainstream provision at City of Bristol College, aimed at proving additional, intensive support for young people not in education, employment or training.

ECM	Every Child Matters
EWO	Education Welfare Service
FRANK	National Government drugs helpline
GOSW	Government Office South West
HCT	Health and Citizenship Team, Children and Young People Department (the Young Peoples Drug and Alcohol Service' sits within this.)
HMP	Her Majesty Prison
HSP	Healthy Schools Programme
ISW	Information Sharing Work
KPI	Key Performance Indicator
LAA	Local Area Agreements
NDTMS	National Drug Treatment Monitoring Service
NTA	National Treatment Agency
NEET	Not in education, employment or training
NHSP	National Healthy Schools Programme
PCSO	Police Community Support Officer
PCT	Primary Care Trust
Peer Education	This is a programme where pupils in Years 9 & 10 receive training and guidance to support the delivery of drugs education to other pupils
PRU	Pupil referral unit
PSHE & C	Personal Social Health Education & Citizenship
QCA	Qualifications & Curriculum Authority
SEAL	Social & Emotional Aspects of Learning
Self Assessment Tool	This refers to a performance-managed tool issued by Government, which enables the plan to be monitored.
SGB	Safeguarding board
SIPS	School Improvement Advisers
SMSC	Social, Moral, Spiritual & Cultural
SSD	Social Services Department

TOP	Treatment Outcome Profile
UBHT/CAMHS	Child and Adolescent Mental Health Services provider of Young Peoples Drug Treatment Service within United Bristol Healthcare Trust
YPTAN	Young People Tobacco Action Network
YOT	Youth Offending Team
YPDAS	Young Peoples Drugs & Alcohol Service – Based within Children and Young People Department
YPDTS	Young Peoples Drug Treatment Service – Provides very specific services to young people
GP	General Practitioner
NTA	National Treatment Agency